

1. Agenda

WASHTENAW COUNTY  
BOARD OF COMMISSIONERS  
Ways and Means Committee  
Administration Building - Board Room  
220 N. Main Street  
Ann Arbor, Michigan  
WASHTENAW COUNTY WEBSITE

2. Roll Call

3. Citizen Participation

4. Commissioner Follow-Up To Citizen Participation

5. New Business

5.I. A. Health

1. Health Department

a. Prescription for Health Financial Support

- Ratifying the Memorandum of Understanding
- With the St. Joseph Mercy Health System
- For the period of March 1, 2019 through February 28, 2020
- To continue the Prescription for Health program in Washtenaw County communities supported by St. Joseph Mercy Health (4th year)
- To increase consumption of fresh fruits and vegetables and reduce chronic disease risk among participants.
- To foster healthy behavior change in program participants by providing nutrition education, referrals to community resources, and support from Community Health Workers.
- Create the following 0.5 FTE:
  - 0.5 FTE Community Health Worker
  - Group 12, Grade 13
  - Salary Range: \$31,667 - \$38,762
  - For a total program cost of \$160,000
  - FY 17/18 Grant Revenue: \$156,099
  - FY 18/19 Grant Revenue: \$160,000
  - County Contribution: \$0
- Indirect costs of \$26,933 have been included in this budget

Upon receipt of award:

- Authorizing the County Administrator to sign the Memorandum of Understanding
- Authorizing the County Administrator to amend the budget
- Authorizing the County Administrator to sign delegate contracts

RECOMMENDATION: Approval

b. Rapid Response Strategies – Opioid Overdose Surveillance System Grant

- Authorizing the signature of the County Administrator on the grant contract
- With the National Association of County and City Health Officials (NACCHO)
- For the period of January 1, 2019 through September 30, 2019
- To provide financial support for a pilot project focused on implementing a real-time opioid overdose surveillance system in Washtenaw County
- To increase the timeliness of fatal and non-fatal opioid overdose reporting (currently lags 18 months) through rapid surveillance of opioid overdose for public health and law enforcement response
- In partnership with the University of Michigan Injury Prevention Center, Michigan High Intensity Trafficking Areas (HIDTA) Heroin Response Strategy (HRS) team
- The University of Michigan initially applied for the grant and it was determined later that NACCHO funds must flow through the Health Department
- For a total program of \$106,284:
  - Grant Revenue: \$100,000
  - Health Department Revenue: \$6,284
- Indirect costs of \$8,199 have been included in the program budget

Upon receipt of award:

- Authorizing the County Administrator to sign the Contract
- Authorizing the County Administrator to amend the budget
- Authorizing the County Administrator to sign delegate contracts

RECOMMENDATION: Approval

Documents:

[A1A 2019-20 SJMHS PRESCRIPTION FOR HEALTH PROGRAM.PDF](#)  
[A1B WCHD CDC OPIOID GRANT.PDF](#)

5.II. B. Economic Development

1. Office of Community and Economic Development

a. CLG Grant Application for Phase 1 Historic Contexts Survey of Northfield Township

- Authorizing project coordination with the Northfield Township Historical Society
- Authorizing the signature of the County Administrator on the grant application
- To the State of Michigan Historic Preservation Certified Local Government Grant Program
- For the period of June 1, 2019 to December 30, 2020

- To hire a qualified preservation specialist to conduct archival research and writing/analysis to complete the necessary historic contexts associated with Northfield Township architectural history
- To provide a more complete history of Northfield Township and emphasize associated land use and architectural history
- To inspire and encourage development of historic properties in downtown Whitmore Lake and elsewhere
- To allow for future historic designation, education, and/or preservation advocacy

For a total program of \$14,158:

- Grant Revenue: \$8,494.80
- Northfield Township Historical Society Match: \$5,663.20
- Grant revenue will be supplied upfront from OCED GF and reimbursed by SHPO upon grant completion

Upon receipt of award:

- Authorizing the Administrator to sign the Notice of Grant Award/Contract and any necessary amendments to the grant award/contract, and any other grant award/contract related documents.
- Authorizing the Administrator to sign Key Persons form required for grant application.
- Authorizing the Administrator to sign Certifications Regarding Debarment, Suspension, and Other Responsibility Matters, Drug-Free Workplace Requirements, and Lobbying required for grant application.
- Authorizing the Administrator to sign delegate contracts upon review of Corporation Counsel to be filed with the County Clerk.
- Authorizing the Administrator to sign a Memorandum of Understanding between Washtenaw County and Northfield Township Historical Society establishing roles for grant execution.
- Amending the budget

RECOMMENDATION: Approval at Board

Documents:

[B1A CLG GRANT APPLICATION 2019.PDF](#)

5.III. C. Land Use And Environment

1. Water Resources

a. Clean Sweep Grant Program Amendment

- Ratifying the signature of the County Administrator to amend the contracts
- To the Michigan Department of Agriculture
- For the period of October 1, 2018 through September 30, 2019

- To accept pesticides and herbicides to process for proper disposal
- To offset the typical cost of the program, foster regional coordination, and to pay for the material brought in by the business community
- To promote outreach activities to the agricultural community, nurseries, golf courses, commercial exterminators, and farmers
- To accommodate the Michigan Department of Agriculture's December 2018 request for the County to accept a large load of acceptable chemicals from Britton Elevator, a company in Monroe County that was going out of business
- State of Michigan has agreed to increase County's Clean Sweep grant fund award by \$ 13,000 based on estimated tonnage and costs associated with project

- For a total program of \$40,000
- Original Grant Revenue: \$ 27,000
- Amended Grant Increase: \$ 13,000
- County Match: \$ 0
- Indirect costs are not eligible for reimbursement under this grant

Upon receipt of the award:

- Authorizing the Administrator to sign the amended Grant Award
- Amending the budget
- Authorizing the Administrator to sign delegate contracts

RECOMMENDATION: Approval

Documents:

5.IV. D. Public Safety And Justice

1. Sheriff

a. Scio Township Police Services Contract – Increase PSU

·Authorizing the signature of the County Administrator on the contract amendment

·With Scio Township

·Beginning 1/6/2019

·To increase Scio Township PSUs by 1 PSU for a total of 9 PSUs

·To address additional service needs in Scio Township

·The PSU will be filled by removing a position from Hold Vacant

·For a total revenue and expenditure increase of \$160, 650 in 2019 and 2020, increasing to \$163,060 in 2021 and \$165,506 in 2022

·Indirect costs will increase slightly overtime due to an additional FTE but will be covered by increased revenue into the General Fund

RECOMMENDATION: Approval

2. Trial Court

a. Trial Court Senior Clerk Reorganization

·Approving the reorganization and position modifications within the Trial Court Clerk Division

·To reduce staff turnover that stems from employees seeking other employment or promotional opportunities

·To improve training and oversight through the retention of experienced clerks

·To promote dedicated leadership for Court Clerk projects, such as the upcoming E- filing system, and other future operational projects

·Retention of court clerks has been an ongoing issue for several years

·The proposal is to eliminate 1.0 FTE grade 15/17 clerk through attrition and reclassify 6.0 15/17 clerk positions to grade 19 Senior Clerk positions.

·Each of the three divisions will have two senior clerks: Juvenile/Probate, FOC/Domestic, and Central Assignment/Civil Criminal and Records Division

·This modification will not incur any additional expense to the general fund

·Eliminate 7.0 FTE

·7.0 FTE Trial Court Clerk 2T

Group: 1300, Grade: 15/17

Salary Range: \$ 33,770 - \$ 44,765

·Create the following 6.0 FTE:

·6.0 FTE Trial Court Senior Clerk

Group 1300, Grade 19

Salary Range: \$ 38,761 - \$48,287

·For a net decrease of 1.0 FTE

·No layoffs will occur due to these changes

RECOMMENDATION: Approval

Documents:

[D1A SCIO TWP POLICE SERVICES CONTRACT - PSU INCREASE.PDF](#)

[D2A TRIAL COURT SENIOR CLERK COVER MEMO - RESOLUTION - POWERPOINT.PDF](#)

5.V. E. Civic Infrastructure

1. Office of the Treasurer

a. Delinquent Tax Borrowing Resolution

·Issuing General Obligation Limited Tax Notes, Series 2019

·In an amount not to exceed \$20,000,000

·For the 2018 delinquent taxes

RECOMMENDATION: Approval

Documents:

[E1A DELINQUENT TAX BORROWING COVER MEMO AND RESOLUTION.PDF](#)

6. Report Of The Administrator

7. Report Of The Chair Of Ways And Means

8. Report Of The Chair Of The Board

9. Items For Current/Future Discussion

10. Pending

11. Adjournment

**Next Ways & Means Meeting**

[February 20, 2019]

Board Room

220 N. Main Street

Ann Arbor, MI 48104

6:30 p.m.