I. CALL TO ORDER

II. VARIOUS CHAPTER TWENTY DRAINS
   A. Public Participation
   B. Approval of Minutes of Regular Meeting of February 19, 2019 - 
      Attachment A - Page 1
   C. Monthly Financial Summary – February 2019
      Attachment B – Page 3

III. CLAIMS
   A. Claims $2500.00 and Under – February 2019
      None
   B. Claims $2500.00 and Over – February 2019
      None

IV. ACTION AND DISCUSSION ITEMS
   A. Resolution Approving the Final Order of Apportionment for 
      Millers Creek Drain Drainage District and its “MCAA-Pepper Pike 
      5626.01 Drain Project.”
      Attachment D—Page 5
   B. Resolution to Authorize the Purchase of One (1) Vyper Push 
      Camera System in the Amount of six thousand six hundred fifty 
      dollars ($6,650.00) with Funds from the Equipment Revolving 
      Fund
      Attachment E—Page 7
   C. Resolution to Authorize the Purchase of Two (2) 2019 GMC 2500 
      HD Pickup Trucks in the Amount of Sixty Four Thousand Sixty-six 
      dollars ($64,066.00 -- $32,033.00 each) with Funds from the 
      Equipment Revolving Fund
      Attachment F—Page 10
   D. Resolution to Amend a Service Contract Between Insite Design 
      Studio, Inc. and Carpenter Road Drain Drainage District
      Attachment G—Page 13
   E. Resolution Adopting a Project Plan Amendment for Stormwater 
      Improvements for Huron River Green Infrastructure Drainage 
      District
      Attachment H—Page 18
F. Resolution of Tentative Determination of Sufficiency of the Petition, the Practicality of the Proposed Drain Project and Tentatively Name the Public Corporations to be Assessed for the Huron River Green Infrastructure Drainage District’s “HRGIDDD NPS-Tree Planting 5504-08 Drain Project” Located in the City of Ann Arbor

Attachment I—Page 22

G. Update: Various Chapter 20 Drains

V. ADJOURNMENT

Next Month's Meeting:
April 15, 2019, 4:30 pm
705 N. Zeeb Rd
Ann Arbor, MI 48103
COUNTY OF WASHTENAW
STATUTORY DRAINAGE BOARD FOR
THE VARIOUS CHAPTER TWENTY DRAINS

Minutes of a Meeting Held on February 19, 2019

A regular meeting of the Statutory Drainage Board for the various Chapter 20 Drainage Districts was held in the Washtenaw County Western County Service Center, 705 N. Zeeb Road, Ann Arbor, Michigan, on February 19, 2019.

MEMBERS PRESENT: Harry Sheehan, Chief Deputy Water Resources Commissioner and Acting Chair
                 Jason Morgan, County Commissioner (call-in)
                 Katie Scott, County Commissioner (call-in)

MEMBERS ABSENT:

OTHERS PRESENT: Kristi Thiel, Service Coordinator and Recording Secretary

CALL TO ORDER:
Chief Deputy Water Resources Commissioner Harry Sheehan called the meeting to order at 4:30 p.m.

PUBLIC PARTICIPATION:
No members of the public were present.

APPROVAL OF MINUTES:
Morgan, supported by Scott, moved to approve the minutes of the regular January 22, 2019, meeting.

   Vote:  Yeas –3;  Nays – 0;  Absent –0;

Motion carried

MONTHLY FINANCIAL SUMMARY:
The Board received the financial summaries from January 2019.

CLAIMS:
Claims under $2,500 for January 2019 were received and filed.
Claims over $2,500 for January 2019 were received and filed.
**ACTION AND DISCUSSION ITEMS:**

Morgan, supported by Scott, moved to approve the Resolution to Hear Objections to the Proposed Drain, Drain Project and Petition, the Matter of Assessing the Cost to Designate Public Corporations and Authorization of the Final Order of Determination for the Millers Creek Ann Arbor Drain District’s “MCAA Pepper Pike 5626.01” Drain Project.

  **Vote:**  Yeas –3;  Nays – 0;  Absent – 0;
  Motion carried

**UPDATES ON VARIOUS CHAPTER 20 DRAINS**

The Water Resources Commissioner’s Office is expecting a new petition from the City of Ann Arbor for the Huron River Green Infrastructure Drainage District for tree planting. This will be the 8th year of petitions from the City to plant trees.

**ADJOURNMENT:**

There, being no further business, on motion duly made, seconded, and unanimously adopted, the meeting was adjourned at 4:46 p.m.

________________________________
Harry Sheehan, Acting Chair

Upon motion by _____________ supported by ____________, the minutes of the above meeting were approved at a meeting held on March 18, 2019.

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<td>8839</td>
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<td>$86.25</td>
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</tr>
</tbody>
</table>

**TOTALS**  $9,494.23  $1,381.60  $134.20  $11,010.03  $244,565.85
RESOLUTION APPORTIONING COSTS

March 18, 2019

WHEREAS, on February 17, 2019, the Drainage Board (the "Board") for MILLERS CREEK ANN ARBOR Drain Drainage District (the "District") tentatively apportioned the cost of the MILLERS CREEK ANN ARBOR DRAINAGE DISTRICT MCAA PEPPER PIKE 5626.01 PROJECT (the "Project") as follows:

City of Ann Arbor, Washtenaw County, Michigan, at large, for benefits to public health 100%

WHEREAS, after notice at the times and in the manner required by law, the Board met at 4:30 p.m. on March 18, 2019, to hear objections to such apportionment; and

WHEREAS, after such hearing, the Board has determined to make the apportionment as stated below;

NOW, THEREFORE, IT IS RESOLVED that:

1. The Board hereby determines that the apportionment of the costs of the Project is hereby fixed and confirmed as follows:

City of Ann Arbor, Washtenaw County, Michigan, at large, for benefits to public health 100%

2. The Chair of the Board is hereby authorized and directed to issue on behalf of the Board the Final Order of Apportionment in the form of EXHIBIT A attached to these minutes, in accordance with the determination made in this resolution.

A roll-call vote on the foregoing resolution was taken and was as follows:

YES:

NO: _____________________________________________

ABSTAIN: _______________________________________

The resolution was/was not declared adopted.
EXHIBIT A

FINAL ORDER OF APPORTIONMENT

WHEREAS, on February 17, 2019, the Drainage Board (the "Board") for MILLERS CREEK ANN ARBOR DRAIN DRAINAGE DISTRICT (the "District") tentatively apportioned the cost of the MILLERS CREEK ANN ARBOR DRAIN DRAINAGE DISTRICT MCAA PEPPER PIKE 5626.01 PROJECT (the "Project") as follows:

City of Ann Arbor, Washtenaw County, Michigan, at large, for benefits to public health 100%

WHEREAS, on March 18, 2019, the Board held a meeting and public hearing at the Washtenaw County Water Resources Commissioner's Office, 705 N. Zeeb Road, Ann Arbor, Washtenaw County, Michigan, due notice thereof having been given in accordance with the statutes in such case made and provided, for the purpose of hearing any objections to such apportionment from the public corporations to be assessed, and no objection thereto was made; and

WHEREAS, on March 18, 2019, following such public hearing on that date, the Board duly adopted a resolution fixing and confirming the apportionment of costs for the Project and authorized its Chair to issue, on behalf of the Board, the Final Order of Apportionment setting forth the apportionment so confirmed;

NOW, THEREFORE, THE BOARD DOES HEREBY ORDER AND DETERMINE that the apportionment for the costs of the Project shall be as follows:

City of Ann Arbor Washtenaw County, Michigan, at large, for benefits to public health 100%

DATED: March 18, 2019

DRAINAGE BOARD FOR
MILLERS CREEK ANN ARBOR DRAIN
DRAINAGE DISTRICT

_________________________
Evan N. Pratt, Chair
RESOLUTION TO AUTHORIZE THE PURCHASE OF VYPER PUSH CAMERA SYSTEM IN THE AMOUNT OF SIX THOUSAND SIX HUNDRED FIFTY DOLLARS ($6,650.00) WITH FUNDS FROM THE EQUIPMENT REVOLVING FUND

WASHTENAW COUNTY STATUTORY DRAINAGE BOARD

March 18, 2019

WHEREAS, the Statutory Drainage Board has established an Equipment Revolving Fund for the purpose of purchasing field equipment when the purchase amount exceeds $500.00; and,

WHEREAS, such purchases shall be equitable and must be approved by the Statutory Drainage Board prior to the actual purchase; and,

WHEREAS, a request in writing was submitted to the Statutory Drainage Board on March 18, 2019, for the purchase of one (1) Vyper Push Camera System in the amount of six thousand six hundred fifty dollars ($6,650.00); and,

WHEREAS, push cameras are used to inspect underground infrastructure; and,

WHEREAS, the Statutory Drain Board has jurisdiction over said Drain(s) established under Chapter 20 of the Michigan Drain Code P.A. 40 of 1956 as amended.

NOW THEREFORE BE IT RESOLVED, that the Drainage Board on this March 18, 2019, authorizes its Chair to approve the purchase of one (1) Vyper Push Camera System in the amount of six thousand six hundred fifty dollars ($6,650.00), the purpose of maintaining various drains as required.

(___) AYES  (___) NAYS  (___) ABSTAIN  (___) ABSENT

Motion ___________ carried.
CERTIFICATION

On this _____ day of March, 2019, I, Mallory K. Walczesky, recording secretary to the Statutory Drainage Board, hereby certify that the above resolution was approved by said Board and the minutes of said meeting are on file in the Water Resources Commissioner's Office.

____________________
Mallory K. Walczesky

On this _____ day of March, 2019, before me, a Notary Public in and for said County, personally appeared Mallory Walczesky, recording secretary for the Statutory Drainage Board, to me known to be the same person described in and who executed the within instrument, who then severally acknowledged the same to be her free act and deed.

____________________
Autumn House, Notary Public
Washtenaw County, Michigan
Acting in Washtenaw County, Michigan
My Commission Expires on November 15, 2021
Company Name: Washtenaw County Drain Comm  
Address: 705 N. Zeeb Rd  
City/State/Zip: Ann Arbor, MI 48107

Attn: David Streeter  
Phone: 734-422-2686  
Email: streeterd@washtenaw.org

Quotation Date: December 7, 2018

Sales Rep: David Snyder  
Slsm. Phone 248-939-3223  
Slsm. E-Mail: DavidSnyder@dohenycompanies.com

<table>
<thead>
<tr>
<th>Qty</th>
<th>Option Number</th>
<th>Description</th>
<th>List Price</th>
<th>List Price of Selected Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Vyper</td>
<td>Vyper Push Camera System: Portable command module with 10.2&quot; viewing monitor, QWERTY bubble push button keyboard, date/time/distance counter on screen, self-leveling color stainless steel camera head with high intensity LED light-ring, 200' push cable, 512Hz sonde transmitter</td>
<td>$6,650</td>
<td>$6,650</td>
</tr>
<tr>
<td>1</td>
<td>Vyper</td>
<td>Vyper Battery Pack</td>
<td>Included</td>
<td>Included</td>
</tr>
</tbody>
</table>

Sale Price: $6,650.00

Customer Acceptance:

Customer Name: William Field - Washtenaw County

Signature: [Signature]

Date: 02-13-2019

[Approval Stamp]

Page 1 of 1
RESOLUTION TO AUTHORIZE THE PURCHASE OF TWO (2) 2019 GMC 2500 HD PICKUP TRUCKS IN THE AMOUNT OF SIXTY FOUR THOUSAND SIXTY-SIX DOLLARS ($64,066.00) WITH FUNDS FROM THE EQUIPMENT REVOLVING FUND

WASHTENAW COUNTY STATUTORY DRAINAGE BOARD

March 18, 2019

WHEREAS, the Statutory Drainage Board has established an Equipment Revolving Fund for the purpose of purchasing field equipment when the purchase amount exceeds $500.00; and,

WHEREAS, such purchases shall be equitable and must be approved by the Statutory Drainage Board prior to the actual purchase; and,

WHEREAS, a request in writing was submitted to the Statutory Drainage Board on March 18, 2019, for the purchase of two (2) 2019 GMC 2500 HD pickup trucks in the amount of sixty four thousand sixty-six dollars ($64,066.00), $32,033.00 each; and,

WHEREAS, personnel size has increased for the field staff and thus the need for transportation has increased; and,

WHEREAS, the Statutory Drain Board has jurisdiction over said Drain(s) established under Chapter 20 of the Michigan Drain Code P.A. 40 of 1956 as amended.

NOW THEREFORE BE IT RESOLVED, that the Drainage Board on this March 18, 2019, authorizes its Chair to approve the purchase of two (2) 2019 GMC 2500 HD pickup trucks in the amount of sixty four thousand sixty-six dollars ($64,066.00), $32,033.00 each, for the purpose of maintaining various drains as required.

(___) AYES   (___) NAYS   (___) ABSTAIN   (___) ABSENT

Motion ___________ carried.
CERTIFICATION

On this _____ day of March, 2019, I, Mallory K. Walczesky, recording secretary to the Statutory Drainage Board, hereby certify that the above resolution was approved by said Board and the minutes of said meeting are on file in the Water Resources Commissioner's Office.

____________________
Mallory K. Walczesky

On this _____ day of March, 2019, before me, a Notary Public in and for said County, personally appeared Mallory Walczesky, recording secretary for the Statutory Drainage Board, to me known to be the same person described in and who executed the within instrument, who then severally acknowledged the same to be her free act and deed.

____________________
Autumn House, Notary Public
Washtenaw County, Michigan
Acting in Washtenaw County, Michigan
My Commission Expires on November 15, 2021
**MODEL:** 2019 GMC 2500 HD TK 25753  
**Body Style:** 4WD STANDARD BOX DOUBLE CAB  

**NOTE:** Model Should include STANDARD PACKAGING, unless otherwise indicated below.

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<thead>
<tr>
<th>Standard Equipment Plus</th>
<th>MINUS</th>
<th>COST</th>
</tr>
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<tbody>
<tr>
<td>6.0L V6</td>
<td></td>
<td></td>
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<tr>
<td>Air Conditioning</td>
<td></td>
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<tr>
<td><strong>PLUS TITLE FEE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>MINUS TOTAL</strong></td>
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<td>$</td>
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</table>

STANDARD COST SUBTOTAL

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<tr>
<th>POSSIBLE OPTIONS:</th>
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<tbody>
<tr>
<td>CLR Premium Exterior Color Quicksilver Met</td>
<td>$436.00</td>
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</tr>
<tr>
<td>PDD Sierra Convenience Package, includes</td>
<td>$1,140.00</td>
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</tr>
<tr>
<td>K14 Power Outlet 110-volt</td>
<td>$132.00</td>
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</tr>
<tr>
<td>HUO Vinyl Seats</td>
<td>N/C</td>
<td></td>
</tr>
<tr>
<td>CGN Bed Liner, spray-on, pickup box bed liner</td>
<td>$589.00</td>
<td></td>
</tr>
<tr>
<td>TRW Provision for cab roof-mounted</td>
<td>$77.00</td>
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</tr>
<tr>
<td>VYU Snow plow prep package</td>
<td>$389.00</td>
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<tr>
<td>KW5 Alternator, 220 amps</td>
<td>$132.00</td>
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<tr>
<td>K4B Battery, 730 cold-cranking amps, auxiliary</td>
<td>$119.00</td>
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</tr>
<tr>
<td>G80 Locking Differential</td>
<td>Required 2019</td>
<td>$385.00</td>
</tr>
<tr>
<td>Z82 Trailering equipment</td>
<td>Required 2019</td>
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<tr>
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<tr>
<td>NZZ Underbody shield</td>
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<tr>
<td>DPN Outside heated power adjustable vertical</td>
<td>$309.00</td>
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<tr>
<td>RVQ 6&quot; Assist Step - Black</td>
<td>$716.00</td>
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<tr>
<td>5H1 Additional Key</td>
<td>$50.00</td>
<td></td>
</tr>
<tr>
<td>R9Y Fleet Maintenance credit</td>
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</tr>
<tr>
<td>DEL Delivery to Ann Arbor</td>
<td>$80.00</td>
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</table>

**TOTAL OPTIONS**

**TOTAL COST** $32,033.00

**AUTHORIZED NAME:** (Print)  
**AUTHORIZED SIGNATURE:**       | **DATE:**

**Recommended Option**  
**QXT** Tires, LT265/70R18E all-terrain, blackwall $198.00

Boss or Western Snowplows and Strobe Lights are also available
A RESOLUTION TO AMEND A SERVICE CONTRACT BETWEEN INSITE DESIGN STUDIO INC
AND CARPENTER ROAD DRAIN DRAINAGE DISTRICT FOR RAIN GARDEN DESIGN

WASHTENAW COUNTY STATUTORY DRAINAGE BOARD
MARCH 18, 2019

WHEREAS, the Drainage Board (the "Board") for the Carpenter Road Drain Drainage District (the "District") has designated the area to be served by the Carpenter Road Drain "CRD Green Infrastructure Drain Project (the "Project") and has made an agreement with Pittsfield Township through a 425 agreement; and,

WHEREAS, the Board understands that green infrastructure manages flow and improves water quality; and,

WHEREAS, the Board has received a proposal amendment, specifications and an estimate of the cost of designing green infrastructure within this District.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Statutory Drainage Board hereby authorizes its Chair to sign documents necessary to amend the contract between the Carpenter Road Drain Drainage District and InSite Design Studio, Inc.; increasing the total amount of the contract by ten thousand dollars ($10,000.00), thus making the total amount of the contract not to exceed twenty thousand three hundred dollars ($20,300.00)

__________ supported by ___________, moved to approve the contract for Carpenter Road Drain Drainage District and InSite Design Studio, Inc.

Vote:    Yeas – ;   Nays – ;  Absent – ;
        Motion carried

CERTIFICATION

On this _____ day of May, 2017, Mallory K. Walczesky, recording secretary to the Statutory Drainage Board and GIS and Special Assessment Supervisor to the Water Resources Commissioner, hereby certifies that the above resolution was approved by said Board and the minutes of said meeting are on file in the Water Resources Commissioner's Office.

Mallory K. Walczesky

On this _____ day of March, 2019, before me, a Notary Public in and for said County, personally appeared Mallory K. Walczesky, recording secretary for the Statutory Drainage Board and GIS and Special Assessment Supervisor to the Water Resources Commissioner, to me known to be the same person described in and who executed the within instrument, who then severally acknowledged the same to be her free act and deed.

_____________________________________________________
Autumn House, Notary Public
Livingston County, Michigan
Acting in Washtenaw County
My Commission Expires November 15, 2021
March 8, 2019

To: Harry Sheehan  
Washtenaw County Water Resources Commissioner’s Office  
705 N. Zeeb Road  
P.O. Box 8645  
Ann Arbor, MI  48107-8645

Re: Carpenter Road Bioswale Construction Observation

Dear Mr. Sheehan,

Thank you for giving us the opportunity to perform construction observation on the bioswale in the ROW in front of the Home Depot on Carpenter Road. At your request, this scope is based on a time and material basis for construction observation.

Agreement

This letter, along with Attachment ‘A’, will serve as our Consulting Agreement for Landscape Architectural Services. InSite Design Studio, Inc., herein referred to as the Consultant, has a background in Landscape Architecture and is willing to provide services to the Washtenaw County Water Resources Commissioner’s Office, herein referred to as the Client, based on this background.

Based upon our recent discussions with you and our experience with similar projects, we suggest the following services to be provided by InSite Design Studio:

Potential Scope of Services:

- Plant source and submittal review by contractors
- Respond to Requests for Information
- Evaluation of any necessary plant substitutions
- Preparation of bulletins
- Support of change orders
- Field visits for Construction Observation* (this is not to be interpreted as Construction Inspection, Management or Supervision, which is not part of these services)
- Grading reviews
- Layout review
- Planting layout review
- Planting installation review
- Review of plant counts
- Punch list walk-through
- Punch list preparation
- Review of project for maintenance
Limits of Scope of Work:
It is our understanding that administration of the project including coordination of volunteers and grant reporting is the responsibility of Owner.

Exclusions to Scope of Service:
To aid in the organization of this project, we have included the following list of additional responsibilities and services that if applicable will be considered an additional service and or shall be provided by others. Should IDS be required to provide services in obtaining or coordinating compilation of this information, such services shall be charged as an Additional Service.

* Official Site Plan submissions to Township that goes through full staff review and Planning Commission
* Required topographic and boundary surveys and legal descriptions (including accurate streets, easements, utilities serving the site, wetland and floodplain)
* Adjacent site conditions including property owners and zoning, location of existing structures, drives, utilities etc.
  * Lighting Design
  * Wetland and Floodplain Delineation
  * Area wide storm water drainage, road network and utility map
  * Phase 1 and Phase 2 environmental reports
  * Soils investigations, soil borings and related pavement sections relative to use and findings
  * Coordination with utility companies, (Detroit Edison, Michcon etc.)
* Irrigation Plan
* Site signage
* Vegetation Management Plan
* Utility plan, profiles and specifications
  * General Conditions of specifications
  * Construction management/supervision, Construction Staging
  * Materials testing
  * Surveyed as-built documents

Compensation
The Consultant proposes to perform the above Scope of Services on a time and material basis, with a fee no more than $10,000.00, using the following schedule of Hourly Rates and description of Reimbursable Expenses.

Schedule of Standard Rates
Work beyond the agreed to scope and additional services or meetings as described herein will be provided on an hourly basis to be paid for by the Client in accordance with our following hourly rates:

<table>
<thead>
<tr>
<th>Role</th>
<th>Rate</th>
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</thead>
<tbody>
<tr>
<td>Principal</td>
<td>$100.00 / hour</td>
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<tr>
<td>Landscape Architect</td>
<td>$75.00 / hour</td>
</tr>
<tr>
<td>Landscape Designer</td>
<td>$65.00 / hour</td>
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</table>

Reimbursable Expenses
Reimbursable expenses, such as printing, plotting, copies, postage, and mileage etc., will be billed at 1.2 times direct cost and are included in the not-to-exceed fee. Application/filing fees and permit fees are the Client’s responsibility.

Invoices and Payment Provisions
Professional services and reimbursable expenses are invoiced monthly. Interest will be charged at the rate of 1.5% monthly after 90 days on all past due invoices.
The Consultant may suspend services if the Client is delinquent in payment or payments are not being made according to this agreement.

If this agreement is acceptable to you, please sign below and keep one of these two originals for your files. This proposal for services is valid for 60 days. Please give me a call or email if you have any questions or would like to discuss this proposal further.

By:____________________
Shannan Gibb-Randall, RLA
Principal
InSite Design Studio, Inc.
Date: March 8, 2019

By:____________________
Harry Sheehan
Deputy of Environmental Services
Washtenaw County Water Resources
Date:___________________
Attachment ‘A’

Relationship of Parties
It is understood by the parties that the Consultant is an independent Contractor and not an Employee of the Client.

Hazardous Waste
The Consultant is not responsible for the identification, locating, discovering, removal and treatment (remediation) of any hazardous waste, known or unknown at the site under this Agreement. The Consultant is not responsible for the consequences of any hazardous waste materials of any kind at the site studied under this Agreement, including but not limited to asbestos and PCB’s, as well as materials not yet known as hazardous.

Injuries
Consultant acknowledges Consultant’s obligation to obtain and maintain for the duration of this contract appropriate insurance coverage for the benefit of Consultant (an Consultant’s employees, if any). Consultant waives any rights to recovery from Client for any injuries that Consultant (and/or Consultant’s employees) may sustain while performing services under this Agreement.

Indemnification
The Consultant will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Consultant’s own employees, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of Consultant, any sub-Consultant, or any employee, agent or representative of the Consultant or any sub-Consultant.

Construction Means, Methods
Consultant shall not be responsible for the Construction Means, Methods, Sequences, Techniques or procedures, nor for job site safety since these are the sole responsibility of the Contractor.

Implementation of Plans
The Consultant is not responsible for the final design, means and methods of implementation of the documents, or observation of the execution of the contract documents and specifications unless the consultant is contracted to provide additional said services.

Products
All products of this agreement, drawing, designs, and written documents are the property of the Consultant. The Client may use the products of this agreement for the specified project, i.e., Carpenter Road Bioswale Construction Observation, but may not use or distribute written or drawn material for any other project without written consent of the Consultant.

Applicable Law
This Agreement Shall be governed by the laws of the State of Michigan.
COUNTY OF WASHTENAW
STATUTORY DRAINAGE BOARD FOR
THE VARIOUS CHAPTER TWENTY DRAINS

At a regularly scheduled meeting of the Statutory Drainage Board, County of Washtenaw, Michigan, held at the Washtenaw County Water Resources Commissioner's Office in Ann Arbor, Michigan on the 18th of March, 2019, at 4:30 pm., there were

PRESENT: ____________________________________________________________

ABSENT: ____________________________________________________________

The following preamble and resolution were offered by ____________ and supported by ____________.

A RESOLUTION TO AUTHORIZE CONTRACT BETWEEN
HURON RIVER GREEN INFRASTRUCTURE DISTRICT
AND THE ENGINEERING FIRM OF HUBBELL, ROTH & CLARK, INC.

WASHTENAW COUNTY STATUTORY DRAINAGE BOARD
March 18, 2019

WHEREAS, the Washtenaw County Water Resources Commissioner requested a proposal for engineering services to prepare an SRF Project Plan; and

WHEREAS, five bids for these services were received and reviewed; and

WHEREAS, a proposal submitted by Hubbell, Roth & Clark, Inc. (HRC) in the amount of twenty thousand dollars ($20,000.00) dollars is being recommended by the Water Resources Commissioner; and

WHEREAS, the proposal submitted by HRC has been accepted by the Water Resources Commissioner and the Statutory Drainage Board; and

WHEREAS, the Water Resources Commissioner finds it appropriate to also approve a contingency amount of 10% ($2,000.00) in case of unforeseen costs, therefore recommending a total not-to-exceed amount for the contract to be twenty two thousand dollars ($22,000.00) including contingency; and

WHEREAS, all project costs will be paid for from an existing account held by the Office of Water Resources Commissioner to the credit of City of Ann Arbor, to be used for drainage purposes.
NOW THEREFORE BE IT RESOLVED that the Statutory Drainage Board for the Huron River Green Infrastructure Drainage District hereby authorizes its Chair to sign documents necessary to enter into a contract between the Huron River Green Infrastructure District and the engineering firm of Hubbell Roth and Clark, Inc., with offices located at 555 Hulet Drive Bloomfield Hills, MI 48302-0360.

____________________, supported by _________________, moved to approve the contract for Huron River Green Infrastructure Drainage District and Hubbell, Roth & Clark, Inc.

Vote:  Yeas - ____; Nays - ____; Absent – ____;
Motion carried

CERTIFICATION

On this ________ day of March, 2019, I, Mallory K. Walczesky, recording secretary to the Statutory Drainage Board and GIS and Special Assessment Supervisor to the Water Resources Commissioner, hereby certify that the above resolution was approved by said Board and the minutes of said meeting are on file in the Water Resources Commissioner’s Office.

Mallory K. Walczesky

On this _____ day of March, 2019, before me, a Notary Public in and for said County, personally appeared Mallory K. Walczesky, recording secretary to the Statutory Drainage Board and GIS and Special Assessment Supervisor to the Water Resources Commissioner, to me known to be the same person described in and who executed the within instrument, who then severally acknowledged the same to be her free act and deed.

STATE OF MICHIGAN )
) SS
COUNTY OF WASHTENAW )

Subscribed and sworn to before me this _____ day of March, 2019.

__________________________

Autumn House, Notary Public
Livingston County, Michigan
My Commission Expires November 15, 2021
Acting in Washtenaw County.
March 8, 2019

Washtenaw County Water Resources Commissioner
705 N. Zeeb Road
P.O. Box 8645
Ann Arbor, Michigan - 48107

Attn: Mr. Harry Sheehan, Chief Deputy Water Resources Commissioner

Re: SRF Project Plan Amendment Request for Proposal

Dear Mr. Sheehan:

Hubbell, Roth, & Clark, Inc. is pleased to submit this proposal for professional engineering services for the preparation of an amendment to the Project Plan that was prepared by HRC for submittal to MDEQ in 2017. It is our understanding that the Washtenaw County Water Resources Commissioner wishes to amend the Project Plan due to proposed scope changes with several of the previously identified projects, and the addition of new projects.

It is our understanding that the WCWRC wants to amend 1 project, update and re-insert 2 projects from the 2011 plan, update and re-insert 9 projects from the 2017 plan, and insert 2 new projects. The scope of work will include:

- Preparing materials, attending, and responding to comments for the Public Hearing.
- Updating project sections for each site referenced above.
- Updating cost and present worth analyses.
- Following up on any potential environmental clearances that may be necessary.
- Preparing the draft and final submittals to the MDEQ.

<table>
<thead>
<tr>
<th>Amend</th>
<th>Churchill Park / Eisenhower ROW Basin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update &amp; Re-insert 2011 Project Plan</td>
<td>Springwater Phase IV</td>
</tr>
<tr>
<td></td>
<td>Swift Run MDOT</td>
</tr>
<tr>
<td>Update &amp; Re-insert 2017 Project Plan</td>
<td>Briarwood Mall Ponds</td>
</tr>
<tr>
<td></td>
<td>Detroit Street Brick Road</td>
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<td></td>
<td>Huron Hills Golf Course</td>
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<td></td>
<td>Lawton Park</td>
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<td></td>
<td>Mallets Creek Streambank Stabilization</td>
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<td></td>
<td>Millers Creek Reach 5</td>
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<td></td>
<td>Seventh Street (Scio Church to Greenview)</td>
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<tr>
<td></td>
<td>Street Tree Planting</td>
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<tr>
<td></td>
<td>Traver Creek Tributary</td>
</tr>
<tr>
<td>New Projects</td>
<td>Carpenter Road Drain Pond Retrofit</td>
</tr>
<tr>
<td></td>
<td>Miller Drain / Upper Paint Creek</td>
</tr>
</tbody>
</table>

ATTACHMENT G

PAGE 20
Proposed timeframe for project deliverables:

<table>
<thead>
<tr>
<th>Task</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finalize project list</td>
<td>March 12</td>
</tr>
<tr>
<td>Gather info on new projects. Complete any site visits.</td>
<td>March 21</td>
</tr>
<tr>
<td>Draft plan to WCWRC</td>
<td>April 23</td>
</tr>
<tr>
<td>Draft Plan to MDEQ</td>
<td>May 7</td>
</tr>
<tr>
<td>Public Meeting</td>
<td>Week of June 10 - 14</td>
</tr>
<tr>
<td>Revisions from Public Meeting to WCWRC</td>
<td>June 21</td>
</tr>
<tr>
<td>Final Draft to MDEQ</td>
<td>July 1</td>
</tr>
</tbody>
</table>

In the event the project list changes, HRC proposes the following budget estimates per additional project:
- Amend existing project description - $2000
- Update and re-insert project - $1000
- New project - $3500

Based on the above tasks, we recommend a budget of **$20,000**. Actual invoicing will be on a time and material basis at our normal staff rates. We will track our efforts and report to your office monthly on the project status. We look forward to continuing to work with you and your talented staff on this and other projects. If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

James F. Burton, PE
Vice President

JFB/pg

pc: HRC; P. Gullapalli
RESOLUTION OF TENTATIVE DETERMINATION OF SUFFICIENCY OF THE PETITION, THE PRACTICABILITY OF THE PROPOSED DRAIN PROJECT AND TENTATIVELY NAME THE PUBLIC CORPORATIONS TO BE ASSESSED FOR THE “HRGIDD NPS-TREE PLANTING 5504-08 DRAIN PROJECT” LOCATED IN THE CITY OF ANN ARBOR

Washtenaw County Statutory Drain Board

March 18, 2019

WHEREAS, on March 11, 2019, the Washtenaw County Water Resources Commissioner received from the City of Ann Arbor (the “City”) a petition (the “Petition”) for improvements to the county drain known as Huron River Green Infrastructure Drainage District under Chapter 20 (“Chapter 20”) Section 463, of the Michigan Drain Code, Public Act No. 40 of 1956 (“Drain Code”), to serve properties within the City; and

WHEREAS, the Washtenaw County Statutory Drainage Board is required under Section 467 of the Drain Code to review said Petition for the proposed project and make a tentative determination as to the sufficiency of the Petition, the practicality of the proposed drain, and the public corporations to be assessed; and

WHEREAS, the members of the Statutory Drainage Board have carefully reviewed said Petition as directed by Section 467 of the Drain Code and have tentatively determined the Petition to be sufficient and the project practicable.

NOW, THEREFORE, BE IT RESOLVED, that the Statutory Drainage Board, County of Washtenaw, this 18th day of March, 2019, does tentatively determine the Petition for the proposed Drain improvements to the County drain known as Huron River Green Infrastructure Drainage District submitted by the City to the Washtenaw County Water Resources Commissioner on March 11, 2019, as sufficient and in compliance with applicable sections of the Drain Code.

BE IT FURTHER RESOLVED, that the Statutory Drainage Board does tentatively determine the proposed drainage project to be practicable.

BE IT FURTHER RESOLVED, that the Statutory Drainage Board does tentatively determine the costs for said proposed drainage shall be assessed to the City of Ann Arbor.

BE IT FURTHER RESOLVED, that said project shall be designated as the “HRGIDD NPS-Tree Planting 5504-08 Drain Project”, and the district served shall be designated the “Huron River Green Infrastructure Drainage District.”

BE IT FURTHER RESOLVED, that the Washtenaw County Water Resources Commissioner is the Authorized Representative for the above-entitled project.

BE IT FURTHER RESOLVED, that per Section 487 of the Drain Code, the Statutory Drainage Board shall convene a public meeting at 4:30 p.m. on April 15, 2019, at the Offices of the Water Resources Commissioner, 705 N. Zeeb Rd, Ann Arbor, Michigan, for the purpose of hearing objections to the proposed drain and the Petition for the drain and to the matter of assessing the cost of the drain to the designated public corporations.
BE IT FURTHER RESOLVED, that the Statutory Drainage Board does hereby
direct its Chair to fulfill all necessary legal notification requirements preparatory to a
to a public meeting as provided for in Section 487 of the Drain Code.

A vote upon the foregoing resolution was taken and was as follows:

YES:

NO:

ABSENT:

ABSTAIN:

The resolution was/was not declared adopted.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of the minutes
of a meeting of the Statutory Drainage Board, Washtenaw County, Michigan, held
on March 18, 2019, and that the said minutes are on file in the Office of the
Washtenaw County Water Resources Commissioner and are available to the public.

I further certify that notice of the meeting was posted at least 18 hours before
the meeting at the Office of the Washtenaw County Water Resources
Commissioner.

Harry Sheehan, Acting Chair
Chief Deputy
Water Resources Commissioner