



Mission: To promote hope, recovery, resilience, quality of life and wellness in Washtenaw County by providing high quality, integrated services to eligible individuals.

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)
EXECUTIVE COMMITTEE MEETING AGENDA**

4135 Washtenaw Ave, Ann Arbor, MI

Learning Resource Center, Michigan Conference Room

March 11, 2019

3:30PM – 4:30PM

- I. Introductions (5 minutes)
- II. Audience Participation (see guidelines below) (5 minutes)
- III. Executive Committee Minutes (5 minutes) **ACTION**
 - Executive Committee Minutes and Actions of 12/10/18 (Attachment #1)
 - Executive Committee Minutes and Actions of 12/10/18-Closed Session (Attachment #1A) ***
- IV. Discussion Items
 - None
- V. Old Business (10 minutes)
 - None
- VI. New Business (15 minutes)
 - Swearing in of new/reappointed board members
 - WCCMH Board Committees for April 1, 2019 through March 31, 2020 discussion (Attachment #2)
 - WCCMH Board officers for April 1, 2019 through March 31, 2020 discussion
 - WCCMH Annual Board Evaluation results
- VII. Items for Future Discussions (5 minutes)
- VIII. Adjournment

***Closed session minutes will be distributed to Committee members only

Audience Participation Guidelines:

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH EXECUTIVE COMMITTEE MEETING MINUTES *DRAFT***

**4135 Washtenaw Ave, Ann Arbor, MI
Learning Resource Center, Huron Conference Room
December 10, 2018 3:00pm**

MEMBERS PRESENT: J. Martin, K. Walker, C. Collins, M. Bloom, M. Creekmore

MEMBERS ABSENT: F. Brabec

STAFF PRESENT: T. Cortes, M. Harding, R. Dornbos, K. Bellus, S. Ray, M. Taylor, H. Linky,
S. Amos O'Neal, L. Gentz, N. Phelps, T. Florence

OTHERS PRESENT: L. Lutomski

J. Martin called the meeting to order at 3:11 pm.

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Executive Committee Minutes and Actions
 - Executive Committee Minutes and Actions of 6/11/18 were reviewed

MOTION BY M. BLOOM SUPPORTED BY C. COLLINS TO APPROVE THE MINUTES AND ACTIONS OF THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY EXECUTIVE COMMITTEE DATED JUNE 11, 2018.

MOTION CARRIED

- IV. Discussion Items
 - None
- V. Old Business
 - Strategic Plan Update
 - M. Harding provided an update on the WCCMH Strategic Plan.
 - The Strategic Plan has been an ongoing process for the past two years and it continues to grow with the new processes as they come forward.
 - The Strategic Plan is integrated within the organization.
 - Outcomes of the Strategic Plan will be presented next month.
 - Suggestion by K. Walker to keep the previous CCBHC manuals/etc. to possibly be an opportunity for WCCMH to participate in as a future revenue opportunity.
 - Suggestion to include the lawsuit or legal strategy outcome in the Strategic Plan
 - Suggestion to have a mid-5-year plan to revamp the Strategic Plan to see what can be adjusted.

VI. New Business

- Discussion on Millage
 - Staff are reviewing the Community Mental Health Advisory Committee (CMHAC).
 - Suggestion to create a sub-committee of the WCCMH Board to streamline the millage information and include non-WCCMH committee members.
 - Recommendation to have representatives on this subcommittee from Packard Health, Washtenaw Housing Alliance, Washtenaw Intermediate School District (WISD), etc.
 - The WCCMH Bylaws state that there needs to be a majority of WCCMH Board members on the committee.
 - Recommendations to have quarterly meetings
 - The millage has taken a lot of effort to plan and implement.

VII. Items for Future Discussion

- None

VIII. Move to closed session to discuss the WCCMH Executive Director Evaluation.

MOTION BY K. WALKER SUPPORTED BY M. BLOOM TO ADJOURN THE PUBLIC MEETING OF THE WCCMH EXECUTIVE COMMITTEE AND MOVE INTO CLOSED SESSION TO DISCUSS THE WCCMH EXECUTIVE DIRECTOR EVALUATION.

MOTION CARRIED

IX. Public Meeting adjourned at 3:49 pm.

2019 WCCMH Board and Board Committees (term of 4/1/18-3/31/19)-DRAFT

	Executive		Budget-Finance		Program-Quality		Regional		CARES	Officers
	Current	Suggested	Current	Suggested	Current	Suggested	Current	Suggested	Suggested	
Suzie Antonow					X	X				
Martha Bloom	X	X	X	X			X			Secretary
Felicia Brabec	X	X							X	
Carly Collins	X	X	X	X					X	Treasurer/Budget-Finance Committee Chair
Mark Creekmore	X	X	X	X	X	X			X	
Anna Dusbiber			X	X	X				X	
Nancy Graebner					X	X		X		
John Martin	X	X							X	Board Chair/Executive Committee Chair
Caroline Richardson							X	X		
Katie Scott				X				X		
Patricia Spriggel					X	X				
Kari Walker	X	X			X	X			X	Vice Chair/Program-Quality Committee Chair
Doug Strong (ex-officio Budget-Finance member only)			X	X						

total current assigned to Committees	6	6	5	6	6	5	3	3	6
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# board members required for committee-per Bylaws	7 (4 officers, 2 additional board members and immediate past board chair**) (Executive Director is an ex-officio member)	5 (Treasurer and not less than 3 other Board members) **Doug Strong appointed as Budget-Finance Committee member only	4 (Vice Chair and not less than 3 other board members)	3 (per PIHP)	Can include non-board members. majority of membership consists of members of the board.
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Quorum for committees	4/7	3/5	4/6	2/3 of membership present
Quorum for Board is 7 out of 12				

PROPOSED QUARTERLY MEETING TIMES

COMBINED BUDGET-FINANCE AND PROGRAM-QUALITY	1:00-2:30
EXECUTIVE COMMITTEE	2:30-3:30
CARES	3:30-4:30