



**Mission:** To promote hope, recovery, resilience, quality of life and wellness in Washtenaw County by providing high quality, integrated services to eligible individuals.

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)  
PROGRAM-QUALITY COMMITTEE MEETING  
AGENDA**

**4135 Washtenaw Ave, Ann Arbor, MI  
Learning Resource Center, Michigan Conference Room**

**February 10, 2020  
3:00-4:00pm**

- I. Introductions (5 minutes)
- II. Audience Participation (see guidelines below) (5 minutes)
- III. Program-Quality Committee meeting minutes (5 minutes)
  - Program-Quality Committee meeting minutes from 1/13/20 (Attachment #1) **ACTION**
- IV. Discussion Items
  - None
- V. Old Business (15 minutes)
  - Specialty Integrated Plan (SIP)/State New Direction Update **T. Cortes**
- VI. New Business (25 minutes)
  - Utilization Management/TBD Solutions **H. Linky/M. Harding**
  - Hiring Freeze/Position Update (Attachment #2) **N. Phelps**
- VII. Items for Future Discussions (5 minutes)
- VIII. Adjournment

Audience Participation Guidelines:

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)  
PROGRAM-QUALITY COMMITTEE MEETING MINUTES *DRAFT*  
4135 Washtenaw Ave, Ann Arbor, MI  
Learning Resource Center, Michigan Conference Room  
January 13, 2020 3:00 pm**

MEMBERS PRESENT: K. Walker, A. Dusbiber, N. Graebner, R. Jefferson  
MEMBERS ABSENT: P. Spriggel, K. Scott, S. Antonow  
STAFF PRESENT: T. Cortes, N. Phelps, S. Ray, S. Amos-O'Neal, M. Taylor, L. Gentz,  
S. Thompson, L. Higle, T. Florence, M. Tasker, K. Hoener, R. Clark  
OTHERS PRESENT: C. Collins, E. Johnson, K. Holman, L. Lutomski

K. Walker called the meeting to order at 3:04 p.m.

- I. Introductions
  - Ellis Johnson, the County Budget Analyst that is assigned to WCCMH, was attending on behalf of K. Belknap from the County Finance Department.
- II. Audience Participation
  - None
- III. Board Response to Audience Participation
  - None
- IV. Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions from 12/9/19
  - Budget-Finance and Program-Quality Combined Committee Minutes and Actions of 12/9/19 were reviewed.

**MOTION BY A. DUSBIBER SUPPORTED BY N. GRAEBNER TO APPROVE THE MINUTES AND ACTIONS FROM THE DECEMBER 9, 2019 BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING AS PRESENTED.**

**MOTION CARRIED**

- V. Discussion Items
  - T. Cortes provided an update regarding Director Gordon's recently proposed changes within MDHHS.
  - K. Walker requested that that Specialty Integrated Plan (SIP)/State changes be placed as a standing agenda item.
  - T. Cortes stated that this information is of interest to the County to ensure they are aware of potential impact made by MDHHS proposed changes.
- VI. Old Business
  - None

VII. New Business

- Annual Recipient Rights FY2019 Report
  - S. Thompson from the Recipient Rights Department presented the Annual Recipient Rights Report to the committee.

**MOTION BY A. DUSBIBER, SUPPORTED BY N. GRAEBNER TO ACCEPT THE ANNUAL RECIPIENT RIGHTS FY2019 REPORT.**

**MOTION CARRIED**

- Data Dashboard
  - L. Hagle presented the Dashboard Data for the 4<sup>th</sup> quarter of FY2019 to the committee.
  - There were no sentinel events for the 4<sup>th</sup> quarter of FY2019.

**MOTION BY A. DUSBIBER, SUPPORTED BY N. GRAEBNER TO ACCEPT THE 4<sup>TH</sup> QUARTER OF FY2019 DATA DASHOBARD AS PRESENTED.**

**MOTION CARRIED**

VIII. Items for Future Discussions

- Clarify new contract options
- Specialty Integrated Plan (SIP)
- Utilization Management
- Hiring Freeze update – the next quarterly combined meeting
- Direct Care Worker (DCW) update
- Self-determination vs Provider

IX. Meeting adjourned at 3:56 pm.

Washtenaw County Community Mental Health  
Program Committee Meeting  
February 10, 2020

**Fiscal Year 2020 Hiring Freeze Update as of February 7, 2020:**

1. Since 6/1/19, a total of 38 position vacancies have occurred at WCCMH
2. 10 of the position vacancies occurred due to staff transfers/promotions. 9 internal to WCCMH and 1 to Sheriff's Office
3. As of 2/7/20, 16 of the 38 positions vacated have been held open and are currently not being filled
4. 4 of the 38 positions were vacated or placed on hold/vacant due to non-union administrative reductions
5. At the end of May 2019, the CARES Team still had 14 positions that remained unfilled
  - a. Due to unknown budget resolution, hiring was suspended for this team pending any potential layoff or bumping situations
  - b. Since FY20 budget approval the CARES Team positions have been posted as needed and this team is working towards being fully staffed