NOTICE OF MEETING

Date: April 9, 2019
Time: 2:00 p.m.
Location: Staebler Farm County Park, 7734 Plymouth Rd., Ann Arbor, MI 48105

AGENDA

1. Call To Order / Pledge of Allegiance

2. Approval of the Minutes – March 12, 2019 Meeting (attached, pp. 1-5 /action item)
   March 14, 2019 Working Session (attached, pp. 6-7 /action item)

3. Public Comment

4. Communications, Projects & Activities (attached, pp. 8-13 /action item)

5. Financial & Recreation Reports – March 2019
   A. Financial Reports (attached, pp. 14-16 /action item)
   B. Recreation Reports (attached, pp. 17-18 /action item)

6. Old Business
   A. Folk School Update (presentation at meeting)
   B. MDOT B2B Resolution (attached, pp. 19-21 /action item)
   C. Electrical Issues Update (presentation at meeting)
   D. Master Plan Goals and Objectives (presentation at meeting)
   E. Other Old Business

7. New Business
   A. Multi-Purpose Building Presentation (presentation at meeting)
   B. NAPP – Adler Property (attached, pp. 22-25 /action item)
   C. Other New Business

8. Commissioners / Directors Comments

9. Adjournment

Washtenaw County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon 7-day notice to Washtenaw County. Individuals requiring auxiliary aids or services should contact the County of Washtenaw by writing or calling the following: Human Resources, 734-994-2410, TTD# 734/994-1733.
MINUTES OF MEETING

Date: March 12, 2019
Time: 2:00 p.m.
Location: Administration Building, 2230 Platt Road, Ann Arbor, MI 48104

Members Present:  Robert Marans, WCPARC President; Patricia Scribner, Vice President; WCPARC Secretary-Treasurer, Brenda McKinney, Janis Bobrin, Daniel Ezekiel, Barbara Fuller, Janice Anschuetz, Evan Pratt and Sue Shink

Members Absent: Ricky Jefferson

Staff Present: Coy Vaughn, Director; Meghan Bonfiglio, Deputy Director; Ginny Trocchio, Superintendent of Park Planning and Natural Areas; Jason Brooks, Manager of Finance and Administration; Rhonda Bouma, Rolling Hills Superintendent; Jeff Miller, Rolling Hills Supervisor; Julie Sigda, Independence Lake Manager; Rosie Pahl Donaldson, Park Planner

Others Present: Toni Spears

1. Call To Order / Pledge of Allegiance

Mr. Marans called the meeting to order at 2:00 PM with the Pledge of Allegiance.

2. Approval of the Minutes

The Minutes of the February 13, 2019 meeting were included with the agenda material.

It was moved by Ms. Fuller and seconded by Ms. Bobrin to approve the Minutes of the February 13, 2019 meeting. Ayes all as amended; the motion was approved.

3. Public Comment

Toni Spears stated that she would like to see the Commission consider the survey that was presented at the January meeting and that people were satisfied with the number of parks already in the system. She asked that the Commission continue to veer toward conservation easements instead of fee simple properties. She added that she would like to see participation from more agencies to restrict the number of County initiated fee simple purchases and encourage more partnership projects. Ms. Spears also inquired about the NAPP ordinance and asked if it would be a topic of the upcoming working session.
4. Communications, Projects & Activities

Mr. Vaughn presented the communications, projects and activities report and described the communications as presented in the March packet. In addition to the presentation, he mentioned that staff was looking to move the location of the April meeting to Staebler Farm County Park.

It was moved by Ms. Fuller and seconded by Ms. McKinney to accept and file the Communications, Projects and Activities Update for the month of February 2019 as submitted. Ayes all, the motion was approved.

5. Reports – February, 2019

A. Financial Reports

Mr. Vaughn presented the claims report for February 2019 which included expenditures a new furnace and HVAC work at Independence Lake, engineering fees for B2B projects paid to Stantec, and the Wonsey contract for tree clearing for B2B construction.

Mr. Brooks presented the fund balance reports through January, highlighting modifications due to current encumbrances on the Parks fund balance and the budgeted property tax receipts in 2019.

Ms. Fuller asked if there was an update on the $13k for the benches at the Riverside Park playground in Ypsilanti. Mr. Vaughn reported that he would have the final numbers once received. Ms. Anschuetz reported that she thought a group at one of the colleges would be adding to the benches. Mr. Marans asked that some visuals be brought to the next meeting.

Ms. Anschuetz asked about the power outage issues after meetings with DTE and asked what the plan would be for 2019.

It was moved by Ms. Bobrin and seconded by Ms. Scribner to accept and file the financial reports and to approve the recreation expenditures presented in the Claims Report for the month of February 2019, totaling $200,622.50. Ayes all, the motion was approved.

B. Recreation Reports

Mr. Vaughn then summarized the statistics for the Mari Lou Murray Recreation Center for the month of February, 2019.

It was moved by Ms. Scribner and seconded by Mr. Ezekiel to receive and file the Recreation Reports for February 2019 as presented. Ayes all, the motion was approved.

6. Old Business

A. 2018 Annual Report

Ms. Macyda presented the 2018 Annual Report (presentation/report on file). Ms. Anschuetz asked how these reports are distributed. Ms. Macyda reported that they are online, at our facilities and available at tabling events. Ms. Fuller stated the Road Commission may be a good avenue to distribute these reports to townships during the Road Commission spring meetings. Mr. Marans stated that it might be helpful for staff to develop a condensed version for wider distribution. Ms. Anschuetz reported that she could check with Walk and Wag organizers to include the report into backpacks to be distributed at the event.

B. Master Plan Overview and Mission Statement

Ms. Macyda provided a presentation on the Master Plan Overview and Mission Statement. She reported that meetings have taken place with staff to determine future needs and an action program for various facilities. Mr. Marans stated that the survey result breakdown by sub-region should be incorporated in
the goals and objectives. Mr. Ezekiel requested that dates be sent to the Commission in case any of the Parks Commissioners would like to make plans to attend.

7. New Business

A. Rolling Hills Concessions Feasibility Study

Mr. Miller reported that the Rolling Hills concession stand was constructed at a time that was prior to current park capacity. He added that the biggest complaint at the park is the concessions line. Ms. Bouma stated that an RFP was put together to bring an expert in to review the operations and provide recommendations for an overhaul. She added that CHM Government Services has dealt with similar operations in the past and stated that many planners in other organizations recommended them in the reference check.

Mr. Ezekiel stated that he would like to see a ROI on this project. Ms. Shink stated that she is on the Food Policy Committee and added that there is a goal of purchasing 20% of food from local sources.

It was moved by Ms. Fuller, seconded by Ms. Anschuetz to authorize a contract award in the amount of $25,320 to CHM Government Services for the purpose of conducting a Feasibility Study of the Concessions area at Rolling Hills County Park (RFP #7687). Ayes all, motion was approved.

B. Rolling Hills Online Waterpark Sales

Mr. Miller reported that Rolling Hills is looking at setting up online ticket sales. He added that an online purchase guarantees a spot in the park without having to wait in line. Ms. McKinney asked if other parks organizations are selling tickets online. Ms. Bouma reported that staff had researched other agencies and added that online ticketing will cost approximately $2,700 through RecTrac. She stated that she was targeting 200 tickets on Memorial Day weekend and expending it to approximately 500 or 25% of capacity once staff gets trained. She reported that it was anticipated that there would be a $1 service fee/ticket and that revenue after maintenance would total approximately $12,000/year. Ms. Shink stated that it would be a positive to notice if there are different types of people waiting in line versus buying tickets online. Mr. Marans asked how this program would be promoted. Ms. Bouma reported that it would be on social media, the Rolling Hills website, and in the phone message.

C. Blue Heron Bay Annual Passes

Ms. Sigda reported on annual passes proposed to be available at Blue Heron Bay. She added that these passes would be reloadable. Ms. Sigda stated that she believes that these passes will increase concessions. She reported that the goal is to sell 50 passes in the summer of 2019.

D. NAPP – Mersereau, Scio Township, 26 acres

Ms. Pahl-Donaldson reported that this is a prioritized bioreserve site. She stated that Scio Township is asking for our participation on only part of the parcel. She reported that the pedestrian access would be to Marshall Road. Ms. Anschuetz asked if Scio Township was providing parking. Ms. Pahl-Donaldson stated that they would not since this is a different type of recreational purpose. Ms. Fuller asked about the nature of this easement given that Scio Township would be selling one of the two easement. Ms. Anschuetz asked why this property is valuable. Ms. Pahl-Donaldson reported that this property was nominated in 2012. She stated that staff has gotten better at reporting at what is within the property. Ms. Shink stated that the quality of the property, connections, and qualities are a part of the staff report. Ms. Scribner stated that it is important to provide images.

It was moved by Ms. Bobrin and seconded Ms. McKinney to partner with Scio Township on the fee simple purchase of the Mersereau property in Scio Township, and to contribute $130,000 toward the purchase,
contingent upon attorney review of documents and execution of the participation agreement. Roll Call Vote: 8 Ayes, 1 (Fuller) Nays, 1 Absent (Jefferson), motion carried.

E. NAPP – Haas, Scio Township, 44 acres

Ms. Pahl-Donaldson reported that this site is larger at 44 acres. She added that this was a second tier property for NATAC. Ms. Anschuetz stated that the memo needs to be corrected. Ms. Pahl-Donaldson stated that it was medium-high quality. Ms. Bobrin moved to amend the memo supported by McKinney. Motion carried unanimously.

It was moved by Mr. Ezekiel and seconded Ms. Bobrin to partner with Scio Township on the purchase of a conservation easement on the Haas property in Scio Township, and to contribute $97,667 toward the purchase, contingent upon attorney review of documents and execution of the participation agreement. Roll Call Vote: 10 Ayes, 0 Nays, 0, motion carried.

F. NAPP – Kempf, Northfield Township, 27.65 acres

Ms. Pahl-Donaldson reported that this was assessed as medium high quality. She stated that it is a pure agricultural property and scored a 56 in ALPAC’s scoring.

It was moved by Ms. Bobrin and seconded Ms. Shink to partner with the City of Ann Arbor’s Greenbelt Program on the purchase of a conservation easement on the Kempf Farm in Northfield Township, and to contribute $29,000 toward the purchase, contingent upon attorney review of documents and execution of the participation agreement. Roll Call Vote: 10 Ayes, 0 Nays, 0, motion carried.

G. NAPP – Windy Crest, City of Ann Arbor, 8.5 acres

Ms. Trocchio provided an overview of the property and proposed acquisition. She stated that this property is now in the City limits. She added that NATAC was excited about this property since there is some restoration potential that could be quite impactful to the community. Mr. Ezekiel stated that this will make the City Council happy because it is in City limits. He added that in public comment he heard that it was important to not take on 100% of the funding.

It was moved by Ms. Anshuetz and seconded Ms. Scribner to partner with the City of Ann Arbor on the fee simple purchase of the Windy Crest property in the City of Ann Arbor, and to contribute $54,000 toward the purchase, contingent upon attorney review of documents and execution of the participation agreement. Roll Call Vote: 9 Ayes, 0 Nays, 1 Absent (Jefferson), motion carried.

H. NAPP – Buesser, Northfield Township, 30 acres

Ms. Trochcio provided an overview of the property and proposed acquisition. She stated that this property was assessed as a high quality property and added that there are a large number of wetlands on the property. Mr. Pratt asked if adjacent properties are scored higher. Ms. Trochcio stated that ALPAC does get points for being adjacent to other properties. Ms. Shink commented that this area is a hotbed for young farmers and probably will be into the future.

It was moved by Ms. Bobrin and seconded Mr. Pratt to partner with the City of Ann Arbor and Legacy Land Conservancy on the purchase of a conservation easement on the Buesser property in Northfield Township, and to contribute $45,000 toward the purchase, contingent upon attorney review of documents and execution of the participation agreement. Roll Call Vote: 9 Ayes, 0 Nays, 1 Absent (Jefferson), motion carried.
I. Other New Business

Mr. Vaughn stated that we would like to discuss the Working Session on Thursday. Ms. Trocchio presented a rough outline which included accomplishments, geographic distribution of funds, community survey results, the 2020 renewal, priorities, and future contributions to the special revenue fund.

Ms. Anschuetz stated that she would like to know more about the process for developing a piece of property and getting it open to county residents.

Ms. McKinney stated that she would like to more about cutouts/building envelopes in conservation easements.

Mr. Ezekiel stated that he’d like to see a few successful simultaneous transactions presented. He added that it would also be helpful to explain how a 1035 exchange works.

Ms. Anschuetz stated that it needs to be the owner presenting a property for consideration.

8. Commissioners / Directors Comments

Ms. Scribner distributed a handout regarding email usage given the Open Meetings Act.

9. Adjournment

It was moved by Ms. Fuller with support from Ms. Bobrin to adjourn the meeting at 4:52 p.m. Ayes all, meeting was adjourned.
MINUTES OF MEETING

Date: March 14, 2019
Time: 2:00 p.m.
Location: Administration Building, 2230 Platt Road, Ann Arbor, MI 48104

Members Present: Robert Marans, WCPARC President; Patricia Scribner, Vice President; Janice Anschuetz, WCPARC Secretary-Treasurer, Brenda McKinney, Evan Pratt, Janis Bobrin, Daniel Ezekiel, Barbara Fuller, and Sue Shink

Members Absent: Ricky Jefferson

Staff Present: Coy Vaughn, Director; Meghan Bonfiglio, Deputy Director; Ginny Trocchio, Superintendent of Park Planning and Natural Areas; Rosie Pahl Donaldson, Park Planner

Others Present: Toni Spears, Jack Smiley, Barry Lonik

1. Call To Order

2. Public Comment

Toni Spears: Washtenaw County BOC called for the establishment of a committee to review the 2010 millage language prior to any future renewal.

3. Natural Areas Program and Priorities

Ms. Trocchio provided background information on the NAPP program including acreage protected over time, funds expended broken down by jurisdiction. An overview of conservation easements and major terms were also presented. Ms. Trocchio provided an overview of some of the reserved rights that landowners have requested to be included in conservation easements, such as building envelopes and land divisions. She outlined pros and cons of different scenarios and when these elements are advantageous and how to evaluate them.

The majority of the discussion was then focused on identifying the Commission’s priorities for evaluating acquisition projects that come to them for approvals; to help staff identify what is most important to the Commission. Staff identified criteria that has been mentioned in discussions and each was discussed:

1. Assessment and prioritization mapping
2. NATAC and ALPAC review and prioritization (annually based on nominations received in that round.)
   i. Partnerships and leveraged funds: Currently no set standard or minimum
3. Addition to existing county-owned preserves

4. Geographic distribution
   i. Recreation in the township – less opportunity would mean higher ranking/point value
   ii. Also reviewed as distribution of NAPP funds throughout the County.

5. Township support
   i. Stewardship Considerations: feedback was solicited from our Stewardship staff for characteristics of land that should be considered to understand the impact on the new acquisition from a management and cost perspective – concerns would be articulated to the commission upon recommendation.

6. Site readiness costs

7. Other considerations
   i. Proximity to the B2B trail should be considered

Ms. Trocchio walked the Commission through an exercise to determine how the criteria should be weighted. The results below show the criteria in order of highest priority to the Commission.

Criteria ranking - NATAC
1. NATAC
2. Assessment
3. Addition to county-owned
4. Stewardship
5. Partnership
6. Site Readiness
7. Geographic distribution
8. Additional NR in CVT
9. Township Support

Criteria ranking - ALPAC
1. NATAC/ALPAC
2. Assessment
3. Partnership/leveraged funds
4. Monitoring / stewardship consideration
5. Geographic distribution – funds
6. Township support
7. Land preserved in Township

4. Adjournment

It was moved by Ms. Fuller with support from Ms. Bobrin to adjourn the meeting at 4:30 p.m. Ayes all, meeting was adjourned.
Communications,
Projects & Activities
Dear Chamber Member,

Thank you for investing in your Chamber. Your payment is greatly appreciated. We will work very hard to be good stewards of your membership dollars as your business advocate in 2019.

Your Chamber staff and the Board of Directors look forward to an exciting year and encourage you to take advantage of the programs and services we offer. Please let us know how we can serve you better.

Please see the attached receipt of your dues payment and your membership decal. Please display it proudly! Your investment provides your business with great visibility and supports the vibrant Chelsea business community. In fact, the Chamber provided over 1,110 referrals to member businesses in 2018. Our forward looking strategies help us to meet your needs in these key areas:

- Providing networking, business growth opportunities, sponsorships and special events.
- Promoting our community on chelseamich.com which had 53,800 visitors in 2018.
- Strengthening our local economy with Workforce Development initiatives.
- Positioning Chelsea as a premier place to live, work and recreate.

As a Chamber member your business has been entered onto our Constant Contact email distribution list, our Chamber Website (www.chelseamichamber.org) and the ChelseaMich website (https://chelseamich.com/directory). Please review your business listings to ensure accurate contact information. You will be receiving our bimonthly newsletter and are most welcome to provide content, simply send your information and graphics to info@chelseamichamber.org. We would love to promote your business on social media as well. Please tag the Chamber as your posts and we will help push your information and events.

The Chamber has a weekly spot on the Lucy Ann Lance Radio program to highlight and discuss members and member events. If you are interested in appearing on the Tuesday morning radio program, please email info@chelseamichamber.org.

Again, thank you for investing in the Chelsea Area Chamber of Commerce. We appreciate your support and look forward to working with you in the coming year. Please do not hesitate to email or call our staff if you have any questions, comments or concerns.

Sincerely,

Paul Schissler, President
Chelsea Area Chamber of Commerce

Monica Monsma, Director
Chelsea Area Chamber of Commerce

222 S. Main St
Suite B
Chelsea, MI 48118
(734) 474-1145
info@chelseamichamber.org
www.chelseamichamber.org
MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy Vaughn, Director
DATE: April 9, 2019
RE: Project and Activities Update – March 2019

A. Park Facility Events and Projects

Independence Lake
- Five employees participated in a lifeguarding class from March 25-28.
- Operations staff continued to hire seasonal employees and prepare for the summer.
- Wilderness First Aid classes were held March 9 and 10, in cooperation with REI. Twenty-six participants learned how to do first aid in the wilderness with minimal first aid items and using the land to assist as a first aid tool.
- Maintenance staff have been working to restore the prairie at Gosline Preserve and managed a prescribed burn in the park.
- Maintenance staff have been preparing for summer operations by ordering equipment, completing permits, and making repairs to Blue Heron Bay.
- A pre-construction meeting was held in preparation of replacing the entryway gatehouse.
- Proposals were received from two consultant teams to evaluate and provide recommendations addressing the existing electrical problem at Blue Heron Bay and Rolling Hills Waterpark. Stantec Consulting Michigan, Inc. provided the most thorough proposal and will be awarded a Professional Services contract for $19,000 to conduct this work.

Meri Lou Murray Recreation Center
- The 2nd annual Family Date Night was held on March 9. Participants enjoyed the “Incredibles 2” movie, which was projected on an inflatable big screen, themed activities, a photo booth, and snacks.
- Customer service consultant, Kirsten Barnes, provided staff training March 18 – 24, and a program for front-line staff is beginning implementation.
- Staff and patrons generously provided nearly 800 lbs during a food drive benefiting Food Gather.
- About 160 Ann Arbor YMCA members visited the Recreation Center each day from March 25-31 while their facility is undergoing renovations. The YMCA will reciprocate during the MLMRC annual shut-down in August.
Parker Mill Park
- A construction bid document has been prepared by staff to remove and replace all the asphalt pathway from the mill buildings to the connection at Gallup Park. The County Purchasing Department publicly advertised project on March 28; bids are due April 30.

Pierce Lake Golf Course & Park
- In conjunction with previously mentioned Parker Mill Park paving project, staff is soliciting bids to: remove and replace asphalt pathways from the neighboring condominium community to the clubhouse and pavilion; fully reconstruct entry driveway, maintenance yard drive/parking, and main parking lot area; and replace asphalt surfaces that facilitate staging of the golf carts outside the Clubhouse. Execution of the work is scheduled for this fall.
- ROWE Professional Services has been contracted to prepare construction bid documents for repair/replacement of the golf course wooden boardwalks, and asphalt cart paths. Construction implementation will occur in phases beginning late fall 2019, continuing into 2020.

Rolling Hills Park
- Nelson Domingues started work on March 4 as a Maintenance Technician. His experience with small engine work is already proving useful.
- Sixty-two players attended the MOB Disc Golf Tournament on March 9, and 72 players participated in the Angry Leprechaun Disc Golf Tournament on March 16.
- Eleven full-time employees attended a CPR/AED re-certification course on March 18, which was taught by staff.
- Twenty-three new lifeguards were certified through two classes taught by Rolling Hills Park staff (March 1-3 and March 25-28). There are currently 54 lifeguards on the roster for the upcoming season.
- In alignment with the Commission resolution on environmentally-conscious purchases, plastic and foam cups as well as plastic food containers will be eliminated from the concession stand. A supplier providing paper products at a comparable price and quality has been located.
- Stantec Consulting Michigan, Inc. has been contracted to provide recommendations addressing electrical problem at the Water Park (see Independence Lake Park).

Staebler Farm Park
- A temporary Certificate of Occupancy (CofO) has been issued for the workshop, a permanent C of O will be issued after caulking and painting is complete in the spring.
- The Michigan Folk School is working with a mechanical engineer to design plans for the blacksmith studio.
- The Collaborative (architectural design firm) has begun developing concepts for a multipurpose building.

B. Special Initiatives
Border-to-Border Trail (B2B)
- Approximately 80 people attended a public meeting for the B2B for the Barton-Bandemer Connection project in partnership with the City of Ann Arbor. This project has two
components: 1) a feasibility study for a proposed tunnel under the railroad tracks between Bandemer Park and Huron River Drive; 2) paving the main trail through Barton Nature Area (City of Ann Arbor), which is approximately 0.6 miles long. Public comment is currently available on-line and has generated more than 25 responses, since the public meeting where approximately 30 written comments were received.

- Davis Construction continues to work on the Dexter-Huron Metropark to Zeeb Road trail segment (1.2 miles). The project is anticipated to be complete by the fall.
- Salenbien Construction continues to work on the Chelsea-Dexter Connection Phase 1 project (2.1 miles) from Freer Road to N. Lima Center Road in Lima Township.
- The second phase of the M-52 trail project has been submitted to MDOT for bids, which are expected to be received in May. This would result in construction starting as soon as June 2019.
- Engineering and archeological work continue on the next phase of the Huron River Drive Trail segment: Zeeb Road to Delhi Metropark.

**Eastern County Skatepark Project**

- Staff prepared a Request for Proposal to solicit design-build skatepark contractors. The County Purchasing Department publicly advertised this project on March 28th. Bid responses are due April 24th.
- Phase I Environmental Site Assessment for the Ypsilanti Township property has revealed no evidence of any known environmental conditions.
- Staff has partnered with the Water Resources Commissioner’s Office to apply for additional green infrastructure funding for the skatepark design and construction through the National Fish and Wildlife Foundation – Southeast Michigan Resilience Fund. Grant award will be determined in June 2019.

**C. Natural Areas Preservation Program (NAPP)**

**Stewardship**

- Six volunteers removed invasive shrubs at the remnant prairie at Independence Lake Park for March’s Stewardship Saturday volunteer event.
- Benches have been installed at Scio Woods Preserve, replacing the vandalized barricades at the trail reroute. The benches were hand-hewn by the NAPP crew, and should be an appreciated resting place along the trail.
- A Little Free Library has been installed by a volunteer at Whitmore Lake Preserve. The Library includes a preserve diary for visitors use, nature and wildlife guidebooks, and an assortment of reading material for other interests. Two sitting stumps have also been added to the area.
- Bluebird boxes have been placed at DeVine, Kosch, and Baker Woods preserves, and new volunteers have been recruited and trained for care. There are a total of 101 boxes distributed between 11 parks/preserves. Nest box data is also entered in Cornell’s Lab of Ornithology NestWatch Program.
- An enclosed trailer has been purchased for the NAPP crew. The trailer will improve efficiency in reducing the amount of loading and unloading time, while allowing all needed supplies to be easily organized for working in many locations.
- Prescribed fires have been conducted at Independence Lake Park and River Raisin Preserve.
D. **Interpretive Programming**
- 180 patrons attended history and nature programs for the month of March.
- A seasonal interpretive assistant has started helping with spring programs and projects.

E. **Other**
- Staff continues developing the 2020-2024 Recreation Master Plan and has scheduled stakeholder and public input meetings.
## March 2019 - Claims Report

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<td>-</td>
<td>-</td>
<td>$125.00</td>
<td>$125.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td><strong>$-</strong></td>
<td><strong>$4,116.46</strong></td>
<td><strong>$285,858.00</strong></td>
<td><strong>$289,974.46</strong></td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$28,591.87</strong></td>
<td><strong>$35,014.70</strong></td>
<td><strong>$471,716.91</strong></td>
<td><strong>$535,323.48</strong></td>
</tr>
</tbody>
</table>

It was moved by ________________ and supported by ________________

to approve payment of claims in the amount of……………………………………... $ 535,323.48
### WASHTENAW COUNTY PARKS AND RECREATION COMMISSION

**FUND BALANCE STATEMENT - MARCH 31, 2019**

<table>
<thead>
<tr>
<th>Beginning Fund Balance (1/1/19)</th>
<th>18,084,176</th>
<th>(unaudited)</th>
<th>25%</th>
<th>YTD % Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue (Budget)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property Tax</td>
<td>7,716,694</td>
<td>6,484,598</td>
<td>84%</td>
<td>(1,232,096)</td>
</tr>
<tr>
<td>State Grant Funds</td>
<td>-</td>
<td>-</td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>Fees &amp; Services</td>
<td>3,710,000</td>
<td>491,297</td>
<td>13%</td>
<td>(3,218,703)</td>
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<tr>
<td>Concessions</td>
<td>-</td>
<td>-</td>
<td></td>
<td>-</td>
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<tr>
<td>Interest Earnings</td>
<td>150,000</td>
<td>109,339</td>
<td>73%</td>
<td>(40,661)</td>
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<tr>
<td>Other Revenue &amp; Reimb.</td>
<td>10,000</td>
<td>13,964</td>
<td>140%</td>
<td>3,964</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td>11,586,694</td>
<td>7,099,198</td>
<td>61%</td>
<td>(4,487,496)</td>
</tr>
<tr>
<td><strong>Expense (Budget)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td>(5,911,327)</td>
<td>(972,693)</td>
<td>16%</td>
<td>4,938,634</td>
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<tr>
<td>Supplies &amp; Other Services</td>
<td>(2,218,652)</td>
<td>(270,126)</td>
<td>12%</td>
<td>1,948,526</td>
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<tr>
<td>Internal Service Charges</td>
<td>(847,427)</td>
<td>(200,565)</td>
<td>24%</td>
<td>646,862</td>
</tr>
<tr>
<td><strong>Capital</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>John Deere Lease</td>
<td>(55,000)</td>
<td>(1,871)</td>
<td>3%</td>
<td>53,129</td>
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<tr>
<td>Land Acquisition</td>
<td>-</td>
<td>-</td>
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<td>-</td>
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<tr>
<td>Land Development</td>
<td>(4,397,035)</td>
<td>(65,921)</td>
<td>1%</td>
<td>4,331,114</td>
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<tr>
<td>Contingency</td>
<td>(400,000)</td>
<td>(20,000)</td>
<td>5%</td>
<td>380,000</td>
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<td>Machinery &amp; Equipment</td>
<td>(139,148)</td>
<td>(55,023)</td>
<td>40%</td>
<td>84,125</td>
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<tr>
<td><strong>Capital Subtotal</strong></td>
<td>(4,991,183)</td>
<td>(142,815)</td>
<td>3%</td>
<td>4,848,368</td>
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<tr>
<td><strong>Total Expense</strong></td>
<td>(13,968,589)</td>
<td>(1,586,198)</td>
<td>11%</td>
<td>12,382,391</td>
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<tr>
<td><strong>Surplus/(Deficit)</strong></td>
<td>(2,381,895)</td>
<td>5,512,999</td>
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<td></td>
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<tr>
<td>Operating Reserve</td>
<td>(7,716,694)</td>
<td>(7,716,694)</td>
<td></td>
<td></td>
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<tr>
<td>Funding Commitments (Partnerships)</td>
<td>(5,053,150)</td>
<td>(20,000)</td>
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<td></td>
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<tr>
<td></td>
<td>(12,769,844)</td>
<td>(7,736,694)</td>
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<td></td>
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<tr>
<td><strong>Projected Fund Balance (12/31/19)</strong></td>
<td>2,932,437</td>
<td>15,860,481</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Beginning Fund Balance (1/1/19) | 3,201,312 | unaudited | 25% | YTD % Budget
--- | --- | --- | --- | ---

### Revenue (Budget)

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance</th>
<th>% Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax</td>
<td>3,821,045</td>
<td>3,210,953</td>
<td>(610,092)</td>
<td>84%</td>
</tr>
<tr>
<td>Federal Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interest Earnings</td>
<td>50,000</td>
<td>31,145</td>
<td>(18,855)</td>
<td>62%</td>
</tr>
<tr>
<td>Other Revenue &amp; Reimb.</td>
<td>5,000</td>
<td>-</td>
<td>(5,000)</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>3,876,045</td>
<td>3,242,098</td>
<td>(633,947)</td>
<td>84%</td>
</tr>
</tbody>
</table>

### Expense (Budget)

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance</th>
<th>% Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>(557,758)</td>
<td>(115,608)</td>
<td>442,150</td>
<td>21%</td>
</tr>
<tr>
<td>Supplies &amp; Other Services</td>
<td>(305,850)</td>
<td>(17,839)</td>
<td>288,011</td>
<td>6%</td>
</tr>
<tr>
<td>Internal Service Charges</td>
<td>(22,982)</td>
<td>(3,587)</td>
<td>19,395</td>
<td>16%</td>
</tr>
<tr>
<td><strong>Capital</strong></td>
<td>(2,568,000)</td>
<td>(336,238)</td>
<td>2,231,762</td>
<td>13%</td>
</tr>
<tr>
<td>Land Acquisition</td>
<td>(2,550,000)</td>
<td>(331,680)</td>
<td>2,218,320</td>
<td>13%</td>
</tr>
<tr>
<td>Machinery &amp; Equipment</td>
<td>(18,000)</td>
<td>(4,558)</td>
<td>13,442</td>
<td>25%</td>
</tr>
<tr>
<td><strong>Capital Subtotal</strong></td>
<td>(2,568,000)</td>
<td>(336,238)</td>
<td>2,231,762</td>
<td>13%</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td>(3,454,590)</td>
<td>(473,272)</td>
<td>2,981,318</td>
<td>14%</td>
</tr>
</tbody>
</table>

Surplus/(Deficit) | 421,455 | 2,768,826

Projected Fund Balance (12/31/18) | 3,622,767 | 5,970,138
## RECREATION CENTER
### YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
#### MARCH

### MEMBERSHIPS

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>INDIVIDUAL RESIDENT</td>
<td>436</td>
<td>400</td>
<td>346</td>
<td>$90,910</td>
<td>$85,038</td>
<td>$73,832</td>
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<td>INDIVIDUAL NON-RESIDENT</td>
<td>4</td>
<td>1</td>
<td>7</td>
<td>1,200</td>
<td>335</td>
<td>2,245</td>
</tr>
<tr>
<td>S/Y/D RESIDENT</td>
<td>496</td>
<td>484</td>
<td>481</td>
<td>82,150</td>
<td>80,835</td>
<td>81,465</td>
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<tr>
<td>S/Y/D NON-RESIDENT</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1,050</td>
<td>780</td>
<td>530</td>
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<tr>
<td>FAMILY RESIDENT</td>
<td>66</td>
<td>62</td>
<td>79</td>
<td>29,405</td>
<td>31,709</td>
<td>39,260</td>
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<tr>
<td>FAMILY NON-RESIDENT</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>743</td>
<td>743</td>
<td>1,480</td>
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<tr>
<td>FAMILY - ADDTL MEMBER</td>
<td>4</td>
<td>10</td>
<td>8</td>
<td>270</td>
<td>625</td>
<td>457</td>
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<tr>
<td>SENIORS OVER 80</td>
<td>117</td>
<td>120</td>
<td>125</td>
<td>7,020</td>
<td>7,200</td>
<td>7,500</td>
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<tr>
<td>PERSONAL TRAINERS</td>
<td>14</td>
<td>11</td>
<td>9</td>
<td>2,750</td>
<td>3,020</td>
<td>2,580</td>
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<tr>
<td>MILITARY PASS</td>
<td>-</td>
<td>-</td>
<td>2</td>
<td>-</td>
<td>-</td>
<td>360</td>
</tr>
<tr>
<td>30-DAY PASS</td>
<td>301</td>
<td>332</td>
<td>335</td>
<td>13,520</td>
<td>14,940</td>
<td>14,805</td>
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<tr>
<td>SEASONAL PASS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>REPLACEMENT PASS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>57</td>
<td>34</td>
<td>49</td>
</tr>
<tr>
<td><strong>SUB-TOTAL</strong></td>
<td>1,443</td>
<td>1,424</td>
<td>1,396</td>
<td><strong>$229,075</strong></td>
<td><strong>$225,259</strong></td>
<td><strong>$224,564</strong></td>
</tr>
</tbody>
</table>

### ANNUAL PASS FACILITY USE
- Individual: 3,690, 3,250, 3,293
- Individual Non-Resident: 180, 410, 333
- S/Y/D Resident: 3,538, 2,791, 2,607
- S/Y/D Non-Resident: 57, 116, 110
- Individual Fitness Resident: 72, 67, 42
- Individual Fitness Non-Resident: 5, 18
- Senior Fitness Resident: 156, 169, 97
- Senior Fitness Non-Resident: 5, 4
- Daily Pass/Gift Certificate Sales: 1,350, 1,080

### PERCENT OF NON-RESIDENTS:
- 0.89% 0.53% 1.20%

### DAILY ENTRIES

<table>
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<tr>
<th></th>
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<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>INDIVIDUAL RESIDENT</td>
<td>3,690</td>
<td>3,250</td>
<td>3,293</td>
<td>$29,520</td>
<td>$26,000</td>
<td>$26,344</td>
</tr>
<tr>
<td>INDIVIDUAL NON-RESIDENT</td>
<td>180</td>
<td>410</td>
<td>333</td>
<td>1,620</td>
<td>3,690</td>
<td>2,997</td>
</tr>
<tr>
<td>S/Y/D RESIDENT</td>
<td>3,538</td>
<td>2,791</td>
<td>2,607</td>
<td>21,228</td>
<td>16,746</td>
<td>15,642</td>
</tr>
<tr>
<td>S/Y/D NON-RESIDENT</td>
<td>57</td>
<td>116</td>
<td>110</td>
<td>399</td>
<td>812</td>
<td>770</td>
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<tr>
<td>INDIVIDUAL FITNESS RESIDENT</td>
<td>72</td>
<td>67</td>
<td>42</td>
<td>576</td>
<td>536</td>
<td>336</td>
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<tr>
<td>INDIVIDUAL FITNESS NON-RESIDENT</td>
<td>5</td>
<td>18</td>
<td>-</td>
<td>45</td>
<td>162</td>
<td>-</td>
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<tr>
<td>SENIOR FITNESS RESIDENT</td>
<td>156</td>
<td>169</td>
<td>97</td>
<td>936</td>
<td>1,014</td>
<td>582</td>
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<tr>
<td>SENIOR FITNESS NON-RESIDENT</td>
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<td>4</td>
<td>1</td>
<td>35</td>
<td>28</td>
<td>7</td>
</tr>
<tr>
<td>DAILY PASS/GIFT CERTIFICATE SALES</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,350</td>
<td>1,080</td>
<td>600</td>
</tr>
</tbody>
</table>

### PERCENT OF NON-RESIDENTS:
- 3.21% 8.03% 6.85%

### OTHER REVENUE

<table>
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<tr>
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<tbody>
<tr>
<td>RECREATION PROGRAMS</td>
<td>12,731</td>
<td>11,532</td>
<td>12,898</td>
<td>$103,524</td>
<td>$103,388</td>
<td>$115,462</td>
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<tr>
<td>FACILITY RENTALS</td>
<td>35</td>
<td>-</td>
<td>38</td>
<td>1,602</td>
<td>-</td>
<td>1,621</td>
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<tr>
<td>PARTY PAVILION</td>
<td>6</td>
<td>10</td>
<td>-</td>
<td>120</td>
<td>130</td>
<td>-</td>
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<tr>
<td>LOCKERS</td>
<td>3,132</td>
<td>3,124</td>
<td>2,830</td>
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<tr>
<td>VENDING/RETAIL</td>
<td>3,120</td>
<td>3,825</td>
<td>3,697</td>
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</tbody>
</table>

### SUB-TOTAL:
- 2017: $111,498
- 2018: $110,466
- 2019: $123,610

### YTD TOTAL PARTICIPATION & REVENUE:
- 86,583, 73,650, 72,141
- 2017: $396,282
- 2018: $385,793
- 2019: $395,451
### GATE

<table>
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<th></th>
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</thead>
<tbody>
<tr>
<td>RESIDENT (ANNUAL)</td>
<td>235</td>
<td>363</td>
<td>267</td>
<td>$7,050</td>
<td>$10,890</td>
<td>$8,010</td>
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<tr>
<td>NON-RESIDENT (ANNUAL)</td>
<td>28</td>
<td>32</td>
<td>31</td>
<td>1,260</td>
<td>1,440</td>
<td>1,395</td>
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<td>RESIDENTS (DAILY)</td>
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<td>376</td>
<td>208</td>
<td>1,218</td>
<td>2,256</td>
<td>1,248</td>
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<td>NON-RESIDENTS (DAILY)</td>
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<td>140</td>
<td>113</td>
<td>1,040</td>
<td>1,400</td>
<td>1,130</td>
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<td>MINI BUSES (DAILY)</td>
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<td>2</td>
<td>-</td>
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<td>30</td>
<td>-</td>
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<td>SENIOR CITIZENS (DAILY)</td>
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<td>-</td>
<td>17</td>
<td>18</td>
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<td>51</td>
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<td>SENIOR NON-RES. (DAILY)</td>
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<td>-</td>
<td>-</td>
<td>6</td>
<td>-</td>
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<tr>
<td><strong>SUB-TOTAL</strong></td>
<td>577</td>
<td>913</td>
<td>636</td>
<td><strong>$10,592</strong></td>
<td><strong>$16,016</strong></td>
<td><strong>$11,834</strong></td>
</tr>
</tbody>
</table>

**PERCENT OF NON-RESIDENTS:**

- **ANNUAL:** 10.65%  8.10%  10.40%
- **DAILY:** 33.44%  27.03%  33.43%

### PROGRAMMING & RETAIL OPERATIONS

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>TOBOGGANS</td>
<td>36</td>
<td>244</td>
<td>229</td>
<td>$103</td>
<td>$732</td>
<td>$687</td>
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<td>CROSS COUNTRY SKIS</td>
<td>47</td>
<td>291</td>
<td>177</td>
<td>193</td>
<td>873</td>
<td>531</td>
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<tr>
<td>MISC. RENTALS</td>
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<td>-</td>
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<td>-</td>
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<td>275</td>
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<td>CONCESSION</td>
<td>-</td>
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<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>LOCKERS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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</tr>
<tr>
<td><strong>SUB-TOTAL</strong></td>
<td>84</td>
<td>535</td>
<td>406</td>
<td><strong>$298</strong></td>
<td><strong>$1,605</strong></td>
<td><strong>$1,493</strong></td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GATE</strong></td>
<td>$10,890</td>
<td>$17,621</td>
<td>$13,327</td>
</tr>
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</table>

18
MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn
DATE: April 9, 2019
RE: MDOT Border-to-Border Trail Resolution

Background:
The Commission has engaged the Michigan Department of Transportation (MDOT) for use of the Right of Way (ROW) along M-52 for construction of the Border-to-Border Trail (B2B). To date, the work on the B2B within the MDOT ROW has fallen under the Washtenaw County Road Commission’s (WCRC) resolution and permits.

Discussion:
In order to complete B2B projects within the MDOT ROW that do not involve federal aid or are otherwise not completed in partnership with the WCRC, the attached resolution is required in order for MDOT to issue permits for construction and related activities conducted directly by the Parks Commission. Several new construction projects are planned for 2019 and 2020 construction and additional permits will eventually be required for capital maintenance projects of the trail in the future.

In addition, the resolution requests that positions or names of individuals be authorized to apply for MDOT permits on behalf of the Commission. The following positions are recommended for authorization: Director, Deputy Director, Superintendent of Park Planning and Natural Areas, Maintenance Operations Superintendent, and Park Planner.

Recommendation:
Based upon staff review, I recommend that the Washtenaw County Parks and Recreation Commission approve the attached resolution to govern work within the MDOT right of way.

Attachments
PERFORMANCE RESOLUTION FOR
GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".

RESOLVED WHEREAS, the __________________________
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.

3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.

4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

________________________________________________________

________________________________________________________

________________________________________________________

________________________________________________________

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the ______________________________________________________

(Name of Board, etc)

of the ___________________________________________________

(Name of GOVERNMENTAL AGENCY)

of _______________ County.

at a ____________________________ meeting held on the ________ day

of _______________ A.D. _______________.

Signed ____________________________ Title ____________________________
MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn
DATE: April 9, 2019
RE: FINAL: Adler Property, Freedom Township

Background:
In fall 2016, ALPAC identified the Adler property (Freedom Township) to be of high priority for acquisition of a conservation easement. Applications for USDA–NRCS grant funding were submitted in February 2017. Subsequently, awards were received for all three properties in September 2017. On March 6, 2018, the Parks Commission approved the preliminary recommendation for the purchase agreements for the conservation easement on the property, contingent upon completion of due diligence.

Discussion:
Farmland is the primary conservation value of the Adler property, having significant acreage of prime or locally important agricultural soils (as described by the USDA Natural Resources Conservation Service). The property has a long history of productive farmland; this history has even been separately acknowledged and protected by the Washtenaw County Historic Commission, designating the land and especially the farmstead buildings as a historic district. The health of the soil is currently being improved through enrolment in the Conservation Reserve Program (CRP), administered by the Farm Service Agency (FSA), enhancing the goal of future agriculture viability.

As required, the following due diligence investigations have been conducted:

- An appraisal was completed for the property, identifying the value in the table below.
- An environmental site assessment noted a trash pile in the woods common on old farm properties. Ms. Adler had already scheduled removal of the debris by that time and the work is now complete.
- A boundary survey including legal description has been prepared.

<table>
<thead>
<tr>
<th>Property</th>
<th>Township</th>
<th>Acres</th>
<th>CE Value</th>
<th>Per Acre</th>
<th>ACEP Award</th>
<th>WCPARC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adler</td>
<td>Freedom Twp</td>
<td>86.72</td>
<td>$199,400.00</td>
<td>$2,299.35</td>
<td>$97,707</td>
<td>$101,695</td>
</tr>
</tbody>
</table>

Recommendation:
Based upon ALPAC and staff review, I recommend that the Washtenaw County Parks and Recreation Commission authorize the purchase of conservation easement on the above described property, for a total contribution of $101,695 contingent upon attorney approval of final documents.

Attachments
NAPP Assessment & Priorities
Adler Property
Nomination ID: A16.096
Freedom Township
Ag: Medium-high, not a priority

Prepared by Washtenaw County Parks & Recreation Commission
2015 Aerial Photo; USGS Topo (1:24,000)