NOTICE OF MEETING

Date: June 11, 2019
Time: 2:00 p.m.
Location: Parks Administration Building, 2230 Platt Rd., Ann Arbor, MI 48107-8645

AGENDA

1. Call To Order / Pledge of Allegiance
2. Approval of the Minutes
   A. May 14, 2019 Meeting (attached, pp. 1-6 /action item)
   B. June 5, 2019 Working Session (attached, pp. 7-9 /action item)
3. Public Comment
4. Communications, Projects & Activities (attached, pp. 10-30 /action item)
5. Financial & Recreation Reports – May 2019
   A. Financial Reports (attached, pp. 31-33 /action item)
   B. Recreation Reports (attached, pp. 34-39 /action item)
6. Old Business
   A. Staebler Farm Multi-Purpose Building (informational)
   B. DNR Grant Agreement – Watkins Lake Addition (attached, pp. 40-43 /action item)
   C. YMCA Request – East Washtenaw Planning Study (attached, pp. 44-47 /action item)
   D. MLM Recreation Center Feasibility Study (attached, pp. 48-49 /action item)
   E. Other Old Business
7. New Business
   A. Design Multipurpose Building, Staebler Farm County Park (attached, pp. 50-51 /action item)
   B. ALPAC – Lambarth Property, Lodi Township (attached, pp. 52-55 /action item)
   C. Utility Encroachment Agreements, Lyndon Township (attached, pp. 56-67 /action item)
   D. B2B Pedestrian Tunnel Contract, Lyndon Township (attached, p. 68 /action item)
   E. Iron Belle Trail/B2B Trailhead Contract, Lyndon Township (attached, pp. 69-70 /action item)
   F. B2B/Iron Belle Trail Route Change, Ypsilanti Township (attached, pp. 71-74 /action item)
   G. Grove Road B2B Participation Agreement, Ypsilanti Twp (attached, pp. 75-79 /action item)
   H. Other New Business
8. Commissioners / Directors Comments
9. Adjournment

Washtenaw County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon 7-day notice to Washtenaw County. Individuals requiring auxiliary aids or services should contact the County of Washtenaw by writing or calling the following: Human Resources, 734-994-2410, TTD# 734/994-1733.
MINUTES OF MEETING

Date: May 14, 2019
Time: 2:00 p.m.
Location: Parks Administration Building, 2230 Platt Rd., Ann Arbor, MI 48107-8645

Members Present: Robert Marans, WCPARC President; Patricia Scribner, WCPARC Vice President; Janice Anschuetz, WCPARC Secretary-Treasurer, Brenda McKinney, Evan Pratt, Daniel Ezekiel, Barbara Fuller, Sue Shink, and Ricky Jefferson

Members Absent: Janis Bobrin

Staff Present: Coy Vaughn, Director; Meghan Bonfiglio, Deputy Director; Ginny Trocchio, Superintendent of Park Planning and Natural Areas; Jason Brooks, Manager of Finance and Administration; Mark Weaver, Maintenance Supervisor, MLM Recreation Center; Houda Taleb-Agha, Office Support Specialist, Parks Administration

Others Present: Brenda Stumbo, Ypsilanti Township Supervisor; Karen Lovejoy-Roe, Ypsilanti Township Clerk; Monica Ross-Williams, YMCA Board; Toni Spears, Martha Mehta, Dady Mehta, Elaine Quinn, Susan Harris, Ann McCarren, U.C. Spires, April Campbell,

1. Call To Order / Pledge of Allegiance

Mr. Marans called the meeting to order at 2:01 PM with the Pledge of Allegiance.

Mr. Vaughn introduced Houda Taleb-Agha who recently transferred over to Parks Administration from the MLM Recreation Center.

2. Approval of the Minutes

The minutes of the April 9, 2019 meeting were included with the agenda material.

It was moved by Ms. Fuller and seconded by Mr. Ezekiel to approve the Minutes of the April 9, 2019 meeting. Ayes all; the motion was approved.

3. Public Comment

Ms. Brenda Stumbo, Ypsilanti Township Supervisor, stated that there are two items on the agenda pertaining to Ypsilanti Township. She added that she is very excited about the skatepark project and that the Township would be available to answer any questions. Ms. Stumbo reported on the area being discussed for the YMCA project and added that the Township is committed to donating the land to that project. Ms. Stumbo added that she is present to answer any questions.
Ms. Elaine Quinn, MLM Recreation Center member, stated that she signed a petition that protested reassigning Houda. She added that she felt that Houda was reassigned because she is not lifeguard certified. Ms. Quinn added that she had nothing to do with starting the petition, which now has 113 signatures. She added that she would like to see Houda return to the Recreation Center.

Ms. Ann McCarren, MLM Recreation Center member, stated that she also submitted signatures to some of the Parks Commissioners in protest of Houda being reassigned. She added that she would like to see Houda come back.

Ms. Mary Squires, MLM Recreation Center member, stated that Houda is an excellent public face for the Recreation Center. She added that Houda was always present to get issues resolved. She added that losing Houda was a disappointment.

Ms. Martha Mehta, MLM Recreation Center member, stated that she submitted an email stating that all of the members want her back at the Recreation Center and added that she wondered if the members were asked about this transfer.

Ms. April Campbell, MLM Recreation Center member, stated that she is here to speak on behalf of Houda and asked that she be transferred back to the Recreation Center. She stated that Houda would always go above and beyond and has become the face of the Recreation Center and that this is a human quality. Ms. Campbell added that she is a face of diversity and stated that it is important to see ourselves besides the usual. She added that she feels that the optics on this look very bad.

Ms. Susan Harris, stated that she was present to talk about Staebler Farm County Park. She reported that previous commitments regarding that property have been broken. Ms. Harris stated that anyone that is going down to the lake will cut the vegetation in violations of DNR standards. She added that there is nothing about it not being able to put down a dock or put a raft in the water. Ms. Harris reported that in times of low water level, she has found docks. She asked whether someone ice fishing would be an invasion of property. She added that she once saw a drone overhead.

Ms. Ross-Williams, stated that she hoped the Commission would move forward with the feasibility study on the agenda for a recreation center on the east side of Washtenaw County. She added that a recent SEMCOG study shows that recreation increases quality of life and life expectancy.

Ms. Karen Lovejoy-Roe, Township Clerk, Ypsilanti Township, thanked the Commission for their service and added that we have one of the best parks systems in the nation. She added that she is sorry that the eastside recreation center did not happen in the City of Ypsilanti. Ms. Lovejoy-Roe stated that we have an opportunity to pursue the center and that the first step is the feasibility study. She thanked staff or the survey but added that it called for an aquatic center and fitness center. She added that 25% of the respondents make more than $100k which is not reflective of the Township. Ms. Lovejoy-Roe added that the east side has not rebounded economically like other areas have rebounded. She stated that the YMCA loves the area because there are high income residents but also opportunities to subsidize memberships.

Mr. David Barton, stated that he wanted to thank the Commission for hearing input. He stated that he understood that ice fishing would be allowed at Staebler Farm County Park. Mr. Barton added that he wanted to ask that the Commission reconsider that decision. He reported on past sets of minutes and quoted former director Fred Barkley on issues of limiting access in several places. He stated that he would leave this information with the Commission.

Ms. Toni Spears, stated that she has a significant concern about oak wilt in our parks and particularly along the B2B Trail. She stated that her understanding is that the contract calls for specific treatments for oak wilt. Ms. Spears reported that she did not feel that these treatments are working. She added that this particular time period is a medium risk time for oak wilt. She stated that she would like to see better
practices enacted. She requested that parks follow up with the contractor to ensure that contract requirements are being met.

4. Communications, Projects & Activities

Mr. Vaughn presented the Communications and the Projects & Activities report.

It was moved by Ms. Anchuetz and seconded by Ms. Shink to accept and file the Communications, Projects and Activities Update for the month of April 2019 as submitted. Ayes all, the motion was approved.

5. Reports – April, 2019

A. Financial Reports

Mr. Brooks presented the claims reports, a first quarter budget update, and a report on expenditures dating back to 1/1/17.

It was moved by Ms. Fuller and seconded by Ms. McKinney to accept and file the financial reports and to approve the recreation expenditures presented in the Claims Report for the month of April 2019, totaling $1,171,705.59. Ayes all, the motion was approved.

B. Recreation Reports

Mr. Brooks presented the April recreation reports.

It was moved by Ms. Anchuetz and seconded by Mr. Pratt to receive and file the Recreation Reports for April 2019 as presented. Ayes all, the motion was approved.

6. Old Business

A. NAPP Working Session Follow-Up- Criteria

Ms. Trocchio presented acquisition criteria as a follow up to a previously held Working Session of the Commission.

B. Follow up to public comments re: Staebler

Mr. Vaughn provided a presentation on Staebler Farm County Park lake access. He added that it is his intention to ban watercraft and swimming and would like to get a kiosk up to get rules posted. Mr. Vaughn stated that we have stopped short of banning fishing and ice fishing. He stated that it is still the intent to make the north side the more active side of the park for recreation.

Mr. Ezekiel asked if cutting vegetation would be a violation of park rules. Mr. Vaughn stated that it would. Mr. Ezekiel asked if a portable dock and/or drones would be a violation of the rules. Mr. Vaughn reported that they would. Commissioners asked whether the park would be open. Mr. Vaughn stated that the park would not typically be open after dark, but that there are occasional programs and classes that may be an exception. He added that he’d like to have plans in the next five years for having someone in the farm house. Ms. McKinney asked if trails would be marked. Mr. Vaughn reported that there would be a soft surface trail on the south side. Mr. Pratt asked what the circumstances would have been if parks hadn’t bought the property. Mr. Vaughn stated that he felt that Mr. Staebler probably did not want the property bought by developers.
C. Livery Overview – Independence Lake

Ms. Trocchio provided an overview on the livery at Independence Lake. She stated that the current building had a water leak and now needs to be demolished due to a mold problem. The new building would allow for expanded boat and equipment rentals by Independence Lake staff.

Ms. Anschuetz asked that staff consider bike rentals at the park because there are many miles of trails.

Ms. Trocchio reported that most of this cost would be covered by the insurance claim. The details will be coming to the Commission at a future meeting.

Ms. Scribner asked if the contractor could be put on notice that a building subject to expansion would be required.

Mr. Marans suggested that staff contact the people that run the livery at Delhi.

D. Weidmayer Conservation Easement – Final Approval

Ms. Pahl-Donaldson reported that this property is down the road from the Adler property. She stated that this property is more industrial and would provide a great educational opportunity. She reported that the total County contribution is $381,016

It was moved by Mr Ezekiel and seconded Ms. McKinney to approve the final purchase of a conservation easement on the Weidmayer Property, as described in the memo and attached maps, for a total contribution of $194,318.00, contingent upon attorney approval of final documents. Ayes all; the motion was approved.

E. Design/Build Selection – Ypsilanti Skatepark

Ms. Bonfiglio reported that all seven proposals received were reviewed by the Skatepark Advisory Committee. She stated that it was narrowed to two vendors and a meeting was set up for interviews and reference checks and that staff recommends New Line Skateparks.

Ms. McKinney asked about the timeline. Ms. Bonfiglio stated that she would love to see ground broken this year with completion in the spring/early summer next year.

Mr. Ezekiel thanked Ms. Bonfiglio and Mr. Dehring for their time in reviewing the project.

It was moved by Ms. Fuller and seconded by Ms. McKinney to award a service contract in the amount of $500,000.00 to New Line Skateparks for this project (RFP #7700) and include an additional $50,000 contingency for potential change orders. Ayes all; the motion was approved.

F. Other Old Business

7. New Business

A. B2B Trail Maintenance Agreement

Mr. Vaughn provided an overview of the B2B Maintenance Agreement. It is typical that the partner who owns the land provides the day-to-day maintenance of the trail. At the April 2017 meeting, the Commission agreed to accept ownership and maintenance of the first phase of the M-52 trail, known as the “Huron Waterloo Pathway Phase 1A.” At that time, it was also acknowledged that the Commission would own and maintain the future B2B segments within the MDOT ROW. Two additional construction projects are anticipated to being this year within the MDOT RPW also along M-52, Phase 1B, and pedestrian tunnel underneath M-52. In order to move these projects forward, an entity must agree to
own and main the trail segments. To offset the maintenance costs, HWPI will escrow $20,000 per mile of new trail construction. The memo before the Commission, is to have staff execute the maintenance and ownership agreements for the Pedestrian Tunnel and Huron Waterloo Phase 1B segments.

It was moved by Ms. Scribner and seconded Ms. Fuller to authorize staff to execute the maintenance and ownership agreement for the Pedestrian Tunnel and Huron Waterloo Phase 1B segments. Ayes all; the motion was approved.

B. YMCA Request – Eastside Recreation Center

Mr. Vaughn reported that the Commission has explored the merits of building an ERC for years. He stated that there was a locally led effort in November, 2018 to review a site in Ypsilanti Township and added at the site is 28 acres just north of the post office. Mr. Vaughn reported that the Township is offering the site free of charge for the development of a recreation center. He added that this project is a priority for the Board of Commissioners. He stated that a formal request was received from the Ann Arbor YMCA for $75,000 and stated that the total cost for the study is $162,000.

Mr. Vaughn added that he feels that we already have some of the up to date information and could partner with other organizations to complete due diligence and reported that a $30,000 contribution would be more appropriate. Mr. Vaughn reported that the YMCA does have the ability to raise money through a capital campaign and recommended that we not be the lead to allow for that fund raising.

Ms. Anschuetz stated that she was on the committee to make the Water Street site a possibility. She added that she was told nearly $700,000 was spent on studying the possibility.

Ms. Scribner stated that Ms. Bobrin asked to have an email read and that Ms. Bobrin does not support a feasibility study at this time. She stated that she agrees with Ms. Bobrin and supports investing in our existing infrastructure.

Ms. Fuller reported that she will be voting no because she is supportive of providing programming within the neighborhoods. She stated that she believes there needs to be an asset management plan and that we should follow the CIP.

Mr. Marans reported that we did a recent market study and have a completed survey along with one from 2013. He added that he is willing to engage in discussions.

Mr. Jefferson asked if we could make it contingent on the YMCA raising the $132,000 to complete the study.

Mr. Ezekiel asked if it were possible to direct our participation to items that scored highly in our survey.

Ms. Anschuetz asked if the pool at Willow Run could be used as an aquatic facility. She asked why we needed to start from scratch.

Ms. Scribner stated that she agrees that we should not get into a partnership.

It was moved by Ms. McKinney and seconded Mr. Pratt to engage in discussions to pursue East Side recreation opportunities. Ayes all; the motion was approved.

It was moved by Mr. Ezekiel and seconded by Ms. McKinney to authorize an expenditure of $30,000 to assist the Ann Arbor YMCA in the initial phase of project planning. Roll Call Vote: 4 Ayes, 4 Nays (Anschuetz, Fuller, Marans and Scribner), 2 Absent (Bobrin and Shink), motion failed.
C. Grant Agreement – Sharon Mills Restoration

Ms. Trocchio provided background on the grant awarded from The Conservation Fund in the amount of $30,000 for restoration at Sharon Mills County Park. The restoration will take place in an area that is currently in active agriculture. The area was designated for restoration in the site master plan approved by the Commission in 2016.

It was moved by Ms. Anschuetz and seconded Ms. Fuller to execute the grant agreement and accept the grant from The Conservation Fund and US Fish and Wildlife Service (USFWS) for the restoration of approximately 13 acres of land at Sharon Mills County Park. Ayes all; the motion was approved.

F. Other New Business

8. Commissioners / Directors Comments

Mr. Vaughn asked if a subcommittee of the Commission might be interested in a review of a multiuse building at Staebler Farm County Park.

Ms. Carr reported that her understanding is that private swim contractors would pay an annual fee of $400 in the past. She stated that we have developed our own program and have been getting further requests and only charge $20/hour. She stated that we have hired instructors with more availability and to grow our program beyond the 2-4 p.m. Sunday time slot. Ms. Carr reported that a meeting had taken place with the two instructors that use the most time and proposed a solution that would allow us and them 50% of the time.

Mr. Ezekiel stated that the Commission was told that this would happen. He added that he doesn’t feel that this Commission should be involved in personnel matters. Mr. Ezekiel stated that the MLM Recreation Center is paid for with public money and that this is a non-issue.

Mr. Pratt stated that his understanding is that one of the instructors was causing some other issues.

9. Adjournment

It was moved by Ms. Anschuetz with support from Ms. Scribner to adjourn the meeting at 5:02 p.m. Ayes all, meeting was adjourned.
MINUTES OF MEETING

Date: June 5, 2019
Time: 12:00 p.m.
Location: Administration Building, 2230 Platt Road, Ann Arbor, MI 48104

Members Present: Robert Marans, WCPARC President; Patricia Scribner, Vice President; Janice Anschuetz, WCPARC Secretary-Treasurer, Janis Bobrin, Daniel Ezekiel, Barbara Fuller, Ricky Jefferson and Sue Shink

Members Absent: Brenda McKinney and Evan Pratt

Staff Present: Coy Vaughn, Director; Meghan Bonfiglio, Deputy Director; Ginny Trocchio, Superintendent of Park Planning and Natural Areas

Others Present: Ruth Ann Jamnick (BOC), Katie Scott (BOC), Brenda Stumbo (Ypsilanti Township Supervisor), Monica Ross-Williams (Ypsilanti Township Trustee & YMCA Board Member), Toni Kayumi (YMCA President & CEO), Rebecca Schnetzer (YMCA), Steve Petty (YMCA)

1. Call To Order

2. Background and Overview

   In order to provide background and context for the commission to consider a potential financial contribution to an east side recreation center study, Mr. Vaughn and Ms. Bonfiglio provided an overview of current budget and expenditures including encumbrances that covered Jan. 2017 thru April 2019. The financial information was broken out by sub-region, as well as, on a per capita spending for each sub-region.

   Ms. Bonfiglio also reviewed the community needs survey recently completed for the Master Plan update and highlighted the facility and programming needs that were identified for each sub-region.

   Ms. Bonfiglio provided an overview of partnerships and sponsorships that have been committed for the east side sub-region, including playground program / day camp, Parkridge community center, the Ypsilanti Senior Center, and the Rutherford Pool.

   A breakdown of the Capital Planning Process for the east side recreation center was handed out to the Commission. From that, a $30,000 request from the Commission was developed.

3. Discussion of the East Washtenaw County YMCA proposal

   Mr. Marans asked how the YMCA would conduct community engagement process.
Ms. Kayumi (YMCA) outlined a multi-prong approach for community engagement which includes community meetings, development of informational materials and survey, to be distributed by partners as well as other methods. Some of the outreach would be done by national Y staff and vendors that the Y uses. The approach for the Y is typically looking at the whole family: infancy through senior activities. The intent is for a holistic approach: mental, physical well-being. This is different than original Water Street proposal, which was focused on the recreation component. The Y’s desire is to help break the poverty cycle, so they want to blend recreation center and community center style approach.

A couple of the commissioners expressed concerns over accessibility (walkability/transportation) of the site location.

YMCA representatives said the Y also believes in meeting the people where they are, so would still be in the community. Mr. Petty also mentioned that he is working with Southeast MI Foundation to develop a mobile unit for recreation and services that could serve Willow Run to provide health, nutrition and recreation services. Could be used in other parts of County.

Mr. Vaughn outlined trail updates to cross I-94; MDOT is now on board. A feasibility study was completed in 2014. The State is looking to construct the project in 2021 or 2022. This would then connect the trail to the B2B.

In addition commissioners and staff discussed bus access to the site. It is on an AATA major bus line. Representatives from the Y have met with AATA, who said they are willing to make a specific stop at the Y – even at the front door to make it easier and safer for kids or those with limited mobility. There could be increased frequency of the bus, but it depends on ridership increasing for patrons of Y. the Y is also looking at GoPass as part of the Y membership.

Mr. Vaughn handed out to the Commission the WCPARC Capital Improvement Plan (CIP). Staff proposed it could be feasible to contribute $1M per year for 2021, 2022, 2023, and 2024 from our reserve fund balance. Since a millage renewal is not up until 2024, this would give us time to pay back the reserve balance before the millage is renewed.

Commissioners raised concerns regarding cutting the budget so close when we do not know other needs for our own facilities over the next 3-4 years.

Question was raised how this compares with EMU request made in October 2018. At that time, the Commission was told it would not be able to fund Staebler, Watkins Lake trail development and other major projects or updates to current WCPARC facilities, if contributed to the EMU project. Mr. Vaughn explained that the EMU request was a significantly higher request ($8-10M) and also included on going expenses to help cover operations and maintenance. Maximum that staff is currently comfortable proposing for the Y proposal is $3-4 million.

Some Commissioners expressed their top priority is to take care of facilities WCPARC already owns and operate. Others are open to making a one-time capital fund contribution as long as there were not significant limitations on current projects and priorities of the Parks Commission.

Mr. Ezekiel asked Brenda Stumbo to double check the value estimates of land that was provided at the last Commission meeting.

Ms. Anschuetz stated that for years the Commission has been discussing renovations at the MLM Recreation Center, and asked staff for status update on these discussions. Mr. Vaughn let the Commission know that staff just received proposals from firms to complete a feasibility study of our recreation center and to make recommendations on updates and ways to expand the building and offerings. A contract for the Commission’s approval will be on the agenda at the regular Commission meeting next week. Staff is currently interviewing firms.
Commissioners discussed the recreation needs of the east side, noting it is the most economically challenged area in the county. Ms. Fuller expressed concerns that so many resources are being poured into the east side, and the Commission needs to serve the entire county. She reminded the commission that several areas of the west side of the county also need assistance.

In summary, the commissioners’ concerns and questions regarding the east side recreation include:

1. Financial: Can the Commission make an upfront capital contribution, without jeopardizing its own facilities, operations? May need to dig into budget more before making a decision.
2. Access to the site: The updates provided at this working session alleviated some of the concerns, but will continue the conversation to ensure the site is accessible to all.
3. Accomplishing Commission’s vision: Will the Y facility provide programming and services that meet the Parks Commission vision and priorities and serve some of the needs outlined in the community survey results.

Summary from Mr. Marans:
- Feels that continuing the discussions between Y and WCPARC is important and that recreation on east side is important.
- Financials are a big question and may require a more detailed look into the budget.
- Question before the commission at this point: Should we participate in the feasibility study?

4. Adjournment

Meeting adjourned at 2:12 PM.
Communications,
Projects & Activities
Help shape the future of county parks in Manchester
The Leonard Preserve, near the village limits, is part of the County’s Natural Area Preservation Program, a division of the Washtenaw County Parks and Recreation Commission.

The Washtenaw County Parks and Recreation Commission (WCPRC) is holding a Master Plan Public Engagement meeting this week to share plans for future park development and gather ideas from the public for new park lands, particularly in the Manchester area.

Every five years, the WCPRC undertakes a comprehensive planning process to develop a Recreation Master Plan. This plan is used as an overall operation and development guide for the county’s parks, preserves and other recreational amenities. The public presentation, set for 7 pm on Thursday, May 9 at Village Hall, will highlight significant initiatives and exciting new projects for the Manchester community. In addition, you are invited to provide input on the future of the county parks system.

According to Coy Vaughn, Director of WCPRC, two current proposals for the Manchester area include connecting the village to the new Watkins Lake Park and Preserve through the construction of non-motorized trail.

“The village of Brooklyn, in Jackson County, is doing the same,” Vaughn said. “The idea is to eventually have a 10-mile trail connecting the two communities.”

Also, Vaughn said, future plans include constructing a canoe/kayak livery operation that will allow patrons to access the River Raisin at Sharon Mills County Parks and take out in downtown Manchester at the newly developing River Raisin Park, a village park.

“The purpose of the Master Plan meeting is to discuss these projects, as well as come up with additional priorities that are important to the community,” Vaughn said.

Residents are encouraged to attend this meeting. For additional information, contact the Village offices at 734-428-7877.
County talks parks, preserves and trails in Manchester

Manchester resident Linda Stevens prepares to vote on her county park priority for the next 5 years.
Do you enjoy Sharon Mills Park or Watkins Lake State Park and County Preserve? What about the Leonard Preserve or the Ervin-Stucki Preserve or the Brauer Preserve? These are just a handful of the 14 parks, 34 nature preserves, and 6,000 acres of land owned and administered by the Washtenaw County Parks and Recreation Commission (WCPRC), and last Thursday WCPRC came to Manchester for a public meeting to determine what other park amenities might be needed in this area. WCPRC is preparing their County Park Master Plan which needs to be updated every 5-years. This meeting, a required part of the master plan process, included a presentation about what they do currently and their plans for the future, and then they gathered input from Manchester residents on the direction we'd like the parks system to go.

After giving an overview of the current park system, the staff provided an update on the B2B trail which, when completed, will run from Stockbridge to Chelsea, Dexter, Barton Hills, Ann Arbor and Ypsilanti. WCPRC staff then talked about Staebler Farm County Park in Superior Township, a farmstead being converted into a park that will feature traditional skills classes in a partnership with the Michigan Folk School. They also discussed three projects proposed or currently under construction in the Manchester area.

The future canoe/kayak livery operation with put-in access at Sharon Mills County Parks and take out in the River Raisin Park, downtown in the village was discussed. This project will be part of a collaboration between the village and county, and in fact it was the water trail between the two parks that enabled the village to receive the grant from the state to construct the park. Although the River Raisin Park is on schedule to be done by early fall, the livery at Sharon Mills is still a few years off.

The Watkins Lake Trail, a multi-use non-motorized trail connecting the village to Watkins Lake Park and Preserve, was talked about. Although this is a Manchester Township project, the feasibility study for this trail was funded with a grant from the county. Manchester Township board member Ron Milkey was present and explained that not all of the land needed for the trail has been secured yet and that realistically it would be 3 or 4 years before the trail will be completed.

The multi-use trail through the village along a disused rail bed was discussed. While this trail is a Manchester Village project, it was also partially funded with a grant from the county. That trail is currently being prepared for the “phase two,” creating the trail bed for the east side of the trail. A question was asked during the meeting about whether a pedestrian
bridge over the Raisin River connecting the two parts of the trail would be constructed. Village manager Jeff Wallace, who was present, stated that a bridge would likely be in stage 4 of the plan.

Last year WCPRC conducted a survey of almost 700 residents and went over the results at the meeting. They sampled based on multiple factors, including geography. The Manchester area maps to the Southwest region they surveyed. Because of this we know that the highest priorities for facilities for the Manchester area are trails, canoe & kayak launch sites and liveries, boating & fishing areas, historical buildings and museums, and a recreation center in the western half of the county. This differed from the overall county results—as while the county in general also prioritized trails, and canoe and kayak liveries, they also prioritized nature centers, indoor aquatic centers, sledding hills, water parks and water slides, dog parks and camping areas. Overall, the county prioritized adult fitness and wellness programs, kayak, canoe and paddle board rentals, community festivals and winter programs. The Manchester area also prioritized adult fitness as well as wellness programs and community festivals, but also senior wellness and fitness programs.


The second half of the meeting was spent gathering input from attendees. Parks were discussed as beneficial for individuals but also as draws to the community for tourists and new residents alike. Meeting attendees gave their priorities for WCPARC moving forward and these varied from very specific like a boardwalk over the flooded area in the Leonard Preserve, a splash pad, and a pool to support for planned projects like the Sharon Mills canoe livery and trails connecting communities, to more conceptual priorities like staying relevant and interesting, leveraging resources, and collaborating with other communities.

The meeting held in Manchester was one of only three being held. One was already held in Ypsilanti last Tuesday. A third meeting will be held this Thursday at 7 pm at Whitmore Lake Elementary School. If you missed the meeting and are unable to attend the Whitmore Lake meeting but want to communicate your priorities for WCPRC, email parks@washtenaw.org (mailto:parks@washtenaw.org) or send a letter to P.O. Box 8645, Ann Arbor, MI 48107-8645.
Latest update on the Border to Border Trail

May 16, 2019

(Cheelsea Update would like to thank Roy Townsend for the information and photos in this story.)

The contractor has completed approximately 90 percent of the path grading and placement of the stone base for the path and the combined driveways.

The contractor has also poured and backfilled the two bridge abutments.

The Chelsea Ridge HOA has agreed to have the contractor connect the path to their subdivision with a 5-foot wide sidewalk, which will be done later this month or in early June.

Later this month, the contractor plans to set the bridge and in early June the company plans to start paving the 10-foot wide path.
The slope restoration will then follow the paving, in late June or early July

Also, five concrete pyramid foundations that were dug up east of Fletcher Road were determined to be part of the railroad water tower foundation from decades ago, and we plan to place them in the same area we dug them up, so that trail users will be able to enjoy them.

Courtesy photo. Crews work on the Border to Border trail.
Runners will light up County Farm Park during Firefly 5K in Ann Arbor July 20
Shine bright like a firefly
By Sarah M. Parlette [https://www.clickondetroit.com/author/sarahparlette] - Associated Producer

ANN ARBOR, Mich - Starting at 8:30 p.m. July 20, runners, walkers, joggers and anyone in between, will begin doing two laps of the largest trail in County Farm Park for the Firefly 5K [https://www.washtenaw.org/2663/Firefly-5k-Glow-in-the-Dark-Fun-Run] .

For the second annual glow-in-the-dark fun run, between 200 and 300 runners are anticipated to make their way along the 1.5 mile trail, illuminated by headlamps and solar lights.

Runners are also encouraged to bring their best glow-in-the-dark outfits, headlamps and any other illuminating gear they may need while weaving their way along the trail.

Registration for the Firefly 5K [https://www.washtenaw.org/2663/Firefly-5k-Glow-in-the-Dark-Fun-Run] is ongoing and will also be available the day of the event starting at 6:30 p.m. Those wanting to be their best firefly selves can register online here.
[https://runsignup.com/Race/MI/AnnArbor/Firefly5kGlowintheDarkFunRun]

Like what you’re reading? Sign up for our email newsletter here
[https://www.clickondetroit.com/account/subscriptions]

Hosted by the Washtenaw County Parks and Recreation Commission, the 5K is free but those participating in the Virtual Voyage Adventure 5K and the Firefly 5K [https://www.washtenaw.org/2663/Firefly-5k-Glow-in-the-Dark-Fun-Run] will also receive a T-shirt.

For more information, visit the Firefly 5K Facebook page [https://www.facebook.com/events/29269413495941/] or contact Hannah Cooley at cooleyh@washtenaw.org or (734) 971- 6337 x319 for sponsorship information.

Country Farm Park is located at 2230 Platt Rd.

All About Ann Arbor is powered by ClickOnDetroit/WDIV [https://www.clickondetroit.com] .
Affectionately known as “Ypsi” by locals, Michigan’s Ypsilanti is a bohemian town with a rich history and an inviting community vibe. Tucked between Ann Arbor and Detroit, this home of Eastern Michigan University is worth exploring on a weekend getaway. People here take pride in the role of the city in advancing the automotive and aviation industries. Locally driven businesses line the streets of the historic Downtown and Depot Town areas. Restaurants and breweries reflect the diversity and innovation of those who call this hidden gem home.

The great outdoors are just within minutes from the town center. More than 23,000 acres of public park and recreation areas can be found in Washtenaw County, ideal for picnicking, hiking, mountain biking and golfing. Canoeing, kayaking or fishing are available on the Huron River that winds through Ypsilanti. A walk along the river through serene urban parks brings you to shopping, dining and entertainment in town. In the summer, classic cars fill the streets of downtown on Cruise Nights. If you are looking for funky cool collectables, there are plenty of interesting stores to get your fix.

Here are six good reasons to consider Ypsilanti on your next Ann Arbor vacation.

**Willow Run Bomber Plant & Yankee Air Museum**
Michigan’s Willow Run Plant became the largest war factory during WWII and played a tremendous role in shaping the landscape and local economy of Ypsilanti and Washtenaw County. Constructed in 1941 by the Ford Motor Company, the plant produced 8,685 B-24 Liberator bombers at the rate of one per every hour, ultimately helping us win the war. Today, adjacent Yankee Air Museum which owns a portion of the now-remaining plant, offers visitors a thrilling ride in a restored B-25 Bomber Jet or a C-47 Hairless Joe or Waco Biplane. Get a bird’s eye view of Ypsilanti, the iconic Big House and downtown Ann Arbor on a 25-minute air adventure.

Learn about the story of the Willow Run Bomber Plant’s role in WWII and Ypsi’s role in aviation history at the Yankee Air Museum. Aviation buffs will enjoy the museum’s vast collection of static aircraft ranging from WWI to the Vietnam era. Visitors can sit in the cockpit of a KC-135 and experience what it feels like to be a pilot. The museum has a dedicated section on the war effort women led in factories, including an inspiring exhibit on the famed Rosie the Riveter, who inspired a generation of women.
Automotive Heritage Museum

Located on East Cross Street in Depot Town, the **Automotive Heritage Museum** chronicles the history of pioneering automobile companies that put Ypsilanti on the map. Housed in the longest operating Hudson Motor Car Dealership, the delightful museum houses cars from the local Willow Run Plant, Hudson Motors, Kaiser, Tucker and more.

The collection includes the 1952 Hudson Hornet and a 1991 Chevrolet Caprice police car manufactured at the Willow Run Assembly Plant. The museum also houses one of the last remaining Tucker automobiles, made in the late 1940s. Preston Tucker, born in Ypsi, got his start a few blocks from the museum. On Thursday evenings from June to August, the museum sponsors Cruise Nights where residents showcase their classic cars on the streets of Depot Town as music from the 50s and 60s fills the air.

**Groovy Stores**
There is no shortage of funky and vintage stores in Ypsilanti. Even the names, The Rocket, Unicorn Feed and Supply and The Eyrie are catchy and draw you in as you walk the streets of downtown. Located on the main drag on Michigan Avenue, The Rocket features a large selection of candies of all kinds, both novelty and nostalgic and collectables.

Unicorn Feed and Supply is a venture dedicated to feeding your addiction to all things sparkly and adorable, from fun stickers to fairy garden figurines. If you are planning a party, no need to look elsewhere than the Unicorn store. Opened in 2013, The Eyrie is a lovely gift store selling artwork from more than 200 Michigan artists. The store also sells home decor, garden accessories and greeting cards.

Arbor Brewing Company

Established in 1995 by husband and wife, Matta and Rene Greff, Arbor Brewing company (ABC), has grown to become one of the city’s most popular breweries, with a large selection of beers sold in their pubs. Arbor Brewing Company’s Corner Brewery is considered the first solar brewery in the state. At the Corner Brewery, almost all of its hot water needs and up to 15 percent of its electricity are met by solar energy.

Today, the ABC company serves its award-winning beer in three locations-- in Ann Arbor, Ypsilanti and Bangalore, India. The the tap list is always changing as the brewers get creative with new recipes, but their flagship Buzzsaw IPA, Strawberry Blonde and Euchre Pilsner remain a constant on their menu. The Corner Brewery further entertains with themed nights catering to trivia lovers, live music fans, and yoga enthusiasts brought together by their love of craft beer.

Great Outdoors
Ypsilanti extends beyond the downtown districts to thousands of acres of recreation areas in Washtenaw County where you can hike, mountain bike and take in the scenic beauty of Southeastern Michigan. The Border-to-Border trail, part of Michigan’s Iron Belle Hiking Trail, has 40 miles of pathway connecting parks and cities in the county.

The Huron River, winding along through the town, provides ample opportunities for water sports and fishing. The river has some of the best smallmouth bass and carp fishing in the state.

Schultz Outfitters, Southeast Michigan Fly Shop & Fly Fishing Guides, headquartered in Ypsilanti, offers guided fishing trips in the town and beyond.

Eclectic Food

Ann Arbor is known for its impressive and diverse food scene, and Ypsilanti is catching up fast. Ypsilanti features a wide variety of flavorful foods and has embraced the farm-to-table concept. Restaurants like Ollie Food + Spirits in Depot Town sources its ingredients from local farmers within a five mile radius, often changing its menu to fit the seasonal bounty. Restaurants are catering to vegetarians and vegans as well as meat eaters, while placing
emphasis on whole and hearty Midwestern dishes with minimal processed ingredients.

Located in an old Taco Bell, the unassuming Casablanca restaurant is an amazing Moroccan and Middle-eastern restaurant serving delectable dishes made by owner/chef Abdul Mani. If you are craving tacos, head to La Torre Taqueria, a little spot on Washtenaw, which only has a few tables, but a large variety of tacos. Aviation buffs can head to the Bomber Restaurant, a family diner, known for its Bomber Breakfast. Don’t miss their Nature Lover’s pancakes with blueberries, raspberries and pecans.
Variety of terrain, scenery makes biking trails great fun in Michigan

By Jane Peterson For MediaNews Group  21 hrs ago

With challenging terrain, stunning scenery and miles of trails that stretch through urban communities, heavily wooded areas and near waterfront regions, both the upper and lower peninsulas of Michigan are ideal for biking.

Marquette and other areas in the Upper Peninsula have large biking communities. Visitors can often jump on their bike and get out on the trails right from their motel room, much as they can with their snowmobiles in the winter. In these communities, volunteers, friends group and trail club members work to maintain and build new trails for the enjoyment of all.

The Upper Peninsula's mining history is embraced along the Iron Ore Heritage Trail as cyclists will pedal through mining properties of the 1800s where remnants can be seen like engine houses, ore docks, mining shafts, mining pits still gleaming hematite.

Photo courtesy of the Iron Ore Heritage Trail

With challenging terrain, stunning scenery and miles of trails that stretch through urban communities, heavily wooded areas and near waterfront regions, both the upper and lower peninsulas of Michigan are ideal for biking.

Marquette and other areas in the Upper Peninsula have large biking communities. Visitors can often jump on their bike and get out on the trails right from their motel room, much as they can with their snowmobiles in the winter. In these communities, volunteers, friends group and trail club members work to maintain and build new trails for the enjoyment of all.

The Iron Ore Heritage Trail combines fitness with history. Much of the trail embraces the region's past with the iron mining industry. According to Administrator Carol Fulsher, trail markers, interpretive signs and kiosks all utilize rail that was once used to transport ore to the harbor.

“We have 62 custom, interpretive panels along the trail for reading snippets about the region's iron mining past and present, plus six art installations along the trail which also interpret stories of methods of mining, school yards, the compass (which triggered the finding of the ore), transportation methods, and mining accidents. This year, we are embarking on restoring a collapsed kiln,” she said in an email.
The Iron Ore Heritage Trail is 47 miles long and crosses the Marquette Iron Range. There are many places of interest along the trail, including the Michigan Iron Industry Museum, Father Marquette Park, the Chocolay Preserve, the Cliffs Shaft Mine Museum, the Marquette Regional History Center and the U.P. Children's Museum.

“The Lower Harbor Ore Dock is a unique site in the Marquette Harbor,” said Fulsher, explaining that it extends 970 feet long into the water and 85 feet high, with 150-foot “pocket” which stores iron ore for loading onto ships.

Visitors can also enjoy food, lodging, shopping and entertainment in the towns of Ishpeming, Republic, Negaunee and Marquette.

Biking trails can span national, state, county and local lands. Biking trails and paths come in a variety of widths and distances. Some are dirt, others are paved. All provide cycling opportunities from novices to experienced riders.

Ron Utter from the Cascades Cycling Club in Jackson said some of his favorite paved trails in the state are the Lakeshore Trail on Lake Michigan in Ottawa County, the Little Traverse Wheelway linking Harbor Springs, Petoskey and Charlevoix and the Falling Waters Trail in Jackson.

Many state park trails are manageable for beginners. Other trails, such as those at county parks, are better suited for families with children because they contain loops that make it easy to customize a bike ride for a shorter distance.

Michigan state parks welcomes cyclists and many of its trails are perfect for biking whether you seek a leisurely ride with your family or want to tackle more challenging terrain on your mountain bike. Maia Turek, resource development specialist, Pure Michigan DNR Parks and Recreation, said many state biking paths are perfect for long or short rides because they are linear.

The Kal-Haven Trail Is a 34-mile trail made of crushed limestone that connects Kalamazoo with South Haven. Following a former railroad line, it offers a beautiful, scenic ride that takes you across bridges and through quaint small towns on the west side of the state.

Turek also recommends the Fred Meijer White Pine Trail, which runs 92 miles from Grand Rapids to Cadillac. Its points of interests include many charming towns such as Comstock Park, Rockford and Big Rapids. Situated along on old rail bed, it is mostly paved, but gravel in some spots.

One of the newer trail systems in the area is the DTE Foundation trail (Dtetrail.org), said Utter. This trail, which runs through the Waterloo Recreation Area in Jackson and Washtenaw counties, is attracting a lot of attention as one of the top mountain bike trails in the country, he added.

Whether you are going for a family bike ride on a paved path or challenging yourself on a lengthy dirt mountain bike trail, there's no doubt that there are many physical and emotional benefits of cycling.

However, of equal significance to cyclists, said Utter, is the social aspect. He said joining a local cycling club helps you bond with other cycling enthusiasts and form life-long friendships with those who have similar interests. The Cascades Cycling Club in Jackson (CascadesCyclingClub.com) is a popular cycling club in the central Michigan area that holds several club rides each week.

Trail systems are often rated from easy to technical so bikers can select one that matches their riding ability best. Easy trails, for example, are often smooth and flat while intermediate trails may have more twisty curves and hills. Natural formations may dictate the trail rating to a certain extent.

The Iron Ore Heritage Trail is mostly converted rail so it is 10-foot wide with asphalt and crushed aggregate and low percentage of grades. According to Fulcher, there is, however, a noticeable climb along the shores of Marquette for six to seven miles.
“It’s a lot of fun going from west to east and the downward grade makes for fast, easy pedaling,” she said.

Wildlife and scenic views often enhance the experience. The Pine Hill Pond quarry on the Iron Ore Heritage Trail is a unique spot with a lovely atmosphere to take a rest from biking. Cyclists can enjoy towering bluffs of greenstone, a pond filled with ducks and geese and maybe an eagle, hawks and herons, said Fulcher.

For more information, visit the Michigan Trails website at MiTrail.org and the Michigan Mountain Biking Association at MMBA.org.

Biking tips

You may think you are going out for a quick afternoon ride, but Mother Nature and other factors like bike breakdowns may derail your plans. That’s why it’s always best to be prepared. Here are a few biking tips:

Bring plenty of water

Wear a helmet to protect against injury

Tell someone where you are going and when you plan to return

Bring navigation tools in addition to your phone. Cell phone service can be spotty in more remote areas

From Carol Fulsher, administrator for the Iron Ore Heritage Trail:

Call first to see what sections of trail are open, especially in areas up north where spring comes a little later

Be prepared for various types of weather by dressing in layers

Don’t be in a hurry. Enjoy the surroundings. There are natural stopping places along the trail so take the time to stop, look and listen for songbirds, small and large animals and turtles laying eggs.
MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission  
FROM: Coy Vaughn, Director  
DATE: June 11, 2019  
RE: Project and Activities Update – May 2019

A. Park Facility Events and Projects

Independence Lake
- Maintenance staff have been preparing for summer operations; however, rain delayed some tasks including picnic table placement and mowing.
- Maintenance staff finished installation of the new sand volley ball court.
- The new gatehouse has been installed and is now operational.

Meri Lou Murray Recreation Center
- Proposals were received from four firms in response to RFP #7730 MLM Feasibility Study for Potential Renovations. Proposal were evaluated and a recommendation has been prepared for Commission review.
- For a new day camp activity, maintenance staff are researching and preparing to construct a GaGa pit, which is used for playing GaGa, a gentler form of dodge ball.
- New exercise equipment has been added to the fitness room and three additional treadmills, Climbmill, and a seated row machine are anticipated to arrive late summer.

Parker Mill Park
- There were no bids received for the trail reconstruction project. We are evaluating options to rebid.

Pierce Lake Golf Course & Park
- In conjunction with previously the mentioned Parker Mill Park paving project, we didn’t receive any bids.
- ROWE Professional Services has provided 60% complete construction bid documents for staff review and comments. These documents are for the repair/replacement of the golf course’s wooden boardwalks and asphalt cart paths.

Rolling Hills Park
- Maintenance and Operations staff prepared for Water Park start-up
- Rolling Hills Park staff held a lifeguard certification course at Tecumseh High School on May 6 and 30 people participated.
- Girls on the Run hosted their program culmination 5K at Rolling Hills Park on May 11. Over 5,000 participants and spectators were on site throughout the day.
- Liverpool Soccer held a tournament on May 11-12, which included teams from Canada, Michigan, Indiana, Illinois and Ohio. More than 1,500 people were in attendance.
• Rolling Hills Park hosted a Glow Golf night for annual bag tag holders on May 17. Despite the rain, 15 pass holders participated, and staff plans to hold one Glow night each month for bag tag holders.
• Huron Valley Humane Society hosted their annual Walk & Wag fundraiser on May 18. Over 1,300 people participated in the event and helped HVHS raise over $325,000.
• 400 children participated in Super Friday at the water park on May 24.
• The “red light, green light system” for Plunge Peak was installed and is operational.
• Two new gatehouses were installed and are fully operational.
• New shade structures for the admissions line and inside the water park were installed.
• While operational on Super Friday, some safety concerns were identified on the new Sprayground structure, which are currently being addressed by the manufacturer.
• The Water Park opened for the season on May 25. Though opening weekend attendance was low, it was a great training weekend for new staff.

Staebler Farm Park
• The Michigan Folk School is working with a mechanical engineer to design plans for the blacksmith studio.
• The Collaborative (architectural design firm) completed concepts for a new multipurpose building.
• Construction work on the parking lot is nearly complete.

B. Special Initiatives
Border-to-Border Trail (B2B)
• Davis Construction continues to work on the Dexter-Huron Metropark to Zeeb Road trail segment (1.2 miles). Two of four bridge abutment are nearly complete. The project is anticipated to be complete in the fall.
• Salenbien Construction continues to work on the Chelsea-Dexter Connection Phase 1 project (2.1 miles) from Freer Road to N. Lima Center Road in Lima Township. A 70’ long pedestrian bridge was placed and paving should begin soon. The project is expected to be completed this summer.
• Bids will be received on June 7 through MDOT for the second phase of the M-52 trail and the contract will be awarded by MDOT. An update will be provided at the June 11th Commission meeting.
• OHM has been hired to finalize the next phase of the Huron River Drive Trail segment: Zeeb Road to Delhi Metropark (1.8 miles). Engineering work is expected to be complete this coming winter.

Eastern County Skatepark Project
• Staff is working with New Line Skatepark on finalizing contract details. The first community engagement meeting is tentatively scheduled for June 26th, location to be determined.
C. **Natural Areas Preservation Program (NAPP)**

**Acquisition**
- Scio Township closed on their 36-acre Mersereau fee simple purchase to which NATAC contributed funds.
- WCPARC closed on the Adler farm, a 2017 ACEP-ALE funded conservation easement.

**Stewardship**
- 139 volunteers helped remove invasive plants throughout the month at DeVine, Scio Woods, and Burns-Stokes preserves and County Farm Park and Parker Mill Park. These events included volunteers from the public, church and social groups, and schools.
- To preserve our richest wildflower displays, invasive spring ephemerals were removed from Weatherbee Woods, Kosch, Scio Woods, Ervin-Stucki, Koenn, Miller-Smith, Brauer, DeVine, Baker Woods, Trinkle Marsh, Whitmore Lake, Leonard, Squiers, and Goodrich Preserves. The NAPP Crew and volunteers also supported removal efforts at County Farm, Parker Mill, Park Lyndon, and Sharon Mills Parks.
- Michigan Arbor Day Alliance in partnership with Arbor Brewing Company donated and planted $1,000 worth of native oak trees at Meyer West Preserve. These trees will increase canopy resources across land previously used for agriculture.
- Stiltgrass control at Botsford Preserve is actively underway with support from partners involved in the Washtenaw County Stiltgrass Working Group. The group recently hired a coordinator with grant funds obtained last year.

D. **Interpretive Programming**
- Around 600 patrons attended nature, history, and horticulture programs in May.
- 512 students attended field trip programs.

E. **Other**
- Staff continues to develop the 2020-2024 Recreation Master Plan.
- Staff held three Public Engagement session for the Master Plan.
### May 2019 - Claims Report

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It was moved by ________________ and supported by ________________
to approve payment of claims in the amount of………………………………… $ 953,177.63
### WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
### FUND BALANCE STATEMENT - MAY 31, 2019

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<td><strong>Total Expense</strong></td>
<td><strong>(13,968,589)</strong></td>
<td><strong>(3,631,388)</strong></td>
<td><strong>26%</strong></td>
</tr>
</tbody>
</table>

#### Surplus/(Deficit)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2,381,895)</td>
<td>5,444,304</td>
<td></td>
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</tbody>
</table>

#### Operating Reserve

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(7,716,694)</td>
<td>(7,716,694)</td>
<td></td>
</tr>
</tbody>
</table>

#### Funding Commitments (Partnerships)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(4,985,002)</td>
<td>(74,352)</td>
<td></td>
</tr>
<tr>
<td>(12,701,696)</td>
<td>(7,791,046)</td>
<td></td>
</tr>
</tbody>
</table>

#### Projected Fund Balance (12/31/19)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3,000,585</td>
<td>15,737,435</td>
</tr>
</tbody>
</table>

### Notes

- The table above provides a detailed breakdown of the fund balance, revenue, and expense for the period May 31, 2019.
- The variance columns indicate the difference between the budgeted and actual amounts, with positive values indicating over-budget and negative values indicating under-budget.
- The YTD % Budget column shows the percentage of the budget that has been utilized or expected to be utilized by the end of the year.
## Fund Balance Statement - May 31, 2019

### Beginning Fund Balance (1/1/19)

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>% Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenue</td>
<td>3,821,045</td>
<td>3,815,772</td>
<td>100%</td>
<td>(5,273)</td>
</tr>
<tr>
<td>Property Tax</td>
<td>3,821,045</td>
<td>3,815,772</td>
<td>100%</td>
<td>(5,273)</td>
</tr>
<tr>
<td>Federal Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interest Earnings</td>
<td>50,000</td>
<td>52,211</td>
<td>104%</td>
<td>2,211</td>
</tr>
<tr>
<td>Other Revenue &amp; Reimb.</td>
<td>5,000</td>
<td>5,000</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>3,876,045</td>
<td>3,872,983</td>
<td>100%</td>
<td>(3,062)</td>
</tr>
</tbody>
</table>

### Expense (Budget)

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>% Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>(557,758)</td>
<td>(223,843)</td>
<td>40%</td>
<td>333,915</td>
</tr>
<tr>
<td>Supplies &amp; Other Services</td>
<td>(305,850)</td>
<td>(52,417)</td>
<td>17%</td>
<td>253,433</td>
</tr>
<tr>
<td>Internal Service Charges</td>
<td>(22,982)</td>
<td>(6,973)</td>
<td>30%</td>
<td>16,009</td>
</tr>
<tr>
<td>Capital</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land Acquisition</td>
<td>(2,550,000)</td>
<td>(864,928)</td>
<td>34%</td>
<td>1,685,072</td>
</tr>
<tr>
<td>Land Development</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Machinery &amp; Equipment</td>
<td>(18,000)</td>
<td>(4,558)</td>
<td>25%</td>
<td>13,442</td>
</tr>
<tr>
<td><strong>Capital Subtotal</strong></td>
<td>(2,568,000)</td>
<td>(869,486)</td>
<td>34%</td>
<td>1,698,514</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td>(3,454,590)</td>
<td>(1,152,719)</td>
<td>33%</td>
<td>2,301,871</td>
</tr>
</tbody>
</table>

### Surplus/(Deficit)

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>% Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Surplus/(Deficit)</strong></td>
<td>421,455</td>
<td>2,720,263</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Projected Fund Balance (1/1/19)

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Projected Fund Balance</strong></td>
<td>3,622,767</td>
<td>5,921,575</td>
</tr>
</tbody>
</table>
ROLLING HILLS COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
MAY

### GATE

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>RESIDENT (ANNUAL)</td>
<td>743</td>
<td>931</td>
<td>671</td>
<td>$22,290</td>
<td>$27,930</td>
<td>$20,130</td>
</tr>
<tr>
<td>NON-RESIDENT (ANNUAL)</td>
<td>61</td>
<td>97</td>
<td>65</td>
<td>2,745</td>
<td>4,365</td>
<td>2,925</td>
</tr>
<tr>
<td>RESIDENTS (DAILY)</td>
<td>1,118</td>
<td>1,534</td>
<td>885</td>
<td>6,708</td>
<td>9,204</td>
<td>5,310</td>
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<tr>
<td>NON-RESIDENTS (DAILY)</td>
<td>619</td>
<td>1,359</td>
<td>588</td>
<td>6,190</td>
<td>13,590</td>
<td>5,880</td>
</tr>
<tr>
<td>SENIOR (DAILY)</td>
<td>43</td>
<td>67</td>
<td>50</td>
<td>129</td>
<td>201</td>
<td>150</td>
</tr>
<tr>
<td>SENIOR NON-RES. (DAILY)</td>
<td>9</td>
<td>28</td>
<td>8</td>
<td>54</td>
<td>168</td>
<td>48</td>
</tr>
<tr>
<td>BUSES (DAILY)</td>
<td>-</td>
<td>1</td>
<td>3</td>
<td>-</td>
<td>30</td>
<td>90</td>
</tr>
<tr>
<td>ANNUAL BUS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>MINI BUS</td>
<td>-</td>
<td>2</td>
<td>-</td>
<td>-</td>
<td>30</td>
<td>-</td>
</tr>
<tr>
<td>ANNUAL MINI BUS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,593</td>
<td>4,019</td>
<td>2,270</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$38,116</td>
<td>$55,518</td>
<td>$34,533</td>
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**PERCENT OF NON-RESIDENTS:**

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<thead>
<tr>
<th></th>
<th>ANNUAL</th>
<th>DAILY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7.59%</td>
<td>35.10%</td>
</tr>
<tr>
<td></td>
<td>9.44%</td>
<td>46.42%</td>
</tr>
<tr>
<td></td>
<td>8.83%</td>
<td>38.93%</td>
</tr>
</tbody>
</table>

### WATER PARK POOL ATTENDANCE

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DAILY ENTRANCE</td>
<td>1,466</td>
<td>5,161</td>
<td>1,146</td>
<td>$15,333</td>
<td>$50,753</td>
<td>$11,841</td>
</tr>
<tr>
<td></td>
<td>1,466</td>
<td>5,161</td>
<td>1,146</td>
<td>$15,333</td>
<td>$50,753</td>
<td>$11,841</td>
</tr>
</tbody>
</table>

### PROGRAMMING & RETAIL OPERATIONS

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DAYCAMP</td>
<td>710</td>
<td>1,019</td>
<td>1,201</td>
<td>$19,182</td>
<td>$27,515</td>
<td>$32,426</td>
</tr>
<tr>
<td>BIRTHDAY PACKAGES</td>
<td>5</td>
<td>5</td>
<td>4</td>
<td>150</td>
<td>429</td>
<td>848</td>
</tr>
<tr>
<td>AQUATICS PROGRAMMING</td>
<td>-</td>
<td>32</td>
<td>57</td>
<td>-</td>
<td>2,804</td>
<td>5,332</td>
</tr>
<tr>
<td>SPECIAL EVENTS</td>
<td>212</td>
<td>136</td>
<td>323</td>
<td>624</td>
<td>710</td>
<td>21,471</td>
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<tr>
<td></td>
<td>927</td>
<td>1,192</td>
<td>1,585</td>
<td>$19,956</td>
<td>$31,458</td>
<td>$60,077</td>
</tr>
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</table>
ROLLING HILLS COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
MAY

PROGRAMMING & RETAIL OPERATIONS (cont'd)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FACILITY RENTALS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WEEKDAYS</td>
<td>24</td>
<td>19</td>
<td>5</td>
<td>$2,620</td>
<td>$2,120</td>
<td>$873</td>
</tr>
<tr>
<td>WEEKENDS</td>
<td>77</td>
<td>67</td>
<td>88</td>
<td>7,950</td>
<td>7,650</td>
<td>10,437</td>
</tr>
<tr>
<td>SOCCER FIELDS</td>
<td>2</td>
<td>169</td>
<td>302</td>
<td>60</td>
<td>6,740</td>
<td>9,965</td>
</tr>
<tr>
<td>WATERPARK SHELTERS</td>
<td>4</td>
<td>5</td>
<td>4</td>
<td>100</td>
<td>225</td>
<td>125</td>
</tr>
<tr>
<td></td>
<td>107</td>
<td>260</td>
<td>399</td>
<td>$10,730</td>
<td>$16,735</td>
<td>$21,400</td>
</tr>
<tr>
<td>TOBOGGANS</td>
<td>36</td>
<td>244</td>
<td>229</td>
<td>$67</td>
<td>732</td>
<td>687</td>
</tr>
<tr>
<td>CROSS COUNTRY SKIS</td>
<td>47</td>
<td>291</td>
<td>177</td>
<td>221</td>
<td>873</td>
<td>531</td>
</tr>
<tr>
<td>MISC. RETAIL</td>
<td>-</td>
<td>-</td>
<td>7</td>
<td>-</td>
<td>-</td>
<td>52</td>
</tr>
<tr>
<td></td>
<td>83</td>
<td>535</td>
<td>413</td>
<td>$288</td>
<td>$1,605</td>
<td>$1,270</td>
</tr>
<tr>
<td>LOCKERS</td>
<td>-</td>
<td>7</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>3</td>
</tr>
<tr>
<td>FOOD CONCESSIONS</td>
<td>2,059</td>
<td>3,925</td>
<td>1,456</td>
<td>3,673</td>
<td>9,577</td>
<td>2,726</td>
</tr>
<tr>
<td>MISCELLANEOUS</td>
<td>12</td>
<td>28</td>
<td>-</td>
<td>72</td>
<td>153</td>
<td>-</td>
</tr>
<tr>
<td>GIFT CERTIFICATE SALES</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>VENDING</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>2,071</td>
<td>3,960</td>
<td>1,456</td>
<td>$3,745</td>
<td>$9,732</td>
<td>$2,726</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$88,168</td>
<td>$165,801</td>
<td>$131,847</td>
</tr>
</tbody>
</table>
## Memberships

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual Resident</td>
<td>560</td>
<td>510</td>
<td>492</td>
<td>$ 123,272</td>
<td>$ 109,072</td>
<td>$ 94,937</td>
</tr>
<tr>
<td>Individual Non-Resident</td>
<td>6</td>
<td>6</td>
<td>10</td>
<td>1,810</td>
<td>1,890</td>
<td>3,250</td>
</tr>
<tr>
<td>S/Y/D Resident</td>
<td>664</td>
<td>658</td>
<td>652</td>
<td>110,950</td>
<td>109,705</td>
<td>108,985</td>
</tr>
<tr>
<td>S/Y/D Non-Resident</td>
<td>6</td>
<td>4</td>
<td>3</td>
<td>1,620</td>
<td>1,040</td>
<td>790</td>
</tr>
<tr>
<td>Family Resident</td>
<td>101</td>
<td>89</td>
<td>173</td>
<td>47,908</td>
<td>47,553</td>
<td>51,837</td>
</tr>
<tr>
<td>Family Non-Resident</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>743</td>
<td>743</td>
<td>1,480</td>
</tr>
<tr>
<td>Family - Addtl Member</td>
<td>7</td>
<td>13</td>
<td>10</td>
<td>495</td>
<td>850</td>
<td>588</td>
</tr>
<tr>
<td>Seniors Over 80</td>
<td>175</td>
<td>179</td>
<td>199</td>
<td>10,500</td>
<td>10,680</td>
<td>11,940</td>
</tr>
<tr>
<td>Personal Trainers</td>
<td>14</td>
<td>13</td>
<td>9</td>
<td>3,575</td>
<td>3,900</td>
<td>2,580</td>
</tr>
<tr>
<td>Military Pass</td>
<td>-</td>
<td>-</td>
<td>2</td>
<td>-</td>
<td>-</td>
<td>360</td>
</tr>
<tr>
<td>30-Day Pass</td>
<td>387</td>
<td>447</td>
<td>439</td>
<td>17,390</td>
<td>20,115</td>
<td>19,620</td>
</tr>
<tr>
<td>Seasonal Pass</td>
<td>146</td>
<td>144</td>
<td>113</td>
<td>11,680</td>
<td>11,475</td>
<td>9,040</td>
</tr>
<tr>
<td>Replacement Pass</td>
<td>82</td>
<td>45</td>
<td>59</td>
<td>82</td>
<td>45</td>
<td>59</td>
</tr>
</tbody>
</table>

**Sub-Total:** 2,149 2,109 2,163 $ 330,025 $ 317,067 $ 305,466

### Annual Pass Facility Use
- **2017:** 103,193
- **2018:** 86,486
- **2019:** 82,924

### Percent of Non-Residents:
- **2017:** 0.97%
- **2018:** 0.87%
- **2019:** 1.13%

## Daily Entries

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual Resident</td>
<td>5,480</td>
<td>4,845</td>
<td>4,811</td>
<td>$43,840</td>
<td>$38,760</td>
<td>$38,488</td>
</tr>
<tr>
<td>Individual Non-Resident</td>
<td>276</td>
<td>598</td>
<td>477</td>
<td>2,484</td>
<td>5,382</td>
<td>4,293</td>
</tr>
<tr>
<td>S/Y/D Resident</td>
<td>5,203</td>
<td>4,120</td>
<td>3,891</td>
<td>31,218</td>
<td>24,720</td>
<td>23,346</td>
</tr>
<tr>
<td>S/Y/D Non-Resident</td>
<td>126</td>
<td>180</td>
<td>174</td>
<td>882</td>
<td>1,260</td>
<td>1,218</td>
</tr>
<tr>
<td>Individual Fitness Resident</td>
<td>110</td>
<td>103</td>
<td>78</td>
<td>880</td>
<td>824</td>
<td>624</td>
</tr>
<tr>
<td>Individual Fitness Non-Resident</td>
<td>5</td>
<td>20</td>
<td>-</td>
<td>45</td>
<td>180</td>
<td>-</td>
</tr>
<tr>
<td>Senior Fitness Resident</td>
<td>268</td>
<td>296</td>
<td>207</td>
<td>1,608</td>
<td>1,776</td>
<td>1,242</td>
</tr>
<tr>
<td>Senior Fitness Non-Resident</td>
<td>6</td>
<td>5</td>
<td>4</td>
<td>42</td>
<td>35</td>
<td>28</td>
</tr>
<tr>
<td>Daily Pass/Gift Certificate Sales</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,323</td>
<td>2,645</td>
<td>2,628</td>
</tr>
</tbody>
</table>

**Sub-Total:** 11,474 10,167 9,642 $ 83,322 $ 75,582 $ 71,867

### Percent of Non-Residents:
- **2017:** 3.60%
- **2018:** 7.90%
- **2019:** 6.79%

## Other Revenue

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation Programs</td>
<td>22,387</td>
<td>19,519</td>
<td>21,602</td>
<td>$157,691</td>
<td>$150,514</td>
<td>$152,630</td>
</tr>
<tr>
<td>Facility Rentals</td>
<td>135</td>
<td>70</td>
<td>193</td>
<td>3,368</td>
<td>1,540</td>
<td>4,538</td>
</tr>
<tr>
<td>Studio</td>
<td>320</td>
<td>230</td>
<td>-</td>
<td>4,050</td>
<td>5,518</td>
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<td>Party Pavilion</td>
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<td>5,155</td>
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**Sub-Total:** 22,542 19,606 21,795 $ 171,614 $ 164,023 $ 168,075

## YTD Total Participation & Revenue:
- **2017:** 139,358
- **2018:** 136,368
- **2019:** 116,524

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**Sub-Total:** $ 584,961 $ 556,672 $ 545,408
## PIERCE LAKE GOLF COURSE
### YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
### MAY

### GREEN FEES

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7,677  6,785  7,267  $157,140  $142,116  $157,704

### PROGRAMMING & RETAIL OPERATIONS

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2017  2018  2019
$220,386  $195,297  $202,746
# INDEPENDENCE LAKE COUNTY PARK
## YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
### MAY

#### GATE

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#### BLUE HERON BAY ATTENDANCE

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|                      | 10   | 15   | 2    | $468 | $1,202| $75  |

|                      |      |      |      |      |      |      |
| LOCKERS              | -    | -    | -    | -    | -    | -    |
| FOOD CONCESSIONS     | 330  | 914  | 275  | 704  | 2,025| 551  |
| ACCESSORIES/MISC.    | -    | 3    | -    | -    | 3    | -    |

|                      | 330  | 917  | 275  | $704 | $2,028| $551 |
### INDEPENDENCE LAKE COUNTY PARK
#### YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
##### MAY

#### PROGRAMMING & RETAIL OPERATIONS

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#### REVENUE YTD:

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<td>$60,765</td>
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MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn, Director
DATE: June 11, 2019
RE: Grant Agreement – MDNR Trust Fund, Watkins Lake Addition

Background
At the public hearing held on March 6, 2018, the Parks Commission passed a resolution to submit a grant application to the Michigan Natural Resources Trust Fund (MNRTF) for the acquisition of the Watkins Lake Addition. The grant request included a total project budget of $110,000, which includes the estimated appraised value of the property plus due diligence costs. The Commission requested that the Trust Fund cover a total of $60,600 of the project budget, and to appropriate $40,400 toward the purchase. The grant application was recently approved.

Discussion
Execution of the Project Agreement between the DNR and WCPARC is necessary prior to incurring reimbursable expenses, which include a survey, Phase 1 Environmental Site Assessment, and an appraisal. Pending the results of the due diligence, the Commission will be asked at a future meeting to authorize a purchase agreement with the landowner, with a detailed budget at that time. The purchase will be paid from the Parks Acquisition and Development funds. The property to be purchased will serve as a trailhead and an eastern parking lot for the Watkins Lake State Park and County Preserve, as well as, for the proposed multipurpose trail leading to the Village of Manchester.

Recommendation
Based on staff review, it is my recommendation that the Commission pass the attached resolution to accept the grant and authorize staff to execute the project agreement with the DNR for the $60,600 Michigan Natural Resources Trust Fund Grant titled “Acquisition of Watkins Lake Addition.”

Attachments.
A RESOLUTION ACCEPTING THE PROJECT AGREEMENT FOR TF-18-0195 TO ACQUIRE LAND FOR AN ADDITION TO WATKINS LAKE COUNTY PRESERVE FROM THE 2018 MICHIGAN NATURAL RESOURCES TRUST FUND GRANT ADMINISTERED BY THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES

Upon motion made by ______________________________, seconded by ______________________________, the following Resolution was adopted:

“RESOLVED, that the Washtenaw County Parks and Recreation Commission, Ann Arbor, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the Washtenaw County Parks and Recreation Commission, does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Forty Thousand Four Hundred ($40,400) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity.
3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

The following aye votes were recorded: ________________
The following nay votes were recorded: ________________

STATE OF MICHIGAN )
 ) ss
COUNTY OF WASHTENAW )

I, ______________________________, Secretary of the Washtenaw County Parks and Recreation Commission, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the Washtenaw County Parks and Recreation Commission at a meeting held on June 11, 2019.

Robert W. Marans, President Date
Washtenaw County Parks and Recreation Commission
MEMORANDUM
To: Washtenaw County Parks and Recreation Commission
From: Coy Vaughn, Director
Date: June 11, 2019
Re: Planning and Development Study for proposed East Washtenaw County YMCA

Background
At the May 14th meeting, the Commission considered a request made by the Ann Arbor YMCA to partner on a study to determine the feasibility, planning and prefunding phase for a potential East Washtenaw County YMCA in Ypsilanti Township (see attached memo). After a thorough discussion, a motion was made to split the recommendation into two motions; the first motion to authorize staff to continue discussions with the YMCA and other partners, and the second motion to authorize a $30,000 expenditure for the planning and development study. The Commission voted unanimously to approve the first motion. The second motion failed on a split vote (4 ayes, 4 nays).

The Commission requested that a special working session be scheduled to allow staff time to gather additional information on the study, answer questions regarding the proposed facility, and provide an overview of the WCPARC budget/CIP and current eastside programs and expenditures. The working session was held on Wednesday, June 5, and was attended by representatives of the YMCA staff, the YMCA board, Ypsilanti Township, and the Washtenaw County Board of Commissioners. After much discussion, it was determined that the proposal be placed on the next agenda for reconsideration by the Commission.

Recommendation
I recommend that the Commission authorize staff to engage in discussions with project partners to explore the feasibility of an East Washtenaw County YMCA in Ypsilanti Township. Further, I recommend the Commission authorize an expenditure of $30,000 to assist the Ann Arbor YMCA in the initial feasibility, planning and prefunding phase of project.
MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy Vaughn, Director
Date: May 14, 2019
Re: YMCA Request to Partner on Proposed East Side Recreation Center

Background
In recent years the Commission has expressed interest in exploring the possibility of developing an eastern Washtenaw County Recreation Center. Acknowledging that no single entity has the resources currently available to construct and operate the facility on their own, a partnership approach continues to be the preferred strategy. Starting in 2012, WCPARC engaged with the City of Ypsilanti and the Ann Arbor YMCA to explore the potential development of a facility on the Water Street site in downtown Ypsilanti. In 2018 WCPARC started discussions with Eastern Michigan University regarding a proposed expansion of the REC/IM facility on campus to allow and encourage access to the general public. For various reasons, both of these proposals stalled.

In November 2018 a meeting was held in Ypsilanti Township with local leaders and potential partner organizations, including the YMCA. The focus of the meeting was a site on Huron Street that is owned by Ypsilanti Township. The 28-acre site is an undeveloped parcel in the Ypsilanti Town Center development area, just north of the U.S. Post Office and in front of Bosal Manufacturing. This area is planned as a retail, hotel, and entertainment center – a recreation center would be a permitted use under local zoning. Ypsilanti Township leaders have expressed their intentions of offering the site free of charge for the development of a recreation center. According to the Township, the property has all the necessary infrastructure in place and could readily support the development of a new facility. The site is large enough to also accommodate outdoor uses such as soccer or baseball fields (there is an additional 10-acre vacant parcel adjacent to the north).

Discussion
The Washtenaw County Board of Commissioners recently adopted Advance Establishment of East Side Recreational Opportunities as a priority planning initiative. Development of an eastside recreation center has been the focus of this BOC initiative.

In March 2019 the BOC received an official request from the YMCA for $75,000 to initiate the planning and capital campaign necessary to explore the opportunity at hand (see attached). The total services, consultants, and fees for this initial phase are estimated to cost up to $162,000.
Staff analyzed the costs associated with each item that was listed in the YMCA’s funding request and determined that some of the items might not be necessary or could be provided with in-kind services. Examples include:

- results utilized from the 2018 Community Needs Survey
- data from our 2013 Market Study (for the Water Street site) – this may need a simple update
- some of the site related due diligence can likely be provided by Ypsilanti Township
- a Phase I ESA could likely be completed by the Washtenaw County Brownfield Authority

Considering this, a contribution of $30,000 by WCPARC appears to be reasonable to assist with costs related to Community Needs/Research and Facility Development.

Preliminary construction costs for a 60,000 sq. ft. recreation center are estimated to be $15-20M. The YMCA is intending to launch a capital campaign to help fund a significant portion of the project. Preliminary interest from local business leaders and the philanthropic community has been strong. Staff will continue to collaborate with project partners to determine the best model for facility ownership, operation, and maintenance.

Although our recent community survey ranks the need for a recreation center on the eastside as a medium-low priority, it does reflect strong level of support for an aquatic center and adult fitness programs – two potential components of a new facility.

**Recommendation**

I recommend that the Commission authorize staff to engage in discussions with project partners to pursue the development of an East Side Recreation Center in Ypsilanti Township. Further, I recommend the Commission authorize an expenditure of $30,000 to assist the Ann Arbor YMCA in the initial phase of project planning.
March 28, 2019

Dear Commissioner Jefferson:

Thank you for your leadership in our collaboration with Washtenaw County. The Ann Arbor YMCA is excited at the opportunity to expand our relationship with the County and Ypsilanti Township to provide increased Youth Development, Healthy Living and Social Responsibility programming to our shared community. As we embark on the planning and prefunding phase for a potential East Washtenaw County YMCA in Ypsilanti Township, I respectfully request funding assistance in the amount of $75,000 from the County to help pay for:

- Education
- Capital Campaign Readiness
- Community Needs & Research
- Project Scope Definition
- Project Funding Readiness
- Facility Development

Total services, consultants and fees for this initial phase are estimated to cost up to $162,000. Please let me know if there is any additional information that I can provide you and the other Commissioners with.

Sincerely,

Toni Kayumi
President & CEO
Ann Arbor YMCA
MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: June 11, 2019
Re: MLM Recreation Center -- Renovations Feasibility Study, RFP# 7730

Background
Since the 52,000 square foot Meri Lou Murray Recreation Center (MLMRC) opened in 1991, it has provided a variety of activities from swimming, strength training, walking, and running to basketball, volleyball, pickleball, badminton and family events for county residents and non-residents. The recreation center welcomes a diverse population of approximately 400,000 visitors annually.

A major renovation of the main floor took place in 2008, which focused on relocation of the welcome desk and expansion of the exercise areas to accommodate a larger demand for self-directed exercise activities. Through the years, additional smaller-scale renovations have taken place to improve the mechanics of the building, pool area, and equipment. Yet, with ten plus years since the last major facility renovation, the facility is in need of improvements to meet the current needs of patrons, and attract new patrons. Proposed renovations will assure MLMRC continues to provide a year-round recreation facility for all, regardless of age, gender, physical or mental ability, or socioeconomic status.

The WCPARC Capital Improvement Plan allocated $75,000 to engage the services of an architectural firm to prepare a feasibility study for potential renovations.

Discussion
Per the County’s standard protocol, RFP# 7730 was advertised by the Purchasing Department, seeking a consultant with experience in recreation facilities to conduct a feasibility study of the operations and on-going space needs at the MLMRC. The scope of the feasibility study will include recommendations on renovations to interior and exterior facility spaces to improve the capacity, recreation offerings, and accessibility for patrons and staff, as well as increase opportunities for revenue. Renovations to the locker rooms and parking lot have been identified as a priority and are included in the Capital Improvement Plan. Additional renovations identified through the feasibility study process will be outlined in a phased approach with budget estimates provided for planning purposes by the Commission. Community input will be included as part of the feasibility process.

In response to the RFP process, four qualified bids were received from consultant teams as outlined below:

<table>
<thead>
<tr>
<th>Consultant Team</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>DiClemente Siegel Design Inc.</td>
<td>Southfield, MI</td>
<td>$17,800</td>
</tr>
<tr>
<td>TMP Architecture</td>
<td>Bloomfield Hills, MI</td>
<td>$36,000</td>
</tr>
<tr>
<td>Hobbs &amp; Black Architects</td>
<td>Ann Arbor, MI</td>
<td>$60,500</td>
</tr>
<tr>
<td>Integrated Design Solutions</td>
<td>Troy, MI</td>
<td>$68,600</td>
</tr>
</tbody>
</table>
Recommendation
Based upon initial review of the proposals, the consultant teams’ previous experience with renovations at recreational facilities, interviews with consultant teams and references, it is my recommendation that Washtenaw County Parks and Recreation Commission execute a contract with Integrated Design Solutions to conduct a Feasibility Study for Potential Renovations to the Meri Lou Murray Recreation Center in an amount not to exceed $68,600.
MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: June 11, 2019
Re: Multi-purpose Building, Design Contract with The Collaborative Inc. – Staebler Farm County Park

Background
In 2017, per the County’s standard purchasing process, RFP #7309 was released, soliciting multidisciplinary consultant services. The intent was to have teams of consultants pre-qualified, in order to streamline the contract process. Request for bids are then bid out and awarded to the prequalified firms on an as-needed basis. The Collaborative was chosen as one of the consultant teams, in part, due to their previous projects similar to Staebler Farm Park.

In order to meet both the Michigan Folk School’s and Park’s needs of a building / facility at Staebler Farm County Park, ongoing discussions have focused on construction of a multipurpose building that would be utilized by both organizations to provide various public programming, learning and meeting space. Earlier this year, to start the process, staff engaged The Collaborative Inc. to provide programming, site placement, and schematic design of the multipurpose building at Staebler Farm Park. Initial conceptual designs have been presented to the Commission during this process.

Discussion
With the initial, conceptual phase complete, the next step is to continue with Architectural and Engineering services to bring this project to fruition. During this phase, The Collaborative will illustrate and refine the design of the project, including layout of the interior and exterior plans, elevations and standard construction details. Based on final design documents, the Collaborative will provide detailed probable construction costs, construction drawings and specifications. The Collaborative will also provide full engineering services, prepare bid documents, submit appropriate permits and provide some construction oversight.

Given the current level of design, the cost estimate for the multi-purpose building is approximately $2.6 million.
Recommendation
Based on previous work with The Collaborative; their knowledge of the site, vision, and programming needs of the Washtenaw County Parks and Recreation Commission and MI Folk School at Staebler Farm County Park, I recommend that the Commission execute a contract with The Collaborative in the amount of $204,550 for the Design Development Construction Drawings, and Construction Oversight of the multi-purpose building.
MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission

FROM: Coy P. Vaughn, Director

DATE: June 11, 2019

RE: Recommendation for Sales Contract: Lambarth Property -- Lodi Township

Background

The Lambarth property, located in Lodi Township, was nominated to NAPP and reviewed by the Agricultural Land Preservation Advisory Committee as part of the Round 18 nominations. At the time, the property was identified as a priority for the purchase of a conservation easement, based on review of all the applications received in Round 18.

Discussion

The approximate 143 acre property is located on the north and south side of Pleasant Lake Road, in close proximity to other properties protected in Lodi Township by the Greenbelt Program. The property is in active agriculture and was designated a medium-high quality by the Assessment and Prioritization mapping. Approximately 107 acres of the property is in active agriculture and the remaining is a mix of woodlands and some wetland areas.

An appraisal of the property was completed in April 2019 and the conservation easement value was determined to be $457,000, or roughly $3,200 an acre. ALPAC recommended to pursue the purchase of the property at their April 2019 meeting.

Recommendation

Based upon the review by the Agricultural Land Preservation Advisory Committee and staff, it is my recommendation that the Washtenaw County Parks and Recreation Commission authorize preparation of a sales contract for the purchase of a conservation easement in the amount of $457,000 for purchase of a conservation easement on the 143-acre Lambarth property on Pleasant Lake Road, contingent upon a 50% contribution from the City of Ann Arbor’s Greenbelt Program, and completion of all necessary due diligence investigation and final approval by the Parks and Recreation Commission.

Attachments
Lambarth Farms Property: Aerial & Soils
Natural Areas Preservation Program
Nomination ID:A18.108
Lodi Township
+/-142.8 Acres

Prepared by Washtenaw County Parks & Recreation Commission
2015 Aerial Photo; USGS Topo (1:24,000)
Lambarth Farms Property: Local Area Aerial
Natural Areas Preservation Program
Nomination ID: A18.108
Lodi Township
+/-142.8 Acres
Lambarth Farms Property: Assessment & Prioritization Mapping
Natural Areas Preservation Program
Nomination ID: A18.108
Lodi Township
+/- 142.8 Acres

Map Features:
- Current Nomination
- Other NAPP Nominations
- Streams
- Road
- Parcel Boundary
- Agricultural Quality Ranking:
  - Low Quality
  - Medium-Low Quality
  - Medium-High Quality
  - High Quality
- ALPAC Priorities

Prepared by Washtenaw County Parks & Recreation Commission
2015 Aerial Photo; USGSTOPo (1:24,000)
MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn, Director
DATE: June 11, 2019
RE: Utility Encroachment Agreements – B2B Trail in Lyndon Township

Background
At the end of 2018, Phase 1 of the Border-to-Border Trail (B2B) between Chelsea and Stockbridge was completed. It roughly parallels M-52 from Werkner Road to the Green Lake Campground (2.6 miles). The second phase of the project is anticipated to begin construction this year, which will extend the project 2 miles north, to N. Territorial Road. Significant funding for phase 2 is provided through a Transportation Alternatives Program (TAP) grant and therefore MDOT is currently soliciting construction bids (due June 7).

Discussion
The trail alignment is generally on land that is owned by the MDNR who has granted an easement to the Commission for the project. However, there are several existing utilities that must be crossed by the trail: Consumers Energy (electric and gas) and Wolverine (petroleum). In order to cross these utility easements, an encroachment agreement must be executed with each company that outline the terms and conditions. The terms cover a range of topics including construction, maintenance, and emergencies. Generally, the agreements state that the Commission will be responsible for any repairs to the trail that are necessary to maintain operations of the utilities (see attached agreements). Therefore, where possible, the trail crosses perpendicular to the utility easement and is constructed of asphalt only (no walls, boardwalks, or other structures). Trail interface with utilities was kept to the minimum amount necessary to comply with ADA and minimize environmental impacts.

Recommendation
Based upon staff and legal review, it is my recommendation that the Commission authorize staff to execute the encroachment agreements with Consumers Energy and the Wolverine Pipeline.

Attachments
ENCROACHMENT AGREEMENT

ROW WFS-200 through 215

STATE OF MICHIGAN §
COUNTY OF WASHTENAW §

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, WOLVERINE PIPE LINE COMPANY, a Delaware corporation, hereinafter called “WOLVERINE,” is the present owner of the pipeline right of way and easement or easements, hereinafter referred to as “The Easements”, covering lands in Lyndon Township, Washtenaw County, Michigan, pursuant to the following instruments:

Pipe Line Easement granted on November 15, 1935 by Menerva Stofer and George Stofer. Said document was recorded on April 2, 1936 in the office of the Washtenaw County Register of Deeds in Liber 318, Page 431, and;

Pipe line Easement granted on November 18, 1935 by Ellen B. Lindley and Adelburt H. Lindley, her husband. Said document was recorded on March 30, 1936 in the office of the Washtenaw County Register of Deeds in Liber 318, Pate 549, and;

Pipe Line Easement granted on October 21, 1935 by James Howlett. Said document was recorded on March 30, 1935 in the office of the Washtenaw County Register of Deeds in Liber 318, Page 548, and;

WHEREAS, the Washtenaw County Parks and Recreation Commission, hereinafter referred to as “COMMISSION”, intends to construct a recreational trailway (“COMMISSION’S Facilities”) in Lyndon Township, Washtenaw County, Michigan, across lands owned by the Department of Natural Resources for the State of Michigan (LANDOWNER), PIN Numbers, E-05-22-300-009, and E-77-21-100-007 which are encumbered by The Easements; and

WHEREAS, LANDOWNER has granted the COMMISSION an Easement to Construct and Maintain a Recreational Trailway across the above listed lands; and

WHEREAS, COMMISSION intends for the Commissions Facilities to cross WOLVERINE’s pipeline in two locations and parallel the pipeline within The Easements in certain areas as shown on the drawing(s) attached hereto as Exhibit “A”; and

WHEREAS, COMMISSION has requested this Encroachment Agreement to cover the existence of COMMISSION’s Facilities within The Easements; and

WHEREAS, WOLVERINE is prepared to agree to such encroachment by COMMISSION’s Facilities subject to the terms hereinafter specified and COMMISSION is agreeable to establish said encroachment on The Easements by COMMISSION’s Facilities on such terms.

Page 1 of 6
NOW, THEREFORE, for and in consideration of the premises and of the covenants and conditions herein contained, the parties hereto do hereby agree as follows:

1. Subject to the reservations and conditions set forth below, WOLVERINE will not object to the existence of and will permit COMMISSION to construct COMMISSION’s Facilities at the locations within The Easements shown on Exhibit “A”.

2. COMMISSION acknowledges and agrees that WOLVERINE has and shall continue to enjoy all the rights and privileges contained in The Easements including, without limitation, the right to use LANDOWNER’s land for the construction, repair, maintenance, operation, replacement, inspection and removal of the pipeline. In so doing, COMMISSION acknowledges and agrees that WOLVERINE may, at any time and from time to time, enter upon LANDOWNER’s land with equipment, machinery and labor for purposes of exercising its rights under The Easements, all of which may result in damage to or destruction, in whole or in part, of COMMISSION’s Facilities. In non-emergency situations, WOLVERINE shall provide 30 days’ written notice to COMMISSION if any portion of the COMMISSION’s Facilities may be impacted by WOLVERINE’s exercise of its rights. COMMISSION shall then have the opportunity to protect its Facilities, if possible depending on the required work, which could be damaged by WOLVERINE’s equipment and construction activities. WOLVERINE agrees to use reasonable efforts to avoid damaging or destroying COMMISSION Facilities in all non-emergency situations. COMMISSION HEREBY ACKNOWLEDGES AND AGREES THAT IT ASSUMES ALL LIABILITY FOR AND RELEASES WOLVERINE FROM ANY LOSS, COST, CLAIM, DAMAGE, LIABILITY FOR PROPERTY DAMAGE TO COMMISSION’s FACILITIES THAT MAY RESULT FROM ANY SUCH ACTIVITIES OF WOLVERINE EVEN IF ATTRIBUTABLE TO THE ACTIVE OR PASSIVE NEGLIGENCE OF WOLVERINE.

3. COMMISSION shall not excavate on The Easements for any reason or purpose except as needed to permit the construction, repair, maintenance or replacement of COMMISSION’s Facilities but subject to the other provisions of this Agreement. Notwithstanding the foregoing, COMMISSION shall not alter, enlarge, change or add to COMMISSION’s Facilities except as permitted by the express prior written approval of WOLVERINE, which approval may be arbitrarily withheld.

4. COMMISSION shall give WOLVERINE, except in the case of an emergency, at least seventy-two (72) hours’ prior notice of any construction, repair, maintenance or replacement of COMMISSION’s Facilities, specifying the nature and extent of any such activity. In the event of an emergency, COMMISSION shall notify WOLVERINE as soon as practically possible. COMMISSION shall, in carrying out any such activities, comply with WOLVERINE’s requirements in the performance of any such activity as may exist from time to time. Attached, as Exhibit “B”, is a copy of the requirements as they exist on the date of this Agreement. COMMISSION shall be responsible for obtaining the most current version of such requirements prior to commencing any such activity. WOLVERINE reserves the right to have a representative present during any such activity. The requirements of WOLVERINE and the presence or lack of presence of a representative of WOLVERINE shall not relieve the COMMISSION of its obligations under this Agreement. Any waiver of any of the requirements by WOLVERINE for any one activity shall not constitute a waiver of WOLVERINE’s right to require compliance with such provision for any other future activity.

5. COMMISSION shall at all times maintain COMMISSION’s Facilities in good condition and in a manner that will not unreasonably interfere with the operation of or endanger WOLVERINE’s pipelines and WOLVERINE’s exercise of its rights and privileges under The Easements.

6. WOLVERINE may terminate this Agreement at any time upon giving COMMISSION at least ninety (90) days’ prior written notice. In such event, COMMISSION, at its sole cost and expense, shall promptly remove the COMMISSION’s Facilities and restore The Easements to the same condition as practicable as it was immediately prior to the installation of COMMISSION’s Facilities. Any and all such removal activity shall be done in conformity with the requirements of Article 4. Should COMMISSION fail to remove COMMISSION’s Facilities or fail to do so to the satisfaction of WOLVERINE as herein provided, WOLVERINE may cause such COMMISSION’s Facilities to be removed or perform such ancillary activity thereto at COMMISSION’s
expense. COMMISSION shall be liable for and shall promptly pay WOLVERINE all of its costs (including attorney’s fees and internal administrative and overhead costs) incurred by WOLVERINE to affect any such removal and restoration.

7. Should COMMISSION be in breach of its obligations under this Agreement, then WOLVERINE shall give COMMISSION written notice specifying the nature of the breach and a time period, as WOLVERINE in its discretion determines after taking into consideration the nature of the breach, to remedy said breach. Should COMMISSION fail to remedy the breach within the specified time period, WOLVERINE may terminate this Agreement by giving written notice to COMMISSION specifying the date of termination. For the purpose of this provision, the ninety (90) days’ written notification under Article 6 shall not apply. In the event that the breach is not remedied, then, in addition to whatever rights WOLVERINE may have under law or in equity, WOLVERINE shall have the right and COMMISSION shall have the obligation to remove COMMISSION’s Facilities and restore The Easements as specified in Article 6.

8. **INDEMNITY:** COMMISSION, TO THE EXTENT PERMITTED BY MICHIGAN LAW, HEREBY AGREES TO BE LIABLE FOR AND SHALL INDEMNIFY AND SAVE WOLVERINE, ITS SHAREHOLDERS, AFFILIATES AND THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES, AND REPRESENTATIVES ("WOLVERINE PARTIES") COMPLETELY HARMLESS FROM AND AGAINST EACH AND EVERY LOSS, COST, DAMAGE, DEMAND, CLAIM AND CAUSE OF ACTION FOR PROPERTY DAMAGE OR LOSS OR PERSONAL INJURY, INCLUDING DEATH, OF ANY PERSON (INCLUDING WITHOUT LIMITATION ANY EMPLOYEE OF COMMISSION OR ANY WOLVERINE PARTY) OR ANY OTHER LIABILITY (ALL OF THE FOREGOING BEING REFERENCED AS "CLAIMS") WHICH MAY IN ANY WAY RESULT FROM, RELATE TO, GROW OUT OF OR ARISE IN CONNECTION WITH THE CONSTRUCTION, MAINTENANCE, REPAIR, REPLACEMENT, USE, ENJOYMENT AND PRESENCE OF COMMISSION’S FACILITIES ON THE EASEMENTS FROM ANY CAUSE WHATSOEVER.

9. Any notice required pursuant to this Agreement shall be in writing and shall be deemed to be properly given if addressed to the appropriate party at the addresses below and (a) delivered in person, (b) sent by facsimile with confirmation, (c) deposited in the United States Mail certified mail with appropriate first-class postage prepaid, or (d) delivered by private prepaid courier:

**In the case of Wolverine**
Wolverine Pipe Line Company  
8075 Creekside Drive, Suite 210  
Portage, MI 49024-6303  
Attention: Right of Way Agent  
Phone: (269) 323-2491 x124  
Facsimile: (269) 323-9359

**In the case of COMMISSION:**  
Washtenaw County Parks and Recreation Commission  
P.O Box 8645  
Ann Arbor, MI 48107 8645  
Attn: Director  
Phone: 734-971-6337

**In the case of LANDOWNER:**  
Pinckney Recreation Area  
8555 Silver Hill Road  
Pinckney, MI 48169  
Attn: Charles Dennison  
Phone: 734-426-2362  
Facsimile: 734-426-1916  
dennisonc@michigan.gov  
or successors and assigns

LEFT BLANK WITH INTENTION, SEE NEXT PAGES FOR SIGNATURES
EXECUTED on this the ____ day of ______________________, 2019.

Wolverine Pipe Line Company

By: _____________________________
   Matthew P. Dunne
   Vice President

STATE OF MICHIGAN §
   §
COUNTY OF KALAMAZOO §

This instrument was acknowledged before me on this _____ day of _____________________, 2019, by Matthew P. Dunne, Vice President of Wolverine Pipe Line Company, a Delaware corporation, on behalf of said corporation.

   NOTARY PUBLIC: ___________________________

   Print Name: ______________________________

   My commission expires: ____________________

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Washtenaw County Parks and Recreation Commission

By: ______________________________

Printed Name: ______________________________

Title: ______________________________

STATE OF MICHIGAN § §
COUNTY OF __________ § §

The foregoing instrument was acknowledged before me this ____ day of _________, 2019 by
______________________________, the ______________________________ of the Washtenaw County Parks
and Recreation Commission, on behalf of said Commission.

NOTARY PUBLIC: ______________________________

Print name: ______________________________

My commission expires: ______________________________

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The foregoing instrument was acknowledged before me on this _____ day of ________________, 2019 by

__________________________________, the ___________________________________ of the Department of
Natural Resources for the State of Michigan, on behalf of said Department.

This instrument is exempt from tax by reason of the provisions of MCL 207.505 (f) and MCL 207.526 (f). (the
easement shall be assessed as personal property under MCL 211.8 (g)).

Prepared by: Louis Kraus
8075 Creekside Drive, Suite 210
Portage, MI 49024

After Recording Please Return To:
Wolverine Pipe Line Company
8075 Creekside Drive, Suite 210
Portage, MI 49024

Attn: Right of Way and Claims
CONDITIONAL CONSENT OF EASEMENT HOLDER

SP # County Name - Tract #

CONSUMERS ENERGY COMPANY, a Michigan corporation, One Energy Plaza, Jackson, Michigan 49201 (“Consumers”), in consideration for the faithful performance of the below described conditions, hereby agrees that it will not consider the permitted facilities (hereinafter “Permitted Facilities”) in a location and per specifications identified in the attached Exhibit A and installed on land the fee simple owner of which is Owner Name as it appears on deed, Street Address including suites/apts/unit, City, State, ZipCode (“Landowner”) to be interfering with the easement rights granted to Consumers Energy Company in instruments dated Date and recorded in Liber# and Page # or Document #, in County Name County Records (hereinafter “Easement”), as to Landowner’s land in the City of Name; or Name Township, County of County Name, and State of Michigan, described as:

See Exhibit B attached hereto and made a part hereof.

In consideration for this Conditional Consent, Landowner agrees to the following:

1) Landowner shall comply with the conditions and restrictions outlined in Exhibit C and Exhibit D attached hereto and made a part hereof.
2) Landowner shall not change the grade within the Easement, without Consumers prior written consent;
3) Landowner shall comply with MCL 460.721, et seq., Public Act 174 of 2013 and any future amendments (Miss Dig).
4) Landowner shall immediately cease work and notify Consumers if Consumers’ facilities are struck by any means of earth disturbing equipment or otherwise so Consumers can inspect its facilities, and if required, make all necessary repairs.
5) Consumers may, at its sole discretion, elect to have a representative on site when Landowner or its contractor are performing activities contemplated under this Conditional Consent and Landowner herein acknowledges that Consumers’ representative shall have full authority to stop any of Landowner’s excavation or construction related activities if Consumers’ representative, in his/her sole discretion, feels Landowner’s activities could result in damage to Consumers’ facilities.
6) Landowner hereby waives any and all claims Landowner may at any time have against Consumers related to Consumers’ presence on the above referenced Easement. Furthermore, Landowner agrees to assume all liability for and to indemnify Consumers from and against all claims for any type of injury to or death of any person or persons and loss or damage to the property, of any person or persons whomsoever, including the parties hereto and their agents, contractors, subcontractors, employees, and invitees, arising out of the Permitted Facilities located within Consumers’ Easement, except Landowner is not required to indemnify Consumers against Consumers’ sole negligence. Without limiting the foregoing, Landowner expressly acknowledges that Consumers has made Landowner aware that it or its vehicles may cause damage to the Permitted Facilities in the exercise of its Easement rights, and Landowner expressly accepts the risk of said damage and hereby waives, releases, and indemnifies Consumers from and against any claim Landowner may at any time or from time to time have against Consumers related to any damage caused by Consumers or Consumers’ vehicles to said Permitted Facilities. Furthermore, Landowner accepts responsibility for any increase in cost to Consumers as a result of the Permitted Facilities.
7) All costs and expenses for constructing, operating, maintaining and removing the Permitted Facilities shall be borne solely by Landowner.

8) Consumers Energy Company reserves the right at any time and for any reason, and from time to time, to relocate or expand its facilities within the Easement, and Landowner expressly agrees to, at Landowner’s sole cost and expense, relocate the Permitted Facilities to accommodate for said relocation or expansion, including, but not limited to, relocation to ensure proper clearances necessary for any applicable safety code.

The easement shall remain unchanged and in full force and effect in all other respects.

The invalidity or unenforceability of any provision of this instrument shall not affect or impair any other provisions or the validity and enforceability of the remainder of this instrument.

The terms and conditions of this Conditional Consent shall be deemed to run with the land and shall inure to the benefit of and be binding upon the parties hereto, and their respective heirs, executors, administrators, personal representatives, successors and assigns. Accordingly, all references to “Landowner” and “Consumers” herein shall, where applicable, be deemed to mean or to include the respective heirs, executors, administrators, personal representatives, successors and assigns of the herein named Landowner and Consumers.

This Conditional Consent may be executed simultaneously in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. It is not necessary that all parties execute any single counterpart if each party executes at least one counterpart.

IN WITNESS WHEREOF, Consumers and Landowner have executed this instrument on this _______ day of ____________________, 2019.

SIGNATURE PAGE TO FOLLOW
GENERAL PIPELINE RIGHT-OF-WAY RESTRICTIONS:

As used here, "Company" means Consumers Energy Company, Michigan Gas Storage Company, or other affiliated Companies.

1. Prior to commencing any excavation or digging on the Right-of-Way, the Utility Communications System (Miss Dig), phone number 811 or (800) 482-7171 shall be contacted in accordance with Michigan Compiled Law 460.701 et seq., as amended by Public Act 174 of 2013 and any future amendments.

2. No buildings, sheds, structures, septic systems, drain fields, retention ponds, water wells, manholes or other such facilities shall be constructed within the Company's Right-of-Way.

3. No ground cover is to be added or removed from the Company's Right-of-Way.

4. No trees are allowed on the Company's Right-of-Way. Shrubs are permitted on the Right-of-Way provided they do not exceed 7 feet in height and they are not planted within 5 feet of the existing pipeline.

5. No fences may be installed unless the terms of the Right-of-Way easement allow it. Fence posts must be placed at least 5 feet from the confirmed location of the pipeline. Fencing within the Right-of-Way must not be constructed parallel to the Company's existing pipeline.

6. Construction of roads, driveways, or buried utilities on the Company's Right-of-Way is forbidden unless prior written approval is granted by the Company. Any such facility that parallels a Company pipeline shall not be constructed closer than 15 feet from the edge of the pipeline. Installation of protective bridging may be required for any approved road or driveway crossings with less than 5 feet of cover.

7. The depth of any approved buried utilities shall be maintained completely across the Company's Right-of-Way to achieve a minimum clearance of 12 inches from existing facilities and to accommodate future facilities that may be installed. Clearances of at least 24 inches may be mandated by the Company.

8. Any approved buried utility that crosses the Company's existing pipeline shall cross as near 90º to the pipeline as practicable in order to minimize the amount of pipeline that may have to be exposed.

9. The party that is constructing any Company-approved buried utility across or in the immediate vicinity of the Company's pipeline shall contact Consumers Energy Company's Corrosion Control Engineer at (517) 788-1195 to discuss potential interference problems that may result in accelerated corrosion damage to either facility.

10. If heavy equipment is to cross the Company's existing pipeline, a minimum of 5 feet of cover shall be verified and maintained over the pipeline. If a minimum 5 feet of cover cannot be maintained, protective bridging shall be provided and installed by the Landowner. Drawings are available upon request showing Company-accepted bridging practices.

11. The length of the Company's pipeline that will be exposed shall be limited to a maximum of 25 feet and the backfilling shall be performed in a manner to avoid damage to the pipe coating and to provide firm support. Hand labor shall be used when necessary to assure that the pipeline is fully supported on compacted backfill. The backfill shall be placed so that, after settlement, the ground surface will be as near original grade as possible. Additional depth of cover restoration may be mandated by the Company. No large rocks, boulders, clods or refuse are allowed in the backfill material. The backfill operation will be subject to Company inspection.
EXHIBIT D

SP # County Name - Tract #

1. Landowner shall not build, create, construct, or permit to be built, created, or constructed, any obstruction, building, septic system, retention pond, drain field, fuel tank, pond, swimming pool, lake, pit, well, foundation, fence, landscape, engineering works, installation or any other type of structure over, under, or on said Easement area excepting only those explicitly authorized herein.

2. No ground cover is to be added or removed from the Easement area without Consumers’ prior written approval.

3. No fill shall be placed under any electric line or within 20 feet of any electric line, tower, or pole without Consumers’ prior written approval.

4. Any temporary change in grade created by excavation shall be filled and such fill shall be compacted such that no pockets are created, and compacted to an extent so as to not interfere with the ability of Consumers’ vehicles to traverse any portion of the Easement area.

5. While working within Consumers’ Easement area, Landowner shall not violate or cause Consumers to be in violation of the National Electric Safety Code or any other applicable safety code. Furthermore, construction equipment operated in Consumers’ Easement area shall at all times maintain a minimum separation of 15 feet from any energized conductor. If more stringent, OSHA/MIOSHA standards shall be observed. No equipment having the height potential of contacting any such electric lines shall be allowed to operate under such lines. No dump truck beds shall be lifted under any electric lines. No excavation or boring shall be done within 15 feet from any utility pole, tower, structure, or guy wire.

6. Landowner shall give Consumers written notice of any non-emergency construction activities including vegetation management that Landowner performs in the Easement area following installation of the Permitted Facilities. Such notice to be sent to POBoxConsumersRealEstateInquiries@cmsenergy.com at least 10 business days in advance of the commencement of such work. In the case of emergency work, Landowner shall notify Consumers of such work as soon as is reasonably practicable.
MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission

FROM: Coy P. Vaughn, Director

DATE: June 11, 2019

RE: Award of RFP 7734 – B2B Pedestrian Tunnel in Lyndon Township

Background
At the end of 2018, Phase 1 of the Border-to-Border Trail (B2B) between Chelsea and Stockbridge was completed. It roughly parallels M-52 from Werkner Road to the Green Lake Campground (2.6 miles). The second phase of the project is anticipated to begin construction this year, which will extend the project 2 miles north, to N. Territorial Road. Significant funding for phase 2 is provided through a Transportation Alternatives Program (TAP) grant and therefore MDOT is currently soliciting construction bids (due June 7). The second phase of the project included an “at-grade” crossing of M-52 in the form of a crosswalk. The Huron Waterloo Pathways Initiative (HWPI) proposed to upgrade the crosswalk to a pedestrian tunnel and has successfully raised private funds to pay for 87% of the project. The tunnel underneath M-52 will greatly improve the safety of trail users.

Discussion
Engineering and design of the tunnel was completed by Stantec under contract with HWPI, who paid for the work. Since WCPARC will ultimately own and maintain the tunnel, the plans have been reviewed and approved by Commission staff and MDOT (road owner). WCPARC staff recommended that construction of the tunnel be bid by the Commission as a stand-alone project as opposed to modifying the TAP grant agreement with MDOT. The proposed tunnel is 12’x16’x 78’ and will be made from pre-cast concrete, which has a design life of 75+ years. A privately funded stone façade, lighting, and decorative panels (included in the bid) will enhance the aesthetics and the trail user experience.

The engineer’s estimate for the project was $1.3M. Bids were advertised by the County on May 5, 2019 and seven bids were received:

<table>
<thead>
<tr>
<th>Bidder Name</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salenbien Trucking &amp; Excavating, Inc.</td>
<td>$1,671,001.64</td>
</tr>
<tr>
<td>Fonson Company, Inc.</td>
<td>$1,307,177.00</td>
</tr>
<tr>
<td>Anlaan Corporation</td>
<td>$1,288,159.23</td>
</tr>
<tr>
<td>Blaze Contracting, Inc.</td>
<td>$1,581,777.77</td>
</tr>
<tr>
<td>Tobe Construction, LLC</td>
<td>$1,684,919.18</td>
</tr>
<tr>
<td>Davis Construction, Inc.</td>
<td>$1,305,561.75</td>
</tr>
<tr>
<td>Z Contractors</td>
<td>$1,264,038.25</td>
</tr>
</tbody>
</table>

Recommendation
Based upon staff review, it is my recommendation that the Commission award the construction contract for RFP 7734, B2B Pedestrian Tunnel, to Z Contractors in the amount of $1,264,038.25 and authorize an additional 10% construction contingency in the amount of $126,403, which can be authorized for use by the Director if warranted. Of the total project value, HWPI will reimburse WCPARC for $1,100,000 with private funds.
MEMORANDUM

TO:           Washtenaw County Parks and Recreation Commission
FROM:        Coy P. Vaughn, Director
DATE:        June 11, 2019
RE:          Award of RFP 7732 – B2B Trailhead in Lyndon Township

Background
At the end of 2018, Phase 1 of the Border-to-Border Trail (B2B) between Chelsea and Stockbridge was completed. It roughly parallels M-52 from Werkner Road to the Green Lake Campground (2.6 miles). The second phase of the project is anticipated to begin construction this year, which will extend the project 2 miles north, to N. Territorial Road. Significant funding for phase 2 is provided through a Transportation Alternatives Program (TAP) grant and therefore MDOT is currently soliciting construction bids (due June 7).

A trailhead and parking lot are proposed adjacent to the Lyndon Township Hall on land owned by MDNR. The trailhead is approximately 5 miles northwest of Chelsea and 7 miles southeast of Stockbridge and will be the primary access site for the B2B and Iron Belle Trail in this part of the county. It will serve the trail, the Waterloo and Pinckney Recreation Areas, and a universally accessible (UA) nature trail with seasonal UA hunting blinds, which will be operated by the MDNR. The blinds have been constructed and donated by UAW workers in partnership with the non-profit group Michigan Operation Freedom Outdoors.

Discussion
Engineering and design of the trailhead was completed by Midwestern Consulting under a contract with the Huron Waterloo Pathways Initiative (HWPI), who paid for the work. Since WCPARC will ultimately own and maintain the trailhead, the plans have been reviewed and approved by Commission staff and the MDNR (landowner). WCPARC staff recommended that construction of the trailhead be bid by the Commission as a stand-alone project as opposed to modifying the TAP grant agreement with MDOT.

The proposed trailhead will be paved and have a capacity of approximately 50 cars, including 4 ADA spaces. HWPI will reimburse WCPARC for 100% of the construction of the parking area with private funds. WCPARC will purchase/supply the following items separately through a municipal purchasing program for installation by the contractor: vault toilet, signage, a kiosk, bench, bike racks, a drinking fountain on the exterior of the Lyndon Township Hall, a bike repair stand (purchased by the Friends of the B2B through an REI grant). Estimated expenses associated with these items are estimated to cost approximately $50,000. Lastly, the bid included construction of the UA nature trail (gravel surface), which will be 100% reimbursed by HWPI and owned by the MDNR.

The engineer’s estimate for construction of the parking area, including installation of all of the items supplied by owner was $400,000, not including the UA nature trail. Bids were advertised by the County on May 5, 2019 and two bids were received:

<table>
<thead>
<tr>
<th>Bidder Name</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salenbien Trucking &amp; Excavating, Inc.</td>
<td>$ 452,285.50</td>
</tr>
<tr>
<td>Fonson Company, Inc.</td>
<td>$ 618,109.20</td>
</tr>
</tbody>
</table>

Washtenaw County Parks and Recreation Commission
2230 Platt Road / P.O. Box 8645
Ann Arbor, Michigan 48107-8645
Recommendation
Based upon staff review, it is my recommendation that the Commission award the construction contract for RFP 7732: B2B Trailhead Parking Area, to Salenbien Trucking & Excavating, Inc. in the amount of $452,285.50 and authorize an additional 10% construction contingency in the amount of $45,228, which can be authorized for use by the Director if warranted. Construction costs, including contingency will be 100% reimbursed by HWPI. Additionally, it is my recommendation that the Commission authorize the purchase of the trailhead amenities as outlined above in an amount not to exceed $50,000, which will not be reimbursed by HWPI.
MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn, Director
DATE: June 11, 2019
RE: Border-to-Border/Iron Belle Trail Route Change, Ypsilanti Township

Background
In the fall of 2018, the Huron Waterloo Pathways Initiative (HWPI) received an Iron Belle Trail planning grant in collaboration with WCPARC, MDNR, Ypsilanti Township, Huron-Clinton Metroparks, City of Belleville and Van Buren Township. HWPI hired PEA Consultants, Inc. to evaluate various trail alignments from eastern Washtenaw County in Ypsilanti Township through Van Buren Township, the City of Belleville, and connecting to Lower-Huron Metropark’s existing trail network. After analyzing numerous alignments, meeting with various Township, County and City staff, holding multiple public meetings and gathering public input, a preferred alignment was recommended for Ypsilanti and Van Buren townships and in the City of Belleville. The Charter Township of Van Buren and the City of Belleville has since adopted the preferred alignment, and the Charter Township of Ypsilanti has scheduled the adoption of this trail alignment at their June 18th Board meeting.

Discussion
The proposed Border-to-Border/Iron Belle Trail route change in eastern Ypsilanti Township is recommended to achieve a coordinated regional connection with Wayne County based on the preferred alignment in Van Buren Township. In Washtenaw County, it makes use of planned construction projects, existing Hydro Park facilities (Ypsilanti Township) and connects to Rawsonville Elementary School. Adopting the proposed change to the Iron Belle Trail route will expand funding opportunities for this segment beyond local sources (Road/Trails Millage) to include the State of Michigan MDNR Iron Belle Trail funds and Ralph Wilson Foundation. One project on this segment is scheduled to be constructed in 2019 and the goal of connecting to the Wayne County border in 2020 is achievable.

The original route followed Bridge Road south from Grove Road, then east on Textile Road to the intersection of Textile Road/Huron River Drive and Rawsonville Road. The new trail alignment follows Bridge Road south to North Hydro Park, enters the Township Park, and then proceeds east and north to meet back up with Grove Road; then proceeds easterly along Grove Road, until the intersection of Grove Road and Rawsonville Road, at which point is start of the Van Buren Township segment of the Iron Belle Trail.

Recommendation
Based upon staff review, it is my recommendation that the Commission approved the Resolution for the Border-to-Border/Iron Belle Trail Route Change, Ypsilanti Township.

Attachments
A RESOLUTION OF SUPPORT FOR THE
IRON BELLE TRAIL IN WASHTENAW COUNTY

June 11, 2019

WHEREAS, the Washtenaw County Parks & Recreation Commission recognizes the importance of providing a range of outdoor recreational opportunities to meet the needs of residents; and

WHEREAS, the Washtenaw County Parks & Recreation Commission desires to advance the quality of local recreational opportunities by providing facilities that are universally accessible to residents and guests; and

WHEREAS, the State of Michigan Department of Natural Resources is promoting the Iron Belle Trail which comprises of a hiking route and bicycling route extending from the far western tip of the Upper Peninsula to Belle Isle in Detroit.

WHEREAS, the State of Michigan Department of Natural Resources has designated a portion of the hiking trail route to be in the Charter Township of Ypsilanti; and

WHEREAS, an engineering firm, PEA, Inc, has evaluated several alternate routes for the Iron Belle Trail to run through the Charter Township of Ypsilanti in an alignment study with the purpose of connecting the Washtenaw County portion of the route with the Lower Huron Metropark in Wayne County; and

WHEREAS, the Washtenaw County Parks & Recreation Commission has held an informational meeting regarding the alignment study at Ypsilanti Township Hall on April 11, 2019 and received feedback from residents regarding the potential routes of the trail; and

THEREFORE, be it resolved that the Washtenaw County Parks & Recreation Commission supports to further advance the Iron Belle Trail planning and design efforts within Ypsilanti Township; and,

THEREFORE BE IT FURTHER RESOLVED that the Washtenaw County Parks & Recreation Commission endorses the route in the eastern half of Ypsilanti Township which extends south from the intersection of Bridge Road and Grove Road to North Hydro Park, then thru North Hydro Park and back north to Grove Road, then extending east along Grove Road, to the intersection of Grove Road and Rawsonville Roads in Washtenaw County; and
THEREFORE BE IT FURTHER RESOLVED that the Washtenaw County Parks & Recreation Commission recognizes that as the trail planning and design efforts continue, it may be necessary to make modifications to the route of the trail; and

THEREFORE BE IT FURTHER RESOLVED that any deviations from the above described route will brought back before the Washtenaw County Parks & Recreation Commission for further review and consideration.

__________________________________________      _______________
Robert W. Marans, President    (DATE)
Washtenaw County Parks and Recreation Commission

__________________________________________      _______________
Janice Anschuetz, Secretary             (DATE)
Washtenaw County Parks and Recreation Commission
MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn, Director
DATE: June 11, 2019
RE: Ypsilanti Township, Grove Road B2B Participation Agreement

Background
The Washtenaw County Parks and Recreation Commission has been working to complete the Border-to-Border Trail (B2B) within Washtenaw County for the past 20 years. During that time, the route along Grove Road turned south at Bridge Road and then went east on Textile. Recent proposed changes to the B2B/Iron Belle Trail (IBT) alignment (see Agenda Item #7F) modify the route to follow Bridge Road south to North Hydro Park, traverse the Township Park to make use of existing facilities, and then proceed east and north to meet back up with Grove Road before heading east along Grove Road, until the intersection of Grove Road and Rawsonville Road, at which point is start of the Van Buren Township segment of the Iron Belle Trail. This change is necessary achieve a coordinated regional connection for the Iron Belle Trail with Wayne County based on the preferred alignment in Van Buren Township.

Discussion
In conjunction with the new B2B/IBT alignment, WCPARC proposes to partner with the Charter Township of Ypsilanti to construct segments of this trail along the south side of Grove Road from Bridge Road to Rawsonville Elementary School. The segment in front of the Rawsonville Elementary was awarded 2017 Connecting Community Funds, so this new project will complement the 2017 awarded project. The design work has been completed by the Township and they have received construction bids on the project. The Township is prepared to approve the bids and approve the cost sharing agreement between both agencies to construct this path segment in 2019. As part of the agreement, the Township will direct their Township Engineer (OHM) to design a new trail to connect the existing trails in North Hydro Park to the new, proposed 2019 construction along Grove Road. Further OHM will be directed to design a new trail along the north side of Grove Road to Rawsonville Road, the border with Wayne County. It is anticipated that the design work by OHM could be constructed in 2020 under a separate agreement.

Recommendation
Based upon staff review, it is my recommendation that the Commission approve the attached agreement between the Charter Township of Ypsilanti and Washtenaw County Parks and Recreation Commission.

Attachments
BORDER-TO-BORDER TRAIL

BRIDGE ROAD TO SNOW ROAD, GROVE ROAD TRAIL SEGMENT

AGREEMENT

This Agreement (“Agreement”), is entered into as of the ___ day of ________________, 2019, and memorializes and confirms certain verbal commitments and understandings previously made by the Charter Township of Ypsilanti, a public body corporate, with offices at 7200 Huron River Drive, Ypsilanti, Michigan 48197 (“TOWNSHIP”) and the Washtenaw County Parks and Recreation Commission, a public entity, with offices at 2230 Platt Road, Ann Arbor, Michigan 48104 (the “WCPARC”).

1.0 ACKNOWLEDGMENTS

1.1 The parties desire to cooperate in the planning, funding, design, construction and development of the Border-To-Border/Iron Belle Trail Segment, a non-motorized trail (“Trail”) segments that are approximately 0.5 miles in length running generally adjacent to the south side of Grove Road, between Bridge Road and Snow Road in the Ypsilanti Township (the “Project”).

1.2 The WCPARC and the TOWNSHIP may apply for additional funding, such as Iron Belle Trail grants from the Michigan Department of Natural Resources for the Project.

1.3 The Project is to be located within the Grove Road right of ways and land owned by the TOWNSHIP.

1.4 TOWNSHIP shall be the OWNER of the trail upon final acceptance of construction.

1.5 TOWNSHIP shall operate, maintain, and repair the Project in accordance with non-motorized trail maintenance standards applied throughout the TOWNSHIP.

NOW, THEREFORE, in exchange for their mutual promises as set forth herein the parties agree as follows:

2.0 FUNDING AND RESPONSIBILITIES OF THE PARTIES

2.1 Project Costs and Funding

2.1.1 The TOWNSHIP shall be responsible for all design project costs for this trail segment, estimated at $42,000. The TOWNSHIP shall also be responsible for the design cost the trail segments, from North Hydro Park to Grove and along the north side of Grove Road, from Snow Road to Rawsonville Road, the design work is estimated at $50,000, the Construct of this trail segment will be funded by WCPARC, and is planned for 2020. The cost for construction phase and construction engineering will be fully the responsibility of the WCPARC, less any funds the WCPARC secures from any other private or public funding sources.
2.1.2 Design Phase: TOWNSHIP will entered into a Contract with OHM (Township Engineer) for engineering services consisting of design/preliminary engineering, securing the required permits, and performing the project administration of the Project up to the construction phase. Township may terminate the design phase of the Project at any time and provide written notice to WCPARC.

2.1.3 Construction Phase: TOWNSHIP will award the construction contract to the approved lowest bid that is a contractor, WCPARC shall be responsible construction engineering and may hire a consultant to serve as the Project Engineer and perform all construction engineering services. These services shall include without limitation inspection; office technician; construction surveying; materials testing and inspection; and generating contractor pay estimates; and providing other construction contract documentation in accordance with MDOT guidelines, standard practices and procedures.

2.1.5 During the construction phase the Project Engineer shall consult with WCPARC and TOWNSHIP regarding any items which may result in an increase to the estimated construction cost. WCPARC will be responsible for any and all actual and necessary construction and Project costs to complete the scope of the Project which WCPARC approved during the design phase. WCPARC shall also pay any additional construction costs incurred due to unforeseen field conditions or payment of field measured unit priced contract items.

2.2 WCPARC Responsibilities

2.2.1 In cooperation with TOWNSHIP, WCPARC will oversee the Project in accordance with MDOT standards and requirements. TOWNSHIP will enter into the necessary contract(s) with the Contractor relating to the Project; coordinate the preparation of construction documents with the TOWNSHIP; secure the required easements or right-of-way for the Project; execute the necessary construction contract(s) for the Project; and WCPARC will administer the Project during construction in accordance with WCPARC’s and MDOT’s guidelines and standard practices and procedures.

2.3 TOWNSHIP Responsibilities

2.3.1 Project Payments to TOWNSHIP: WCPARC shall promptly make payment upon receipt of invoices issued by TOWNSHIP for construction of the project as described herein.

2.3.2 TOWNSHIP shall be the OWNER of the trail upon final acceptance of construction

2.3.3 TOWNSHIP shall operate, maintain, and repair the Project in accordance with non-motorized trail maintenance standards applied throughout the TOWNHIPS.
AGREEMENT SUMMARY

TRAIL CONSTRUCTION (WCPARC B2B MILLAGE FUNDS) $145,000
TRAIL CONSTRUCTION (2017 CONNECTING COMMUNITY FUNDS) $125,000
TRAIL CONSTRUCTION (MDNR GRANT) $135,000
TRAIL DESIGN (TOWNSHIP) $92,000

PROJECT TOTAL $497,000

IN WITNESS WHEREOF, the parties have set their hands to this Agreement the day and year here written.

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION

Dated: ______________, 2019
By: Coy Vaughn
Its: Director

Dated: ______________, 2019
By: Curtis Hedger
Its: Corporation Counsel

THE CHARTER TOWNSHIP OF YPSILANTI

Dated: ______________, 2019
By: Brenda Stumbo
Its: Township Supervisor

Dated: ______________, 2019
By: Karen Lovejoy Roe
Its: Clerk